



# Yeovil Town Council

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## **Minutes of the meeting of the Promotions and Activities Committee of Yeovil Town Council held on Tuesday 11<sup>th</sup> June 2019 at 7.00pm in the Town House, 19 Union Street, Yeovil BA20 1PQ**

**Present:** Cllrs E Potts-Jones (Chairman); J Dash; A Grieves; T Ledlie; P Lock; J Lowery; S Lowery; D Recardo.

**Also Present:** Cllr M Lock (Yeovil College Ward Member)

**In Attendance:** S Freemantle (Deputy Town Clerk).

**Public Comment.** There were no members of the public, and no members of the press present.

### **10/4. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Apologies for absence were received from W Read (working)

**RESOLVED:** To accept the apologies with the reasons given.

### **10/5. DECLARATIONS OF INTEREST**

Cllr D Recardo declared a personal interest in agenda item 10/7 St Mark's Church Greenhouse due to his involvement in community engagement as part of Yeovil in Bloom.

Cllr M Lock declared a personal interest in agenda item 10/7 St Mark's Church Greenhouse as he has been helping out at St Mark's allotment.

### **10/6. MINUTES OF LAST MEETING**

The Committee approved as a correct record the Minutes of the previous meetings held on 15<sup>th</sup> January and 28<sup>th</sup> May 2019.

**RESOLVED:** That the Minutes of the meeting of the Promotions and Activities Committee held on 15<sup>th</sup> January and 28<sup>th</sup> May 2019 be signed by the Chairman as a correct record.

### **10/7. ST MARK'S CHURCH GREENHOUSE**

The Committee considered a report by the Town Clerk and discussion took place regarding the costs involved.

**RESOLVED:** a) that the report be noted; b) to agree in principle to funding towards the greenhouse; and 3) that more information regarding precise costs involved be investigated and reported back to a future meeting of the Committee.

### **10/8. SUPER SATURDAY**

The Committee considered a report by the Deputy Town Clerk and discussion took place regarding the current publicity of the event. The Deputy Town Clerk explained that 1000 leaflets had been distributed throughout the town centre, but that personal visits to shops and businesses would help to encourage involvement on the day.

**RESOLVED:** to note the report.

### **10/9. UNITY IN THE COMMUNITY**

The Committee felt that it was important to continue with the Unity in the Community initiative.

**RESOLVED:** a) to continue the Unity in the Community initiative; and b) that a representative from the Youth Council be invited to a future meeting of the Committee.

### **10/10. THE A TO Z OF YEOVIL'S HISTORY WEBSITE**

The Committee considered a report by the Deputy Town Clerk

**RESOLVED:** a) to note the report; b) to delegate to the Town Clerk, in consultation with the Chairman, to investigate the costs involved in ongoing hosting of the website; and c) to agree in principle to the Town Council accepting custodianship of the "A-Z of Yeovil's History" website, subject to (b) being in accordance with the Financial Regulations.

### **10/11. FINANCIAL STATEMENT – DECEMBER 2018, JANUARY, FEBRUARY AND MARCH 2019**

The Committee considered the Financial Statement for the period 1<sup>st</sup> December to 31<sup>st</sup> March 2019.

**RESOLVED:** that the Financial Statement for the period 1<sup>st</sup> December to 31<sup>st</sup> March 2019 be approved.

**Public Comment.** There were no members of the public present.

**10/12. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity of agenda items 10/13 would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. *Public Bodies (Admission to Meetings) Act 1960 s3*

Pauline declared an interest in the next agenda item due to her involvement with Yeovil Town Football Club.

**10/13. CHRISTMAS LIGHT (COMMERCIAL IN CONFIDENCE)**

The Committee considered the confidential report by the Town Clerk.

**RESOLVED:** a) to note the report; b) to agree to the refurbishment of the Yeovil Town Football club light subject to the frame being in sound condition; and c) to note that the procurement procedures need not apply as per Financial Regulations 11.1 (a) (iv).

The meeting closed at 8.12pm.

Signed: ..... (Chairman)

Date: .....