



# Yeovil Town Council

Town House  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ

Phone 01935 382424  
Fax 01935 382429  
E-mail [town.clerk@yeovil.gov.uk](mailto:town.clerk@yeovil.gov.uk)

**Yeovil Town Council**

The Meeting... **Yeovil Town Council**

The Time... **7.30pm**

The Date... **Tuesday 7 June 2016**

The Place... **Town House, 19 Union Street, Yeovil**

*The Town Council will be discussing all the items listed overleaf*

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



Amanda Card  
Town Clerk  
1 June 2016

---

Please contact Amanda Card at the Town House for more information about this meeting

---

# YEOVIL TOWN COUNCIL

Darren Shutler - Mayor of Yeovil Town

David Recardo - Deputy Mayor of Yeovil Town

Florin Boieangiu

Mike Lock

David Byrne

Pauline Lock

Kris Castle

Tony Lock

Philip Chandler

Sarah Lowery

Tristan Cobb

Faye Purbrick

Joe Conway

Graham Oakes

Gail Freeman-Bell

Evie Potts-Jones

Peter Gubbins

Wes Read

Kaysar Hussain

Manny Roper

Andrew Kendall

Alan Smith

Terry Ledlie

Rob Stickland

## **Equality Act 2010**

The *general* public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

## **Recording of Council Meetings**

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at [www.yeovil.gov.uk](http://www.yeovil.gov.uk) This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

**Prior to the start of the meeting, Members are invited to join the Mayor's Chaplain in the Council Chamber for prayers.**

## **A G E N D A**

### **Public Comment (15 Minutes)**

**Steve Brewer, Community Safety Coordinator from South Somerset District Council will give a presentation about Community Safety within Yeovil.**

### **9/116 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

### **9/117 DECLARATIONS OF INTEREST**

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

### **9/118 MINUTES OF THE LAST MEETING**

To confirm as a correct record the Minutes of the previous meetings held on 3<sup>rd</sup> May 2016 (adjourned) and 10<sup>th</sup> May 2016 (reconvened).

### **9/119 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS**

To note the Mayor and Deputy Mayor's recent and forthcoming engagements as attached at pages 4 to 6.

### **9/120 CORRESPONDANCE**

To note the correspondence from Mark Flower, Community Fundraiser at St Margaret's Hospice as attached at page 7.

### **9/121 REPORTS OF RECOMMENDATIONS & RESOLUTIONS FROM COUNCIL'S COMMITTEES**

- Grounds & General Maintenance Committee – 11<sup>th</sup> May 2016  
Presented by Cllr Manny Roper
- Planning & Licencing Committee – 16<sup>th</sup> May 2016  
Presented by Cllr Pauline Lock
- Promotions & Activities Committee – 17<sup>th</sup> May 2016  
Presented by Cllr David Recardo

- Buildings & Civic Matters Committee – 24<sup>th</sup> May 2016  
Presented by Cllr Rob Stickland
- Policy, Resources & Finance Committee – 31<sup>st</sup> May 2016  
Presented by Cllr Tony Lock

In particular, to ratify the resolutions regarding:

- The changing of the Grants Policy;
- The Internal Audit report;
- Youth Services update;
- The regrading of the Finance Administrators Post;
- Accountability for the Mayor's Allowance;
- Upgrade of the telephone system

### **9/122 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

Members who represent the Town Council on Outside Bodies may wish to take the opportunity to report on any matters of interest.

- Youth Services Review Steering Group – 12<sup>th</sup> May 2016  
Presented by Cllr Rob Stickland
- Yeovil Twinning Association – 10<sup>th</sup> March 2016 and 14<sup>th</sup> April 2016  
(minutes previously circulated)
- Westfield Community Association (WCA) Management Committee – 16<sup>th</sup> May 2016 (minutes previously circulated)

The Clerk will feedback at a future meeting the background of each Outside Body and whether the bodies still require representation from the Town Council.

### **9/123 APPOINTMENT OF REPRESENTATIVE TO SERVE ON OUTSIDE BODY**

To appoint a representative from Yeovil Town Council to work as part of "Friends of Westlands Leisure Complex" (working title until a new name is set), to progress the community fundraising elements of the project.

### **9/123 NOTICE OF MOTION FROM CLLR ANDY KENDALL**

Notice of Motion received from Cllr A Kendall on 12 May 2016: *Standing Orders S9*

1. Recognises the close ties between Yeovil Town Council and serving and former members of the armed forces and their families.
2. Notes that the Armed Forces Community Covenant is a voluntary statement of mutual support between a civilian community and its local Armed Forces Community. It is intended to complement at local level the Armed Forces Covenant, which outlines the moral obligation between the Nation, the Government and the Armed Forces
3. Resolves to adopt the Community Covenant Pledge, comprising the following principles, objectives and intentions:

- a) Encouraging support for the Armed Forces Community working in and living in Yeovil;
  - b) Recognising and remembering the sacrifices made by members of this Armed Forces Community, particularly those who have given the most. This includes in-Service and ex-Service personnel, their families and widows/widowers in Yeovil;
  - c) Taking opportunities to bring Council, partner and community knowledge;
  - d) Encouraging the integration of Service life into civilian life and encouraging members of the Armed Forces community to help their local community;
  - e) Complementing the principles of the Armed Forces Covenant which defines the enduring general principles that should govern the relationship between the Nation, the Government and the Armed Forces community;
  - f) Encouraging all parties within a community to show support to the local Armed Forces community and make it easier for Service personnel, families and veterans.
4. Purchase a flag for the Town Council to fly on Armed Forces day on Saturday 25<sup>th</sup> June 2016.

See letter from the Defence Services Secretary at the Ministry of Defence attached at page 8.

**Public Comment (15 Minutes)**

**List of Engagements attended/to be attended by the Mayor of Yeovil, Councillor Darren Shutler and the Deputy Mayor of Yeovil, Councillor David Recardo from 3 May 2016 to 5 July 2016**

06.05.16	The Mayor of Yeovil, Councillor Darren Shutler attended a Candle Light Supper on board the Grovelands Conquest as Grovelands Care Home
07.05.16	The Mayor of Yeovil, Councillor Darren Shutler attended the Yeovil Twinning Concert
08.05.16	The Mayor of Yeovil, Councillor Darren Shutler attended Blandford Forum Thanksgiving Service
09.05.16	The Mayor of Yeovil, Councillor Darren Shutler attended Axbridge Town Council Mayor Making
11.05.16	The Mayor of Yeovil, Councillor Darren Shutler attended the Exercising of the Freedom of the Borough by HMS Portland
12.05.16	The Deputy Mayor of Yeovil, Councillor David Recardo attended the Somerset Community and Employer Presentation and Lunch for the Wessex Reserve Forces and Cadets Association
12.05.16	The Mayor of Yeovil, Councillor Darren Shutler attended Taunton Annual Meeting of the Council and Mayor Making Ceremony
13.05.16	The Mayor of Yeovil, Councillor Darren Shutler attended Bridgewater Mayor Making
14.05.16	The Mayor of Yeovil, Councillor Darren Shutler attended St Margarets Hospice Spring Fete
14.05.16	The Mayor of Yeovil, Councillor Darren Shutler attended Motiv8's production, Starlight Express
16.05.16	The Mayor of Yeovil, Councillor Darren Shutler attended Sherborne Town Council's Mayor Making
18.05.16	The Mayor of Yeovil, Councillor Darren Shutler attended Active Plus Hinkley Mental Health at the Gateway
19.05.16	The Mayor of Yeovil, Councillor Darren Shutler attended Weston-super-Mare Ceremony of Mayor Making and Celebration Dinner
22.05.16	The Mayor of Yeovil, Councillor Darren Shutler attended Glastonbury Mayor Making

23.05.16	The Mayor of Yeovil, Councillor Darren Shutler attended a production of Mouse Trap at the Octagon
01.06.16	The Mayor of Yeovil, Councillor Darren Shutler attended the 1 <sup>st</sup> Anniversary of Traditional Korean Martial Arts School
04.06.16	The Deputy Mayor of Yeovil, Councillor David Recardo will attend Wyndham Park's Open Event
04.06.16	The Mayor of Yeovil, Councillor Darren Shutler attended Phoenix Voices Movie Night Concert
05.06.16	The Mayor of Yeovil, Councillor Darren Shutler hosted his Civic Service at St Johns Church
10.06.16 – 12.06.16	The Mayor of Yeovil, Councillor Darren Shutler attended Home Fest Weekend
10.06.16	The Mayor of Yeovil, Councillor Darren Shutler will attend Yeovil Shopmobility 10 <sup>th</sup> Year Celebration
11.06.16	The Mayor of Yeovil, Councillor Darren Shutler will attend the Somerset Schools Folk Dance Festival
12.06.16	The Mayor of Yeovil, Councillor Darren Shutler will attend St Margarets Hospice Summer Serenade
12.06.16	The Deputy Mayor of Yeovil, Councillor David Recardo will attend Poole Civic Service and Parade
12.06.16	The Mayor of Yeovil, Councillor Darren Shutler will attend Ilminster' s Civic Service
14.06.16	The Mayor of Yeovil, Councillor Darren Shutler will attend The Park School Presentation Afternoon
19.06.16	The Deputy Mayor of Yeovil, Councillor David Recardo will attend the South Somerset District Council Fun Dog Show
23.06.16	The Deputy Mayor of Yeovil, Councillor David Recardo will attend Preston School Presentation Evening
26.06.16	The Deputy Mayor of Yeovil, Councillor David Recardo will attend Weymouth & Portland Civic Service

02.07.16	The Deputy Mayor of Yeovil, Councillor David Recardo will attend RNAS Yeovilton Air Day
05.07.16	The Deputy Mayor of Yeovil, Councillor David Recardo will attend Reckleford School's Street Party



*Making each day count*  
**St. Margaret's**  
HOSPICE CARE

19<sup>th</sup> May 2016

Dear Darren and Anna

Thank you so much for attending and opening the Hospice Fete, it was great that you could stay all day. We raised an amazing £7200. I had a lot of feedback about how nice it was that you both stayed so long and spent time with the staff, volunteers and patients.

I understand that that you have come under some criticism for your casual wear and particularly the lack of tie! I would say for the Hospice point of view you dressed according to our request (Mayors Pro forma) and our discussion on Friday. The day was about family, the patients and the local community, we wanted a relaxed atmosphere and your attire was spot on.

I look forward to seeing you on the 5<sup>th</sup>.

Kind regards



Mark Flower  
Community Fundraiser

St. Margaret's Somerset Hospice

Registered Office, Heron Drive, Bishops Hull, Taunton, Somerset, TA1 5HA

Tel: 01823 365603 [www.st-margarets-hospice.org.uk](http://www.st-margarets-hospice.org.uk)

Email: [admin@st-margarets-hospice.org.uk](mailto:admin@st-margarets-hospice.org.uk)

Registered Charity Number: 279473

A Charitable Company Limited by Guarantee. Registered in England No.1471345



**Ministry  
of Defence**

**Defence Services Secretary**

**Major General Richard Nugee CBE**

Ministry of Defence  
Main Building  
Level 6, Zone C  
Whitehall  
London SW1A 2HB

Date: 3 May 2016

### **FLY THE FLAG THIS ARMED FORCES DAY**

Saturday 25 June 2016 marks the eighth National Armed Forces Day, providing a further opportunity for the people of the United Kingdom to demonstrate their huge support for their Armed Forces. The respect and appreciation shown on Armed Forces Day by the people in communities such as yours, goes a long way to sustaining the high morale of those members of the Armed Forces family in your area including Regulars, Reserves, Veterans and Cadets as well as their families.

In my role as the Defence Services Secretary, I am the Ministry of Defence policy lead for Armed Forces Day. I would therefore like to encourage you to fly your Armed Forces Day flag, hoisting it on Monday 20 June, and flying it for the duration of the week leading up to the National Day itself. I would also ask you to distribute this letter to your Town and Parish councils, business partners and any other significant stakeholders in your community who may also wish to 'Fly the Flag' to show their support.

You may, as many communities do, like to host a brief public ceremony to mark the moment. The Armed Forces Day website – [www.armedforcesday.org.uk](http://www.armedforcesday.org.uk) – provides the opportunity for you to upload and publicise details of such events, as well as those arranged to mark the National Day itself. As required, Armed Forces Day flags can be purchased directly from Zephyr Flags via their on-line shop at [www.buyflagsdirect.co.uk](http://www.buyflagsdirect.co.uk).

Further information about Armed Forces Day is available on the website quoted above, or by contacting the Armed Forces Day Team on 0207 807 0970 or at [armedforcesday-events@mod.uk](mailto:armedforcesday-events@mod.uk).

Thank you very much in advance for your support.