



Yeovil Town Council

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The Meeting **Grounds and General Maintenance Committee**

The Time... **7.00pm**

The Date... **Monday 11 July 2016**

The Place... **Town House, 19 Union Street, Yeovil**

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



Amanda Card
Town Clerk

06 July 2016

Please contact Sally Freemantle at the Town House for more information about this meeting

Grounds and General Maintenance Committee

To all Members of the Grounds and General Maintenance Committee:

Manny Roper (Chairman)

David Byrne

Philip Chandler

Joe Conway

Kaysar Hussain

Evie Potts-Jones

Wes Read

David Recardo (Ex-Officio)

Darren Shutler (Ex-Officio) (Vice Chairman)

Alan Smith

Vacancy (co-opted – non voting) (substitute – vacancy)

Equality Act 2010

The *general* public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at www.yeovil.gov.uk This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

PUBLIC COMMENT (15 Minutes)

A G E N D A

9/87. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

9/88. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

9/89. MINUTES

To approve as a correct record the Minutes of the meetings held on 10 and 11 May 2016.

9/90. EXCLUSION OF PRESS AND PUBLIC

Due to the confidential nature of the business of item 9/98, under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors.
Public Bodies (Admission to Meetings) Act 1960 s3

9/91. OPEN SPACES UPDATE REPORT

To consider a report by the Principal Horticultural Officer (SSDC) (to follow).

9/92. ALLOTMENT MAINTENANCE SCHEDULE

To consider the Maintenance Schedule attached at page (circulated separately).

9/93. ALLOTMENT TENANTS WORKING GROUP

To consider the minutes of the meeting of the Allotment Tenants Working Group held on 13 June 2016 (circulated separately).

9/94. PLAY AREA UPDATE REPORT

To consider a verbal report by the Senior Play and Youth Facilities Officer (SSDC).

9/95. KINGSTON VIEW PARK & PLAY AREA

To consider a verbal report by the Senior Play and Youth Facilities Officer (SSDC).

9/96. YEOVIL BIKEFEST

To consider a verbal report by the Senior Play and Youth Facilities Officer (SSDC).

9/97. FINANCIAL STATEMENT – APRIL/MAY 2016

To consider the Financial Statement for the period 1 April to 31 May 2016 attached at pages 3 to 8.

PUBLIC COMMENT (15 Minutes)

The Committee will consider a resolution (see item 9/90) to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

9/98. HONEY POT NURSERY LEASE AGREEMENT (COMMERCIAL IN CONFIDENCE)

To consider a report by the Town Clerk, attached at page 9.