



Yeovil Town Council

Town House
19 Union Street
Yeovil
BA20 1PQ

Mayor : Cllr D Shutler. Town Clerk : Amanda Card BA (Hons), CPFA
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Minutes of the meeting of Policy, Resources & Finance Committee of Yeovil Town Council held on Tuesday 28th June 2016 7.00pm in the Town House, 19 Union Street, Yeovil BA20 1PQ

Present: Cllrs T Lock (Chairman), P Gubbins, T Ledlie, S Lowery, E Potts-Jones, M Roper and R Stickland (from 7:02pm).

In Attendance: A Card (Town Clerk)

There were 0 members of the public and 0 member of the press present.

7.00pm - Public Question Time. There were no questions from the members of the present at this time.

7.00pm - Meeting commenced.

9/105. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and to consider the reasons given.
LGA 1972 s85(1)

Apologies were received from Cllrs P Lock (conflicting engagement); G Oakes (conflicting engagement); F Purbrick (work commitments); W Read (work commitments); D Recardo (Mayoral engagement) and D Shutler (holiday).

RESOLVED: to accept the apologies with the reasons given.

9/106. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

No declarations were made at this time.

9/107. MINUTES

To approve as a correct record the Minutes of the meeting held on 31st May 2016.

RESOLVED: that the minutes of the meeting held on 31st May 2016 were signed and dated as a correct record.

9/108. EXCLUSION OF PRESS AND PUBLIC

Due to the confidential nature of the business of items 9/112 and 9/113 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors.
Public Bodies (Admission to Meetings) Act 1960 s3

RESOLVED: that Agenda Item 9/100 to 9/104 be heard with the Public and Press excluded.

9/109. INTERNAL AUDIT REPORT

RESOLVED: to note the report and the findings of the Internal Auditor.

9/110. ANNUAL RETURN 2015/16

RESOLVED: (1) to note the report; (2) that this Committee approve the annual governance statement; and that the Chairman sign the annual governance statement; (3) that this Committee approve the accounting statements; and that the Chairman sign to confirm that these accounting statements were approved; (4) that this Committee note that the outcome of the External auditor and certificate be brought back to this Committee on 27th September 2016; (5) that this Committee note that the internal auditor has agreed that the internal control objectives have been made; and that no weaknesses have been identified; and (6) that this Committee note that the required inspection and notice procedures have been followed.

9/111. STATEMENT OF ACCOUNTS 2015/16

RESOLVED: (1) to note the position concerning the £92,572 surplus for the year ended 31 March 2016; (2) to note the position regarding the General Reserves, the Capital Fund and the Asset Register; and (3) to approve the draft Statement of Accounts for 2015/16 and that the Chairman sign the Statement of Accounts on behalf of the Committee.

There were no questions from the members of the present at this time.

The Committee passed a resolution (see item 9/108 to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

9/112. YEOVIL SKI-LODGE (COMMERCIAL IN CONFIDENCE)

RESOLVED: (1) to note the report; (2) to proceed with the remedial work required as laid out in the report; and (3) that under Standing Order 51 delegation be given to the Town Clerk in consultation with the Chairman of Policy, Resources and Finance Committee, the

Mayor and the named representatives from the Opposition Groups, so that the necessary steps may be taken to mitigate risks and protect the interest of the Town Council; providing that all cases be reported to next appropriate meeting of the Town Council.

9/113. YOUTH SERVICES UPDATE (COMMERCIAL IN CONFIDENCE)

RESOLVED: (1) to note the report; (2) to accept the recommendations made by the Town Clerk in agreeing the contract review mechanisms and the continuing of the contract for the remaining 2 years (subject to an acceptable formal review at the end of 6 months to take place in November 2016); (3) to agree the revised contributions towards the cost of provision for 2016/17; and (4) to note the proposed refund representing a share of the surplus on activities up to 31st March 2016.

Meeting closed at 7:42pm

Signed: (Chairman) Date