



# Yeovil Town Council

Town House  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ

Mayor : Cllr D Recardo, Town Clerk : Amanda Card BA (Hons), CPFA, BSc (Open)  
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## Minutes of the meeting of reconvened ANNUAL MEETING of YEOVIL TOWN COUNCIL held on Tuesday 28<sup>th</sup> May 2019 at 7.30pm in the Town House, 19 Union Street, Yeovil BA20 1PQ

**Present:** Cllrs D Recardo (Chairman and Mayor); P Chandler; N Gage; K Gill; A Grieves; D Gubbins; P Gubbins; G Hunting; K Hussain; A Kendall; T Ledlie; M Lock; P Lock; T Lock; G Oakes; E Potts-Jones; W Read; A Soughton and R Stickland.

**In Attendance:** A Card (Town Clerk).

There were 7 members of the public and 1 member of the press present.

The Mayor informed those present that he would be using a recording device to record proceedings.

### Public Comment

Naomi Passmore raised concerns over the Mayor Making procedure. She asked some questions of the Deputy Mayor. The Mayor responded by explaining how the Mayor and Deputy Mayor was nominated. Naomi Passmore agreed to put questions that had not been answered in an e-mail to the Town Clerk for a formal response.

*At 7:40pm, two members of the public left the meeting and did not return.*

7:40pm - The meeting commenced.

### 10/5 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

Apologies were received from: Cllrs J Dash (conflicting engagement); J Lowery (conflicting engagement); S Lowery (work commitment); R Spinner (conflicting engagement) and H Stonier (conflicting engagement).

**RESOLVED:** to accept the apologies with the reasons given.

### 10/6 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

No declarations were made at this time.

#### **10/7 MINUTES OF THE LAST MEETING**

To confirm as a correct record the Minutes of the previous meeting held on 2<sup>nd</sup> April 2019.

**RESOLVED:** that the minutes of the previous meeting held on 2<sup>nd</sup> April 2019 be signed as a correct record.

#### **10/8 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS**

The Mayor announced the following:

- The Service of Thanksgiving for Paddy Ashdown on 29<sup>th</sup> May 2019 at 11:30am at St John the Baptist Church. Members who can attend are invited to meet at Town House at 10:45am, to walk to the church for 11:00am.
- The short service of remembrance for the D-Day 75<sup>th</sup> Anniversary Commemoration on 6<sup>th</sup> June 2019 at 11:00am. Members who can attend are invited to meet at Town House at 10:45am, to walk to the war memorial for 11:00am.
- "Being a Successful Chairman" training will be ran at Edgar Hall in Somerton on 29<sup>th</sup> July 2019 from 6:00pm til 9:00pm. Please direct requests for training to the Town Clerk.
- The Mayor announced that his Civic Service would be on Sunday 30<sup>th</sup> June 2019 and an invite would be sent in due course.
- Declaration of Interest forms should be completed and returned to the Town Clerk by noon on 3<sup>rd</sup> June 2019 to comply with statutory deadlines.

**RESOLVED:** to note the Mayor's and Deputy Mayor's recent and forthcoming appointments and engagements.

#### **10/9 ANNUAL REPORT 2018/19**

**RESOLVED:** to note the Annual Report 2018/19.

#### **10/10 APPOINTMENT OF COMMITTEES AND OTHER BODIES**

Council considered the appointment and constitution of committees for 2018/19.

It was noted that in accordance with Standing Order 4(d)(xi), all Committees needed to reflect the political balance of the Council.

**RESOLVED:** that the members indicated in Appendix A be appointed to serve on the Service Committees shown.

Council then considered the appointment and membership of the Policy, Resources and Finance Committee.

It was proposed, seconded and

**RESOLVED:** that the Policy, Resources and Finance Committee be appointed comprising of the following membership:

**Mayor (Ex-Officio)\***

**Deputy Mayor (Ex-Officio)\***

**Chairman of the Policy, Resources and Finance Committee**

**Buildings and Civic Matters Committee (Chairman and Nominee)**

**Grounds and General Maintenance Committee (Chairman and Nominee)**

**Planning Committee (Chairman and Nominee)**

**Promotions and Activities Committee (Chairman and Nominee)**

**Representative(s) of Opposition Groups (Labour and Conservative);**

Council then considered the election of the Chairman of the Policy, Resources and Finance Committee for 2019/20.

It was proposed, seconded and

**RESOLVED:** that Cllr G Oakes be elected Chairman of the Policy, Resources and Finance Committee for 2019/20.

At 7:53pm Council then agreed to adjourn the meeting to enable the four Service Committees to meet and elect their respective Chairmen and Vice-Chairmen for 2019/20 (details of which are shown in Appendix A) and to appoint their representative to serve on the Policy, Resources and Finance Committee.

The meeting was further adjourned to enable the Policy, Resources and Finance Committee to meet and elect their Vice-Chairman for 2019/20.

On resumption of the meeting, the Town Council the re-appointment of various Sub-Committees and Steering Groups.

**RESOLVED:**

(1) that the Standing Orders Review Sub-Committee be re-appointed and the following Members be appointed to serve thereon for the ensuing year:

- Mayor (Cllr D Recardo);
- Deputy Mayor (Cllr P Lock);
- Chairman of the Policy, Resources and Finance Committee (Cllr G Oakes);
- Nominated representative of the Labour Group (Cllr T Ledlie); and
- Nominated representative of the Conservative Group (Cllr N Gage).

(2) that representatives of the Opposition Groups be appointed for consultation purposes under the Council's Emergency Procedure and that the member for the Labour Group be Cllr T Ledlie and that the member of the Conservative Group be Cllr N Gage.  
*(Note: in accordance with the Scheme of Delegation – the Chairman of the Committee*

*concerned (or, in his/her absence, the Vice Chairman) and the Mayor (or in his/her absence, the Deputy Mayor) will also be consulted).*

- (3) that the following be Members be appointed to serve on the Staffing Committee for the ensuing year: Cllrs T Ledlie; E Potts-Jones; N Gage; D Recardo and R Stickland.
- (4) that the following Members be appointed to serve on the Monmouth Hall Working Party for the ensuing year: Cllrs T Lock; G Oakes; D Recardo and R Stickland.
- (5) that the following Members be appointed to serve on the Ski Centre/Goldcroft Working Party for the ensuing year: Cllrs K Gill; P Gubbins; A Kendall and G Oakes.

*At 7:50pm, three members of the public left the meeting and did not return.*

#### **10/11 APPOINTMENT OF REPRESENTATIVES TO SERVE ON OUTSIDE BODIES FOR 2019/20**

Council considered the appointment of representative to serve on Outside Bodies for the ensuing year.

**RESOLVED:** that the Members indicated be appointed to serve as representative of the Town Council for 2019/20 on the Outside Bodies identified at Appendix B to these Minutes.

#### **10/12 GENERAL POWER OF COMPETENCE**

Council considered the report of the Town Clerk that indicated that Yeovil Town Council was eligible to exercise the General Power of Competence in that the Town Clerk held the Certificate in Local Council Administration (CiLCA) and that a minimum of two-thirds of members were elected meaning that the Council had an electoral mandate.

**RESOLVED:** that Yeovil Town Council hereby confirms that it meets the statutory criteria set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 and is thereby entitled to exercise the General Power of Competence contained in the Localism Act 2011.

#### **10/13 REPORT OF RECOMMENDATIONS & RESOLUTIONS FROM COUNCIL'S COMMITTEES**

##### **Planning Committee – 8<sup>th</sup> April 2019**

Presented by Cllr Graham Oakes. There were no questions.

**RESOLVED:** that the minutes of the above Committee be accepted together with any resolutions and recommendations contained therein.

#### **10/14 REPORTS AND REPRESENTATIVES ON OUTSIDE BODIES**

Members who represent the Town Council on Outside Bodies were invited to take the opportunity to report on any matters of interest.

- **Yeovil Crematorium and Cemetery Committee – 17<sup>th</sup> April 2019.**
- **Westfield Community Association – 19<sup>th</sup> March 2019**

- **Yeovil Rivers Community Trust** – 28<sup>th</sup> March 2019
- **Unity in the Community** – 9<sup>th</sup> April 2019

### **10/15 MEMBERS ATTENDANCE**

Members considered the Schedule of Members' Attendance at Council and Committee Meetings in 2018/9.

**RESOLVED:** that the Schedule of Members' Attendance at Council and Committee meetings in 2017/18 be received.

The Mayor invited Members to join him for drinks and nibbles in the Mayor's Parlour.

The meeting was closed by the Mayor at 8:23pm.

Signed:

Dated: