

# Yeovil Town Council

Town House  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ



Mayor : Cllr D Recardo  
Town Clerk: Amanda Card BA (Hons), CPFA  
E-mail: Town.Clerk@yeovil.gov.uk  
Tel: 01935 382424 www.yeovil.gov.uk

## **Minutes of the meeting of the Grounds & General Maintenance Committee of Yeovil Town Council held on 9<sup>th</sup> September 2019 at 7.00pm in the Town House, 19 Union Street, Yeovil BA20 1PQ**

**Present:** Cllrs A Soughton (in the Chair); G Hunting; T Ledlie; D Recardo, H Stonier and Manny Roper (co-opted non-voting).

**In Attendance:** Sally Freemantle (Deputy Town Clerk).

**Public Comment.** There were no members of the public and no members of the press present.

**7.00pm** - Meeting commenced.

### **10/20 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN.**

Apologies for absence were received from Cllrs A Kendall (conflicting engagement), P Lock (conflicting engagement) and Sarah Lowery (conflicting engagement).

**RESOLVED:** To accept the apologies with the reasons given.

### **10/21 DECLARATIONS OF INTEREST.**

Members declare interests that accord with the Council's adopted Code of Conduct. This does not preclude any later declarations.

Cllr D Recardo declared a personal interest in agenda items 10/23, 10/25 and 10/30 due to his allotment tenancy with the Town Council.

### **10/22 MINUTES**

To approve as a correct record the Minutes of the meeting held on 8<sup>th</sup> July 2019.

**RESOLVED:** that the minutes of the meeting held on 8<sup>th</sup> July 2019 be signed and dated as a correct record.

### **10/23 ALLOTMENT MAINTENANCE SCHEDULE**

The Committee considered the Allotment Maintenance Schedule. The Deputy Town Clerk explained that the work itemised on the report was only a proportion of the maintenance

work carried out on the allotments by the Maintenance Operative, and that there were also extensive other duties within his working week.

**RESOLVED:** that the Allotment Maintenance Schedule be noted.

#### **10/24 VEHICLE FOR MAINTENANCE OPERATIVE**

The Committee considered a report by the Town Clerk and discussion took place regarding the availability of an appropriate electric vehicle.

**RESOLVED:** (1) that the report be noted, 2) that the Town Clerk be authorised to look at options to replace the vehicle; and 3) that the findings be reported to a future meeting of this Committee.

#### **10/25 ALLOTMENT TENANTS WORKING GROUP**

The Deputy Town Clerk summarised the discussions from notes taken by the Town Clerk at the meeting.

**RESOLVED:** that the feedback from the Allotment Tenants Working Group be noted.

#### **10/26 CORRESPONDENCE REGARDING ST MARGARET'S HOSPICE OPEN GARDENS**

The Committee considered the letter from St Margaret's Hospice.

**RESOLVED:** that the letter be noted.

#### **10/27 SIDNEY GARDENS FOUNTAIN**

There was no further information to report.

**RESOLVED:** that the matter be deferred to the next meeting of the Grounds and General Maintenance Committee.

#### **10/28 FINANCIAL STATEMENT – JUNE AND JULY 2019**

The Committee considered the Financial Statement for the period 1<sup>st</sup> June to 31<sup>st</sup> July 2019.

**RESOLVED:** that the Financial Statement for the period 1<sup>st</sup> June to 31<sup>st</sup> July 2019 be approved.

*7.32pm - Manny Roper left the meeting and did not return.*

**Public Comment.** There were no comments from members of the public.

#### **10/29 EXCLUSION OF PRESS AND PUBLIC**

The Committee resolved to exclude the press and public from the next item in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**10/30 ALLOTMENT MAINTENANCE**

The Committee considered the confidential report by the Deputy Town Clerk.

**RESOLVED:** 1) that the matter be noted; and 2) that the services of the contractors used in August/ September be contracted for the work again in October 2019.

The meeting closed at 7.57pm.

Signed: ..... (Chairman)                      Date: .....