

Yeovil Crematorium & Cemetery Committee



**Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ**

Phone 01935 382424
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The Meeting... Yeovil Crematorium and Cemetery Committee

The Time... 6.00pm

The Date... Wednesday 20th April 2016

The Place... Town House, 19 Union Street, Yeovil

The Committee will be discussing all the items listed overleaf

If you need this information in large print, Braille, audio or another language, please ring 01935 382424

Amanda Card
Clerk to the Committee
12 April 2016

Please contact Amanda Card at the Town House for more information about this meeting

Yeovil Crematorium and Cemetery Committee

To: All Members of Yeovil Crematorium and Cemetery Committee

Bob Brookes

Roger Brown

Philip Chandler (Vice-Chairman)

Gye Dibben

Nigel Gage

Alf Hill

Graham Oakes

Manny Roper (Chairman)

Alan Smith

Clive Wakely (Funeral Directors' Representative - co-opted non-voting)

Peter Herridge (Humanist Celebrants' Representative - co-opted non-voting)

Vacancy (Clergy Representative - co-opted non-voting – awaiting nomination)

A G E N D A

Public Comment (at the Chairman's discretion up to 15 minutes)

1. **APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**

3. **MINUTES**

To confirm as a correct record the Minutes of the previous meeting held on 20th January 2016 (previously circulated).

4. **EXCLUSION OF PRESS AND PUBLIC**

Due to the confidential nature of the business of item 10 and 11, under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. *Public Bodies (Admission to Meetings) Act 1960 s3*

5. **LETTER FROM BRYMPTON PARISH COUNCIL**

To note the letter from the Clerk at Brympton Parish Council giving notice to withdraw from the Yeovil Crematorium and Cemetery Committee attached on page 3.

6. **PERFORMANCE MONITORING STANDARDS**

To consider the report from the Streetscene Manager at SSDC attached at page 4 to 8.

7. **CEMETERY AND CREMATORIUM – WORKS PLAN**

To note the report from the Property & Engineering Services Manager at SSDC attached at pages 9 to 13.

8. **CREMATORIUM MANAGEMENT**

To note the report from the Environmental Health and Crematorium Manager at SSDC attached at pages 14 to 16.

9. **STATISTICS JANUARY 2016 – MARCH 2016**

To note the report from the Registrar/Admin Manager at Yeovil Crematorium attached at pages 17 to 18.

Public Comment (at the Chairman's discretion up to 15 minutes)

The Committee will consider a resolution (see item 4) to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

10. CREMATORIUM – FUTURE PLANS

To consider the report from the Environmental Health and Crematorium Manager at SSDC attached at pages 19 to 41.

11. UPDATE ON CEMETERY EXTENSION PROJECT

To consider the report from Clive Miller & Associates attached at pages 42 to 48 and to consider the next steps with regards to the Cemetery extension project.

12. ANY OTHER BUSINESS



Brympton Parish Council

Clerk to the Council, Mrs E M James

The Parish Office, Abbey Community Centre,
The Forum, Abbey Manor Park, Yeovil, BA21 3TL
Telephone: - 01935 424332

13 January 2016

Amanda J Card, BA(Hons), CPFA
Town Clerk
Yeovil Town Council
Town House
19 Union St
YEOVIL
BA20 1PQ

Dear Amanda

YEOVIL CREMATORIUM AND CEMETERY COMMITTEE

At its meeting held on 25th November 2015, Brympton Parish Council discussed its membership of the Yeovil Crematorium and Cemetery Committee. In particular, it discussed what financial benefit was gained by the parish and whether the money could be best spent elsewhere.

Following this discussion, the Parish Council resolved to leave the Committee from 1st April 2017, subject to their being no legal obligation which might preclude giving notice.

Having inspected the minutes of both Brympton Parish Council and the then Yeovil & Yeovil Without Joint Burial Committee, there is no mention of any written agreement, between the authorities involved.

Therefore, as the Parish Council has no statutory obligation to provide these services, will you please accept this letter as notice that Brympton Parish Council will leave the Committee from 31st March 2017 and will cease making contributions as from the 2017-2018 financial year. I would be grateful if you could notify the Yeovil Crematorium & Cemetery Committee accordingly.

Yours sincerely

Elizabeth James

Mrs E M James
Clerk to the Parish Council

c.c. Yeovil Without Parish Council
Alistair Bell, Environmental Health Officer, SSDC
Paula Jeffery, Management Accountant, SSDC

South Somerset District Council

Yeovil Crematorium and Cemetery Committee – April 2016

Report Title - Update on performance in Yeovil Cemetery

Lead Officer: Glenn Ford Cemetery Foreman
Chris Cooper Streetscene Manager
Contact Details: glenn.ford@southsomerset.gov.uk or (01935) 423742
chris.cooper@southsomerset.gov.uk or (01935) 462840

Purpose of the Report

To update and inform the Committee on the performance of the Cemetery team in the period February 2016 – April 2016

Recommendation

Members are invited to comment on the report

Report

The major focus of the service so far for this period, are listed below.

- Routine grave digging and grounds maintenance
- Production of work standards, schedules and methods of work
- Started Streetscene seasonal working hours
- Completed the purchase of the new shoring equipment

As mentioned in the last report, the options for burial ground potentially available to us within the boundary of the cemetery included using spaces from original pathways and existing hedges. In order to determine that these areas are suitable for opening we have used a contractor to determine if there are any buried services below the pathways. We have found that the areas around the Westfield path conceals pipe works, and therefore offer the amount of projected grave spaces is reduced by approx. 20 grave spaces

This leaves capacity for approx. 70 grave spaces before the cemetery is at maximum capacity.

Since the 2nd January > 4th April this year, we have carried out the following burial services;

➤ New Graves	3
➤ Reopeners	5
➤ Ashes internment	9
➤ Baby Graves	0

The team has also continued work to develop the proposed annual work schedule which is attached to this report

We propose that this is the basis of the scheduled operations that the team will carry out throughout the year and provides clarity of when operations will be carried out and how often.

Associated with this and attached to the report are a completed a set of draft service standards for the works carried out. These explain to what standard the work will be delivered and form the basis of a performance monitoring system that we would like to introduce to measure how well the service is being provided.

In the previous report we highlighted the impact of mowing on the work load of the team and proposed that there may be other ways of delivering the service in a more efficient manner while maintaining quality standards. In order to accurately assess this, we are carrying out a trial area of grassland to maintain in a different way and will monitor our findings throughout the season. We have recently removed the pile of composting grass clippings resulting from last season's mowing and have levelled and graded the area that was used.

In addition to this area of maintenance work, following recent training of safe working at height, we have reduced the height some hedges through the cemetery and removed part of the holly hedge to create seven useable grave spaces. This work has been carried out now to prevent disturbance to any nesting birds

Following the tree risk assessments that were carried out, we are pleased to report that no tree damage occurred during the recent storms.

In the coming weeks we are removing the Quercus ilex that was highlighted through the risk assessment process and all other works required are minor.

We have recently changed our working hours within the team and have changed to a pattern of a regular 39 hour summer week and 35 hour winter week (+2.5 day TOIL accrued during summer to take during the winter period) This, accompanied by the use of a seasonal worker will enable us to meet seasonal workloads and reduce down time.

As previously highlighted, we are now looking at include reviewing and digitalising our operational, site and fire risk & COSHH assessments. In association with this aspect of the business we have started work on a business continuity plan and will bring this to the committee for consideration when in a draft form.

The team has also completed the updating of essential equipment used for shoring up of graves, and we are confident that we are working in line with best industry practice. We have also purchased some specific traffic cones for use at funerals in order to help us control car parking. The accredited grave digging course has also been booked for later in the spring, again this helps us to remain compliant with current HSE guidance.

The purchase of this equipment also enables us to hold stock graves available for use at short notice.

In order to make sure that we are working efficiently, we have started to review our working practices with other cemeteries in the area. We believe that this will offer assurance with the manner that we operate whilst developing links with other teams that could offer mutual business continuity arrangements.

What's coming next?

- In the last report we noted that the fees that we charge are generally lower in our cemetery than for the same services in our peer group. Over the coming months we will carry out benchmarking in this area and make suggestions for members to consider
- Review of risk assessments COSHH assessments and fire risk assessment
- Introduction of performance monitoring system
- Further investigations into securing headstones that are in poor repair

Financial Implications

All of the matters highlighted in the report have been achieved within the services' projected budget.

Implications for Corporate Priorities

**Continue to deliver schemes with local communities that enhance the appearance of their local areas.*

Background Papers

Progress reports to the Committee on the Performance of the Cemetery Service

Area of Operation	Good Pass	Fair Pass	Minor Fail	Serious Fail
Grassland Maintenance	All grassland cut to correct length and backed up. No noticeable arisings. Area left clean and tidy. No 'bennets' left showing.	Area cut and backed up. Area left clean and tidy. No major piles of arisings	Grass 'scaled' or left too long. Uneven cut. Area needs backing up. Arisings left on paths, etc.	Area not cut. Mowed litter. Area not cleared up. Back-up left too long.
Shrub Bed Maintenance	No Weedgrowth Correct Pruning Evenly mulched Area tidy around bed Good edge to bed	Annual weedgrowth of less than a month old. Adequate pruning Litter removed after operation.	Pruning technique not relevant for site. Wrong pruning season. Slightly overgrown. Weedgrowth of over a month old Litter left after operation	Badly overgrown. Shrubs badly pruned. Woody weeds present. Large perennial weed present. Badly littered. Area not cleared up.
Hedges	Level, even cut. 'Tight' cut. No woody weeds present. Area clean and tidy. 'Correct' tools have been used.	Tidy level cut Clean and tidy area	Untidy cut. Large weedgrowth in hedge base. Arisings not cleared up properly. Missed bits in hedge	Hedge not cut. Badly uneven cut. Debris left on and around hedge. Large woody weeds present in hedge.

Bedding	<p>Healthy plants Evenly planted Correct plants/colours Bed well edged Firm, level bed</p> <p>No weeds or litter Tidy surroundings</p>	<p>Weedgrowth unobtrusive. Area lacks 'finish'. i.e. Edges not clipped tight enough / plant spacing not quite even.</p>	<p>Obvious weedgrowth. Beds not edged Poor bed preparation. Rogue colours in scheme.</p>	<p>Wrong plants in wrong place. Large weeds. Lack of edging. Poor plant health. Litter in bed. Lack of bed preparation.</p>
Hard Areas	<p>Areas clean and weed free. Good surface quality. Half mooned edges. Areas not overgrown.</p>	<p>Clean with only unobtrusive weedgrowth. Surface condition acceptable i.e not causing puddles to form.</p>	<p>Some noticeable weedgrowth. Light surface damage. Edges obscured by overgrowth.</p>	<p>Widespread weedgrowth. Potholes. Path overgrown</p>
Trees	<p>0 star rating. Visually acceptable. No epicormic growth.</p>	<p>1 star rating.</p>	<p>2 stars rating – overdue from target dates.</p>	<p>3 stars rating – overdue from target dates.</p>
Litter & Road Sweeping	<p>Grade A</p> <p>No litter, refuse or detritus</p>	<p>Grade B</p> <p>Predominately free of litter and refuse apart from some small items. Predominately free of detritus except some light scattering.</p>	<p>Grade C</p> <p>Widespread distribution of litter, refuse and or detritus with minor accumulations.</p>	<p>Grade D</p> <p>Heavily affected by litter, refuse and or detritus with significant accumulations.</p>

<p>Grave Digging New grave Re-open grave Ashes Baby graves</p>	<p>Grave in correct location. Grave sized/Coffin size obtained. Shoring used in correct manner. Clean and accurate placed shoring fits grave shape, clean and no debris protruding or visible. Grave covered when not at grave site.</p>	<p>Tidy and clean work area Area around grave safe for public. Sized grave uneven sides. Shoring fits grave minor amount of play fairly clean. Grave covered when not at grave side. Sometimes this is the best that can be expected weather led. Cover not square to grave by small amount.</p>	<p>Grave site not kept tidy Rubbish left lying around Tools left around area Sized grave. Uneven protruding obstacles. Shoring not level in grave. Fairly clean debris present. Grave cover not equal to sides and end.</p>	<p>Grave in wrong location. Grave not sized. Grave not covered when finished. Shoring not used. Untidy area. Unsuitable material has been used.</p>
<p>Back Filling Grave</p>	<p>Grave backfilled to correct level 1 ft. above ground with fine tilth finish. No rubbish around grave Grave site tidy and wreaths on grave</p>	<p>Tidy work area. All tools and equipment removed from grave area. Grave backfilled correct level but uneven tilth. Visible soil tilth to be debris free.</p>	<p>Wreaths not placed on grave. Grave not mounded to correct level but still above ground. Rough tilth.</p>	<p>Grave not fully filled in. Visible soil tilth not checked for debris and rubbish. Uneven backfilling. Wreaths not placed on correct grave.</p>
<p>Availability of Graves</p>	<p>Grave available for use at less than 5 days notice.</p>	<p>Grave available at 5 days notice.</p>	<p>Grave available but requiring finishing off at 5 days notice.</p>	<p>Grave unavailable within 5 days notice.</p>

Yeovil Crematorium and Cemetery Committee

Wednesday 20th April 2016

CEMETERY – WORKS PLAN

Details of the various ongoing planned and capital works are set out below. The spreadsheet detailing future works are included in the updated Ten Year rolling programme including 16/17 as attached.

Revenue

All identified works completed

Trial holes have been carried out in various locations to determine the suitability of opening up areas for burial grounds. The Westfield path area between areas notated N12 and N13 are not suitable for full burial plots. This path area will be used for ashes in the future giving a total of 40 ashes plots. This will result in a loss of 20 burial plots previously included in the overall remaining figure resulting in a total of about 70 burial plots left at present.

Capital works

All identified works completed. However, there is a sum of money in this years' programme for the redecoration of the Main Chapel but these works are to be appraised and the need for the works revisited. There is a potential leak in the Chapel roof but monies are included in the 16/17 programme to re slate the roof so this will be investigated and carried out prior to the internal decorations being carried out

The Committee is **RECOMMENDED** to note the above matters

(Garry Green, Property & Engineering Services Manager – 01935 462066)

CREMATORIUM - WORKS PLAN

Details of the various ongoing planned and capital works are set out below. The spreadsheet detailing future works are included in the updated Ten Year rolling programme including 16/17 as attached.

Revenue

The redecorating of the waiting room and lobby area along with new carpeting is completed along with new picture rails. An order will now be placed for new seating and the existing removed.

Capital works

Specialist contractors have been appointed to look at the replacement and enhancement of the fishponds. This work has been deferred until next August when a closedown period is to be agreed

The DDA requirements following an audit are still ongoing and under review.

The allocated funds for the purchase of replacement parts for the cremators have been spent in part

The new electric door to the garage is to be rolled over to for 16/17.

There have also been underspends on various work items and provisions on previous completed works

Installation of PV Panels

No updated reports have been received on the PV performance since December 2015 as a new on line access report system is being introduced by the manufacturers

The Committee is **RECOMMENDED** to note the above matters

(Garry Green, Property & Engineering Services Manager – 01935 462066)

Cemetery Ten Year Plan

YB002

Capital	Project	Officer Comments	Year 4				Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
			2015/16 Estimated Spend	Actual Spend to	2015/16 Remaining Budget	2015/16 Committed (Orders)	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
External												
1	Repairs to boundary walls (including Fencing)		3,000		3,000	3,650	3,000	3,000	3,000			
2	Resurfacing of footpaths/slabs								51,090			
Chapels												
4	Repairs to external stonework	Rolled forward from 2014/15.	3,150		3,150		3,480					
5	Renew gutters					4,660						
7	Redecorate main chapel	Propose to roll forward to 2016/17. This work will be scheduled once roof repairs have been carried out.	13,400		13,400							
8	Reslate roofs					27,930						
Vehicles												
9	Dumper	Purchased in 2007								11,750		
10	Digger	Purchased in 2004						15,000				
Annual totals			19,550		19,550	36,240	6,480	18,000	54,090	11,750		
Add VAT 20%			117		117	217	39	108	325	71		
Gross Annual Totals			19,667		19,667	36,457	6,519	18,108	54,415	11,821		

Crematorium Ten Year Plan

YB003

CAPITAL

Ref	Line No.	Location	Officer Comments	Estimated Spend 2015/16	Actual Spend	Year 4 Remaining Budget 2015/16	Commitments 2015/16	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
								2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
Staff Room and WC													
11.5-6	1	Remove and replace kitchenette and flooring and redecorate	Flooring completed. Expenditure coded to revenue as it does not qualify as capital. Transfer residual of £293 to line 2.										
Sound Lock													
12.1	2	Replace acoustic tiling to sound lock		1,883		83	1,800						
Crematory													
	3	Replacement Parts		10,000	6,874	3,126							
	4	Replacement Hearth to Cremator No. 2						26,000	34,000				
14.4-6	5	Refurbishment of Crematory	Completed. Allocation of £4,453 rolled forward from 2014 15 but is no longer required.										
Structure													
	6	Tower Structure for emissions testing						25,000					
Fire and Intruder Alarms													
	7	Upgrade fire and intruder alarms						3,000					
Boiler Room													
	8	Remove and replacement of boiler						12,000					
Hall of Remembrance													
27.4	9	Remove and replace automated door and controls											4,000
Garden of Remembrance													
29.8-9	10	Fishpond replacement	Propose deferral to 2016/17					8,500					
Building													
	11	DDA requirements - upgrade doors	Still under review. Budget of £7,140 rolled forward from 2014/15, deferred until 2016/17 for budget monitoring capital comments.					7,140					
Mechanical works													

Ref	Line No.	Location	Officer Comments	Year 4				Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
				Estimated Spend 2015/16	Actual Spend	Remaining Budget 2015/16	Commitments 2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	12	Cold water supply and associated works	Works completed. Provision made in previous year of £6,343 but is no longer required.										
	13	Upgrade ventilation plant - heat recovery units and	Heat recovery to Hall of Remembrance, completed.	5,080	5,817	-737							
	14	Chapel air conditioning									9,000		
Rear Service Yard													
	15	Replace of garage roofs											
	16	Electric roller doors to garages	Propose to roll forward to 2016/17	2,500		2,500							
Annual totals				19,463	12,691	4,972	1,800	81,640	34,000		9,000	4,000	
Add VAT (20%)				3,893	2,538	1,354		16,328	6,800		1,800	800	
Gross annual totals				23,356	15,229	6,327	1,800	97,968	40,800		10,800	4,800	
Division of Funding													
South Somerset District Council				20,786	13,554	5,631	1,602	87,192	36,312		9,612	4,272	
Yeovil Without Parish Council				2,569	1,675	696	198	10,776	4,488		1,188	528	
				23,356	15,229	6,327	1,800	97,968	40,800		10,800	4,800	

Crematorium Management

Since the last meeting work has continued on a range of fronts to improve the facility and the service provided to the public. This report concentrates on work currently planned or underway. There is a separate report on a proposal to employ Rose Project Management to undertake a complete review of the future of Yeovil Crematorium.

New General Manager

1. Interviews were recently held to appoint a new general manager. However, the interview panel failed to appoint. The post will be re-advertised and it is anticipated that there will be another 4-6 weeks before an appointment is made.

The Crematorium buildings and fittings

2. An order has been placed with Wesley Systems to provide an audio/visual system for the crematorium that will allow the downloading of music. It will allow participants at funerals to choose any music they wish and will fall in line with all the other crematoriums in the area. It will also allow services to be filmed and shown in real time on smart phones etc. This will be of interest to the younger more technically aware generation. There will also be a screen in the chapel where slides and videos of the deceased person can be shown to those attending. In addition video screens will be installed in the reception area so that in the event of a large overflow service people can stand in the reception area and view the service in progress. This installation has involved working with the IT department of SSDC to provide new inward phone lines to enable the downloading of data etc. The equipment will be installed within the next six weeks.
3. Floors- the carpeting in the main reception room has been renewed and the flooring to the room used by the pall bearers has been renewed. The flooring in the staff canteen has also been renewed as have the floors to the public toilets.
4. Redecoration-the walls and ceilings to the main reception area, the pall bearer's rooms and toilets have all been redecorated. Other associated repairs and improvements have been carried out.
5. New pictures have been hung in the main public reception area. Everybody who has seen them has been very pleased with the result. They were

organised by Pauline Barr from the Octagon and were all painted by local artists from a local amateur painting group. It is intended that the paintings will be updated regularly to provide variety.

6. The room used by the pall bearers is to be provided with a new table and a water dispenser/coffee machine.
7. New chairs have been ordered for the reception area. They will be coloured red to match the ones in the Chapel. They will be delivered shortly
8. A review of all documentation/literature available to the public is being undertaken with the view of updating and reprinting all literature. New photographs have been taken of the facilities for inclusion in the new literature.

Operational Equipment

9. Following a recent PPC inspection of the emission equipment on the cremators it became apparent that the monitoring apparatus on the stacks were not performing as required. Discussions have taking place with the engineering manager and the equipment supplier and future options are being considered.

Grounds maintenance

10. Discussion is taking place with Chris Cooper, the manager of the Lufton Depot about providing an on-going grounds maintenance service to the crematorium. Extra funding has been built into the budget from next year to meet the cost.
11. Chris Cooper's Team led by Steve Fox, the Principal Horticulture Officer have recently undertaken works in the pond area immediately behind the Cloisters. They felled some old Leylandii trees which has let in more light and transformed the area. A complete new scheme of planning has been carried out and the pond was cleaned out and has since been replanted with new aquatic plants. A huge number of frogs and newts were found when the pond was cleaned out and all have been successfully returned to the pond. New fencing has been erected behind the pond. Several of the banks near the car park have been re-turfed. Further significant landscaping works to the front of the building are planned later in the year.
12. Plans are in hand to refurbish the pond in the Cloisters area. A specialist pond maintenance company has been contacted and a price has being obtained to

drain and clean the pond. It is also leaking and will need to be relined. The fountains also need to be cleaned and refurbished. It is intended to restock the pond with new fish and provide new water plants and lilies. This work will take at least a week so it is planned to carry out this work next summer during the period when the crematorium is closed. Funding for this work has been agreed as part of the capital programme.

The Poppy Field

13. As part of the review of the crematorium grounds the future of the Poppy Field has been considered. With the agreement of the SSDC Portfolio Holder for the crematorium it has been decided that the Poppy Field will remain as is and not be used for burial purposes. We are looking to improve the maintenance and planting in the field and for instance to provide new poppies where lacking.

IT/Website

14. Work has been carried out to link the crematorium's computer system to the main SSDC operational system. This will improve the operational ability of the system as well as back up and resilience. A review of the CAS booking system will be undertaken as, from the end of the year, it is understood that the existing system will no longer be supported.

15. Website. A new separate website is currently being developed that provides up to date information on all facilities offered at the crematorium.

As can be seen there is still a considerable amount to be done. It will be some months to fully plan and complete everything and regular updates will be presented to the committee at future meetings.

RECOMMENDATIONS

That the committee note all of the above.

*Alasdair Bell, Environmental Health and Crematorium Manager
April 2016*

STATISTICS

Crematorium

The number of cremations for Jan – March 2016 were 466 compared to 526, this is a decrease of 60

The numbers of cremations for April 2015 – March 2016 were 1670, compared to 1673 this is a decrease of 3

Cemetery

The number of full burials for Jan – March 2016 were 9, compared to 20, this is a decrease of 11

The number of full burials for April 2015 – March 2016 were 47, compared to 50, this is a decrease of 3

The breakdown for the 47 burials:-

New graves 22
Re-Open 25

CREMATORIUM & CEMETERY REVENUE

See attached.

Paula Taylor Registrar/Admin. Manager 01935 476718

Crematorium Revenue		April 2015 - March 2016																					
Month	No Crem	Cremation	Other reven	Donations	Tab.Right	Tablet	B.o R.	Urns	Vase	Misc.	Rose right	Rose	TOTAL										
April	154	85120.00	379.00	61.04	860.00	2902.00	512.00	0.00	0.00	0.00	60.00	126.00	90020.04	2 x NRFS									
May	132	73360.00	320.00	41.65	1032.00	3004.00	807.00	0.00	0.00	0.00	60.00	126.00	78750.65	1 x Child									
June	129	70000.00	364.00	48.50	1118.00	3208.00	527.00	100.00	22.50	0.00	60.00	126.00	75574.00	3 x NRF 1 x Baby									
July	150	84000.00	913.00	57.03	1376.00	3438.00	434.00	0.00	42.50	0.00	0.00	0.00	90260.53										
Aug	98	54320.00	605.00	18.22	602.00	2552.00	698.00	56.00	15.00	0.00	60.00	126.00	59052.22	1 x NRF									
Sept	141	78960.00	331.00	22.90	946.00	2446.00	448.00	0.00	32.50	0.00	120.00	252.00	83558.40										
Oct	131	72800.00	352.00	25.54	946.00	3070.00	542.00	0.00	12.50	0.00	60.00	126.00	77934.04	1 x NRF									
Nov	129	72240.00	583.00	35.50	2064.00	5070.00	576.00	220.00	15.00	0.00	60.00	126.00	80989.50										
Dec	140	78400.00	209.00	30.85	602.00	1874.00	881.00	88.00	5.00	0.00	60.00	126.00	82275.85										
Jan	159	87920.00	946.00	62.46	860.00	3088.00	1111.00	0.00	2.50	11.60	120.00	311.00	94432.56	2 x NRFS									
Feb	167	92400.00	143.00	52.96	1720.00	4376.00	712.00	160.00	25.00	0.00	120.00	252.00	99960.96	2 x NRFS									
Mar	140	77840.00	315.00	29.04	1806.00	4908.00	922.00	44.00	22.50	0.00	180.00	437.00	86503.54	1 x Baby									
Total	1670	927360.00	5460.00	485.69	13932.00	39936.00	8170.00	668.00	195.00	11.60	960.00	2134.00	999312.29										
Cemetery Revenue		April 2013 - March 2014																					
No of																							
Month	Burials	Interm.	Chapel	Purch.	Ashes	Memorials	Total																
April	3	860.00	180.00	1960.00	760.00	594.00	4354.00	1 x baby															
May	6	1720.00	270.00	813.00	190.00	840.00	3833.00	2 x baby & 1 x NRF															
June	6	2150.00	180.00	1145.00	627.00	403.00	4505.00	1 x baby															
July	5	2580.00	270.00	554.00	817.00	649.00	4870.00																
Aug	4	1290.00	90.00	1299.00	437.00	841.00	3957.00	1 x baby															
Sept	3	1290.00	180.00	1077.00	817.00	403.00	3767.00																
Oct	3	1290.00	90.00	954.00	190.00	102.00	2626.00																
Nov	2	860.00	0.00	954.00	190.00	450.00	2454.00																
Dec	6	2580.00	360.00	1268.00	817.00	72.00	5097.00	1 x NRF															
Jan	1	430.00	90.00	0.00	0.00	280.00	800.00																
Feb	5	2150.00	180.00	954.00	627.00	403.00	4314.00																
Mar	3	1290.00	180.00	677.00	817.00	853.00	3817.00																
Total	47	18490.00	2070.00	11655.00	6289.00	5890.00	44394.00																
Number of Cremations								Number of Burials															
Month	2009/10	2010/11	2010/11	2011/12	2013/14	2014/15	2015/16	Month	06	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2015/16						
													B	A	B	A	B	A					
April	142	149	149	110	165	128	154	April		5	7	2	6	2	6	2	6	3	2				
May	154	105	105	154	153	145	132	May		5	7	5	6	4	4	3	6	4	2				
June	139	128	128	121	128	128	129	June		3	4	4	4	1	4	4	4	2	4				
July	138	147	147	110	122	108	150	July		3	5	3	3	3	0	3	2	5	5				
Aug.	108	121	121	109	117	124	98	Aug.		4	4	8	4	4	4	5	2	1	4				
Sept.	127	120	120	122	102	117	141	Sept.		2	1	8	1	7	1	1	2	4	4				
Oct.	136	132	132	121	136	136	131	Oct.		2	4	3	6	4	2	2	2	3	1				
Nov.	129	139	139	122	160	126	129	Nov.		4	6	3	5	4	5	5	3	4	1				
Dec.	123	145	145	88	133	135	140	Dec.		9	4	5	4	4	2	1	3	2	5				
Jan.	180	180	180	161	143	190	159	Jan.		7	7	6	4	0	6	1	7	1	0				
Feb.	155	143	143	109	114	167	167	Feb.		10	4	2	1	2	2	4	5	5	2				
March	138	162	162	143	136	169	140	March		5	9	5	7	4	2	2	8	4	5				
Total	1669	1671	1671	1470	1609	1673	1670	Total		59	62	54	51	39	38	33	50	41	47	35			