



# Yeovil Town Council

Town House  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ

Phone 01935 382424

Fax 01935 382429

E-mail [town.clerk@yeovil.gov.uk](mailto:town.clerk@yeovil.gov.uk)

**Yeovil Town Council**

**Members of Yeovil Town Council are summoned to attend:**

The Meeting... **Yeovil Town Council**

The Time... **7.30pm**

The Date... **Tuesday 6th December 2016**

The Place... **Town House, 19 Union Street, Yeovil**

*The Town Council will be discussing all the items listed  
overleaf*

**Meetings are open to the Press and Public  
If you need this information in large print, Braille, audio  
or another language, please ring 01935 382424**

Amanda Card

Town Clerk

30<sup>th</sup> November 2016

# YEOVIL TOWN COUNCIL

Darren Shutler - Mayor of Yeovil Town

David Recardo - Deputy Mayor of Yeovil Town

Florin Boieangiu

Mike Lock

David Byrne

Pauline Lock

Kris Castle

Tony Lock

Philip Chandler

Sarah Lowery

Tristan Cobb

Graham Oakes

Joe Conway

Evie Potts-Jones

Gail Freeman-Bell

Faye Purbrick

Peter Gubbins

Wes Read

Kaysar Hussain

Manny Roper

Andrew Kendall

Alan Smith

Terry Ledlie

Rob Stickland

## **Equality Act 2010**

The *general* public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

## **Recording of Council Meetings**

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at [www.yeovil.gov.uk](http://www.yeovil.gov.uk) This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

**Prior to the start of the meeting, Members are invited to join the Mayor's Chaplain in the Council Chamber for prayers.**

## **A G E N D A**

### **Public Comment (15 Minutes)**

#### **9/166 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

#### **9/167 DECLARATIONS OF INTEREST**

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

#### **9/168 MINUTES OF THE LAST MEETING**

To confirm as a correct record the Minutes of the previous meetings held on 1<sup>st</sup> November 2016.

#### **9/169 EXCLUSION OF PRESS AND PUBLIC**

Due to the confidential nature of the business of item 9/176, under the Public Bodies (Admission to Meetings) Act 1960 s3, it is proposed to put forward a motion to exclude members of the public and press during discussion of this item.

#### **9/170 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS**

To note the Mayor and Deputy Mayor's recent and forthcoming engagements as attached at pages 3 to 6.

#### **9/171 REPORTS OF RECOMMENDATIONS & RESOLUTIONS FROM COUNCIL'S COMMITTEES**

- Planning Committee – 14<sup>th</sup> November 2016  
Presented by Cllr Pauline Lock
- Grounds & General Maintenance Committee – 7<sup>th</sup> November 2016  
Presented by Cllr Manny Roper
- Promotions & Activities Committee – 15<sup>th</sup> November 2016  
Presented by Cllr David Recardo

In particular:

- To approve the recommendation from this meeting to establish a working group to investigate the feasibility of an event for, and with, the community to celebrate the diversity within Yeovil and that this Working Group consist initially of Cllrs D Shutler, D Recardo, J Conway, P Lock and F Purbrick.
- Buildings & Civic Matters Committee – 22<sup>nd</sup> November 2016  
Presented by Cllr Rob Stickland

- Policy, Resources & Finance Committee – 29<sup>th</sup> November 2016  
Presented by Cllr Tony Lock

#### **9/172 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

Members who represent the Town Council on Outside Bodies may wish to take the opportunity to report on any matters of interest.

#### **9/173 CORRESPONDENCE**

To note a verbal update by the Town Clerk regarding correspondence received.

#### **9/174 MOTION FROM CLLR G FREEMAN-BELL**

Notice of motion received from Cllr G Freeman-Bell on 18<sup>th</sup> November 2016:  
*Standing Orders s9*

“The parishes surrounding Yeovil, i.e. West Coker, East Coker, Yeovil Without, and Brympton, all benefit from having regular reports from their respective District and County Councillors. In the last 18 months there have been no formal reports from either District or County Councillors to this body which disadvantages the people who are represented by it. This motion calls for a regular agenda item for reports to be given at the Town Council meeting by, as a minimum, a representative District Councillor and the County Councillors.”

#### **9/175 FORWARD PLAN**

The Forward Plan (attached at page 7) lists the items due to be discussed and the decisions due to be made by Yeovil Town Council within this municipal year.

The timings given are indicative and occasionally may be rescheduled and new items added as required.

It is **RECOMMENDED** that Yeovil Town Council approve the Forward Plan.

#### **Public Comment**

*The Committee will consider a resolution (see item 9/169) to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

#### **9/176 DRAFT BUDGET 2017/18**

Members to note the draft Budget for the financial year 2017/18 and to note that a final budget will be submitted to Town Council for approval once in receipt of the tax base and Council Tax Support Grant from SSDC for 2017/18 attached at pages 8 to 13. *Account & Audit Regulations 2015*

<p><b>The Mayor would like to invite all Councillors and Council Officers for mince pies and wine after the Town Council meeting</b></p>
--

**List of Engagements attended/to be attended by the Mayor of Yeovil, Councillor Darren Shutler and the Deputy Mayor of Yeovil, Councillor David Recardo from 1 November to the 3 January 2017**

02.11.16	The Mayor of Yeovil, Councillor Darren Shutler attended a 'Behind the Scenes' tour around Yeovil District Hospital
03.11.16	The Mayor of Yeovil, Councillor Darren Shutler attended the Yeovil Amateur Operatic Society production of 'White Christmas'
04.11.16	The Mayor of Yeovil, Councillor Darren Shutler attended a special Charity Event at the Provincial Grand Lodge of Somerset
06.11.16	The Mayor of Yeovil, Councillor Darren Shutler attended the Chairmans of Somerset County Council Civic Service
10.11.16	The Mayor of Yeovil, Councillor Darren Shutler hosted a Call my Auction Bluff Evening
11.11.16	The Mayor of Yeovil, Councillor Darren Shutler attended the service at the War Memorial to mark Armistice Day
11.11.16	The Deputy Mayor of Yeovil, Councillor David Recardo attended the Long Service Awards at West Abbey Care Centre
13.11.16	The Mayor of Yeovil, Councillor Darren Shutler lead the Civic Parade to the War Memorial for wreath laying and then onto St Johns Church for the Remembrance Day service
18.11.16	The Mayor of Yeovil, Councillor Darren Shutler attended the Yeovil Round Table lunch at the Manor Hotel
19.11.16	The Mayor of Yeovil, Councillor Darren Shutler attended the Yeovil & District Chrysanthemum and Dahlia Society show
19.11.16	The Mayor of Yeovil, Councillor Darren Shutler attended the Christmas Light Switch on and Lantern Parade
20.11.16	The Mayor of Yeovil, Councillor Darren Shutler attended Tim Penney's Christmas Musical Bazaar
20.11.16	The Mayor of Yeovil, Councillor Darren Shutler attended the Installation of The Very Revered Dr John Davies as Dean of Wells at the Wells Cathedral
22.11.16	The Mayor of Yeovil, Councillor Darren Shutler attended the Street Pastors Annual General Meeting

24.11.16	The Mayor of Yeovil, Councillor Darren Shutler and the Deputy Mayor of Yeovil, Councillor David Recardo attended the Goodfellowship Club Christmas Lunch
26.11.16	The Mayor of Yeovil, Councillor Darren Shutler hosted the Annual Mayor's Charity Ball
27.11.16	The Mayor of Yeovil, Councillor Darren Shutler attended the St Margarets Light up a Life Service
03.12.16	The Deputy Mayor of Yeovil, Councillor David Recardo attended the Gryphon West Gym Club Christmas Gala
03.12.16	The Mayor of Yeovil, Councillor Darren Shutler attended the Octagon Theatre production of Peter Pan
04.12.16	The Mayor of Yeovil, Councillor Darren Shutler attended Verwood's Christmas Reception
05.12.16	The Mayor of Yeovil, Councillor Darren Shutler attended the Sound Foundation Somerset Christmas Celebration Concert
08.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend the opening of the new Lidl Store
08.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend Sherborne House Care Home for the annual Christmas visit
09.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend The Knoll Care Home for the annual Christmas visit
09.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend the Chickerell Christmas Carol Evening
10.12.16	The Mayor of Yeovil, Councillor Darren Shutler will host his Charity Big Breakfast event
10.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend the Phoenix Voices Christmas Concert
10.12.16	The Mayor of Yeovil, Councillor Darren Shutler will spend the evening shadowing the Street Pastors in town
11.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend the West Dorset District Council Carol Service

11.12.16	The Deputy Mayor of Yeovil, Councillor David Recardo will attend Gods House International Centre's Christmas Carol Event
11.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend the Salvation Army Christmas Concert
12.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend Taunton Charity Carol Concert
13.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend Park Lodge for the annual Christmas visit
14.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend the Post Office Sorting Office
14.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend Cool Runnings Care Home for the annual Christmas visit
15.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend Sunningdale Lodge Care home for the annual Christmas visit
16.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend TSB to draw their raffle
16.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend Grovelands Care Home for the annual Christmas Visit
17.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend Cooksons Court for the annual Christmas Visit
17.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend Malmesbury Court for the annual Christmas Visit
18.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend Gillingham's Civic Carol Service
18.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend Weymouth & Portland Carol Service
19.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend Compton View Care Home for the annual Christmas Visit
20.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend Yeovil District Hospital for the annual Christmas Visit

21.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend Ivelhurst Care Home for the annual Christmas Visit
22.12.16	The Mayor of Yeovil, Councillor Darren Shutler will attend St Margarets Hospice for the annual Christmas Visit



## 9/175 FORWARD PLAN

Date	Item
Town Council 7 <sup>th</sup> February 2017	Presentation from Octagon Theatre Presentation from representatives that attended NALC Larger Councils Conference. Reports and Recommendations from Council's Committees Planning – 12 <sup>th</sup> December 2016/16 <sup>th</sup> January 2017 Grounds & General Maintenance – 9 <sup>th</sup> January 2017 Promotions & Activities – 17 <sup>th</sup> January 2017 Buildings & Civic Matters – 24 <sup>th</sup> January 2017 Policy, Resources & Finance – 31 <sup>st</sup> January 2017  Draft Programme of Meetings for 2017/18  Setting of Precept for 2017/18
Town Council 7 <sup>th</sup> March 2017	Reports and Recommendations from Council's Committees Presentation from Yeovil Men's Shed Planning – 13 <sup>th</sup> February 2017
Town Council 4 <sup>th</sup> April 2017	Reports and Recommendations from Council's Committees Planning – 13 <sup>th</sup> March 2017 Grounds & General Maintenance – 6 <sup>th</sup> March 2017 Promotions & Activities – 14 <sup>th</sup> March 2017 Buildings & Civic Matters – 21 <sup>st</sup> March 2017 Policy, Resources & Finance – 28 <sup>th</sup> March 2017