

YEOVIL TOWN COUNCIL

MINUTES of the meeting of the **TOWN COUNCIL** held in the Council Chamber, Town House, 19 Union Street, Yeovil on **Tuesday 3 February 2015**

(7.30pm – 8.30pm)

Present:

Mike Lock – Mayor
Martin Bailey
Philip Chandler
John Clark
Bridget Dollard
David Dollard
Jon Gleeson
Dave Greene
Peter Gubbins

John Hann
Kaysar Hussain
Andrew Kendall
Tony Lock
Sophie Phillips
Wes Read
David Recardo
Manny Roper
Darren Shutler

Also present:

Alan Tawse
Amanda Johnson

Town Clerk
Prince's Trust Team Leader

(Prior to the start of the meeting, the Mayor's Chaplain led those Members of the Council in attendance in prayers on behalf of the Townspeople of Yeovil).

PUBLIC COMMENT

There were no comments from members of the public.

8/533 MINUTES

The Minutes of the previous meeting held on 2 December 2014, copies of which had been circulated, were confirmed as a correct record and signed by the Mayor.

8/534 APOLOGIES FOR ABSENCE

Apologies for absence were received from Kris Castle, J Vincent Chainey, Tony Fife, Sarah Lowery and Alan Smith.

In submitting apologies on behalf of J Vincent Chainey, the Town Clerk drew attention to John's current state of health, which had prevented him from attending that evening's meeting.

He referred to the fact that, owing to long-term sickness, John had been unable to attend any meetings since 7 July 2014 and he requested that the Council give consideration to approving this sickness as a reason for his absence and to extend the period of approved absence to 7 May 2015.

Members considered the merits of the request, and it was

RESOLVED

that, in accordance with S.85(1) of the Local Government Act 1972 (as amended) the reason for J Vincent Chainey being unable to attend meetings since 7 July 2014, which was due to long-term sickness, be approved and, in the circumstances, the period of permitted absence be extended until 7 May 2015.

8/535 DECLARATIONS OF INTEREST

(In accordance with the Localism Act 2011, all the members attending the meeting had sought and been granted a dispensation to enable them to participate in the discussion and to vote on Agenda item 7 (Estimates 2015/16) despite having a disclosable pecuniary interest arising from property within the Parish of Yeovil Town, as the number of members otherwise prohibited from taking part in the meeting would impede the transaction of the business).

8/536 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS

Details of the Mayor and Deputy Mayor's recent and forthcoming engagements and announcements were attached to the Agenda.

8/537 CORRESPONDENCE

The Town Clerk reported that, in addition to the items of correspondence that had been circulated to Members by email since the last Town Council meeting, the following items had been received:

- "How the Somerset Moors Work" – Environment Agency publication
- Somerset Minerals Plan – Availability of Inspector's Report and Next Steps
- Avon and Somerset Police and Crime Commissioner Newsletter – Dec 2014

8/538 PRINCE'S TRUST – TEAM PROGRAMME

Amanda Johnson – Prince's Trust Team Leader gave a presentation about the work of the Trust in the Yeovil Town area over the past twelve months and its plans for the coming year.

Amanda circulated details of the twelve-week programme, which she explained offered work experience, qualifications, practical skills, community projects and a residential week. She added that during this period students took part in a variety of activities that were designed to help them develop and improve their personal skills.

The Council was informed that the Trust worked closely with local Job Centres to help identify potential applicants and that there was no charge levied on those who undertook the programme.

Amanda indicated that the Holy Trinity Scout Hall in Lysander Road was used as a base for delivering the Yeovil programmes, and that she was keen to

encourage local young people to join a programme that was planned for May 2015.

During the ensuing discussion, reference was made to the benefits of using social media to help raise awareness amongst young people of the opportunities provided by the programme, and to encourage their participation.

Attention was also drawn to the success rate of those who undertook the programme in finding subsequent employment.

The Mayor referred to an initiative in Sturminster Newton that gave participants the chance to undertake apprenticeships and the possibility of developing a similar scheme in Yeovil.

He then thanked Amanda for her interesting and informative presentation, and it was

RESOLVED

that the matter be noted.

8/539 ESTIMATES 2015/16

The Chairman of the Policy, Resources and Finance Committee indicated that in preparing this year's estimates, the opportunity had again been taken to review the way the Council financed its expenditure - using a combination of income and the precept. The proposals put forward by the Policy, Resources and Finance Committee allowed the Town Council to achieve many of its aspirations with no increase in the household precept for the people of Yeovil.

This had been secured by a combination of careful budgeting, prudent financial management, more efficient working arrangements, and more effective partnership working.

He explained that these proposals included the adoption of a financial strategy aimed at ensuring that the Council achieved a sustainable balanced budget whilst, at the same time, maintaining flexible ways of responding to future requests for unforeseen and inescapable expenditure, and for contributions towards threatened services currently delivered by the District and the County Councils in Yeovil Town, which the Town Council felt need to be supported.

As part of this strategy, all Committees had been asked to keep their expenditure within suggested maximum limits – with any proposed increases beyond those suggested being matched by reductions elsewhere in their respective budgets. He was pleased to report that all Committees had followed this suggestion and he was grateful for their support.

The strategy had also identified the benefits of Committees continuing to pool their contingency funds and bidding for the use of these funds as the necessity arose. This approach was consistent with the way in which unspent revenue balances were dealt with and it ensured that all Committees had the

same opportunity to bid for additional expenditure next year. Again, he was pleased to report that all Committees had accepted this proposal.

Put simply, the strategy that had been adopted made sure that the Council planned not only for next year's expenditure, but also for the years to come. He added that the proposals before the meeting set the foundation for future budgets.

The Chairman indicated that the revised draft committee estimates put forward by the Policy, Resources and Finance Committee totalled £848,448 excluding the contribution made each year towards the operation of Yeovil Cemetery. After including this contribution, the proposed total precept for the Town amounted to £928,868.

He added that bearing in mind the impact on the budget of items over which the Town Council and all other local authorities had no control - such as inflation - and fluctuations in interest rates (which affected the income that the Town Council received from its investments) this was an extremely reasonable budget.

The Chairman then drew attention to some important initiatives, which it was proposed be funded by the Town Council in 2015/16.

These included the provision of a grants budget of £20,000 to help new and existing local organisations based in the Town or serving the Town's population. He explained that this budget helped a wide range of new and existing organisations that benefitted Yeovil Town to seek any assistance they might need towards their operation and activities, and that the application process that the Town Council followed ensured that each application was considered on its individual merits.

He added that the use of service level agreements, which had been introduced last year, had ensured that the Town Council had more influence on grants awarded by way of ongoing financial assistance. These agreements specified how any further grant would be used and gave the Council a greater say in the way the organisation delivered its services with the Town Council's support.

The Chairman indicated that just under £25,000 had been set aside towards allotment maintenance, improvements, development and support. In line with the Council's participative approach to managing allotments, ploholders were continuing to be given a say on how this money was spent. In setting this year's budget, the Council had carried out a further review of the rents paid by our tenants and had taken into consideration the rising cost of mains water.

He added that, in line with a number of other local authorities, the Council had agreed to introduce a system of recharging the cost of mains water and this change in approach, which gave tenants more control over these charges, had enabled the Town Council to keep this year's increase in allotment rents to 1p per square metre.

Taking this approach, which was in line with the Council's policy of seeking to recover an increasing proportion of the net cost of providing allotments from the tenants thereby reducing the level of subsidy by council taxpayers, would

ensure that tenants were meeting almost 60% of the cost of providing and maintaining allotments rather than the present 50%.

The Chairman also drew attention to the allocation of £14,000 towards the delivery of youth services across the Town following the County Council's withdrawal of funding towards these services. He added that with the ongoing commitment and financial support of a number of neighbouring parishes, a three-year contract would shortly be awarded to secure the delivery of youth services in the Yeovil area until April 2018.

Mindful of the need to develop the range of services that the Town Council delivered to the people of Yeovil Town, and the need to ensure that *additional* funding was available to enable contributions to be made towards threatened services currently delivered in Yeovil Town, a total allocation of £49,300 had been included in the New Initiatives budget.

The Chairman indicated that following a review of the use of this budget, various amendments to the definition and procedure in the administration of the New Initiatives budget had been agreed – including the use of an assessment sheet – to help Members consider the relative merits of each bid that came forward and to demonstrate that there was community support for the proposal.

Members were reminded that the Town Council had again agreed to use this fund to meet the cost of making a planned £4,000 contribution towards the ongoing provision of tourist information services in Yeovil Town, which had been under threat, as well as any other threatened services that the Town Council wished to support.

Turning to the Capital Fund, the Chairman reported that at the moment, this stood at £20,690 with commitments totalling £15,187 which meant an unallocated balance of £5,503.

He explained that the fund would be boosted by the capital receipt arising from the disposal of the former Goldcroft Allotment Site, which the Council had agreed would be sold and would include much needed affordable housing. He added that the disposal of this land would help meet the costs of the Town Council contributing to future capital projects.

In the meantime, the Council had continued to make revenue contributions to capital to match fund play area improvements - including the planned upgrade and enhancement of the play area at Summerhouse View, which would begin later that month.

The overall cost of this project was £20,000 and a 50% contribution had been secured from the District Council. The Town Council's contribution would be met from savings already identified and allocated by the Grounds and General Maintenance Committee

He emphasised that effective partnership working was the key to success and, by working closely with the Council's funding partners, external funding totalling over £910,000 had been secured in the past five years for the benefit of tens of thousands of local residents and visitors to the Town.

The meeting was informed that two years ago, following a further audit of the play areas managed by the Town Council, a new programme of play area improvements had been adopted. This identified the phasing of proposed future upgrades having regard to the condition of the play equipment at all of the sites managed by the Town Council.

The Chairman indicated that its delivery would continue to be subject to the Town Council allocating 50% of the estimated costs and matching funding being secured from the District Council.

He explained that the draft budget included £2,500 towards the next planned upgrade at Kingston View, which would cost £20,000, and the Grounds and General Maintenance Committee would be asked to identify further savings to make up the £7,500 shortfall in the Town Council's pledged contribution of £10,000. The District Council had already confirmed matching funding of £10,000 towards this project.

He added that representations made by the Town Council to include the former Ski and Activity Centre in the masterplan for the nearby urban village - as part of the emerging Core Strategy (Preferred Options) had been successful, and further feasibility work was planned. The Town Council would be involved in the planned further feasibility work on the ski slope site.

In the meantime, the proposed development of Yeovil Summerhouse Urban Village had been identified as a strategic location in the emerging Local Plan (Policy YV4) which, if included in the adopted Plan, would strengthen the case for its future delivery at that location.

Members were informed that the recently published Inspector's Report had confirmed that the inclusion of Policy YV4 was justified, and supported the proposed location as an "urban regeneration area where there was significant potential to deliver environmental and other improvements".

The Chairman drew attention to the decision by the Town Council last December to defer the fixing of the 2015/16 precept. He reminded Members that the reason for taking this approach was to provide a breathing space, which would enable any additional requests for funding assistance towards services under threat that might be made in the meantime by the County and the District Councils to be put before Members, and to consider the ongoing impact of the changes introduced two years ago by the Government in the payment of Council Tax benefits.

The Council was advised that to help offset the impact of this change, the Government had introduced a *voluntary* arrangement under which billing authorities agreed the amount of funding, allocated initially to such authorities, to be passed down to local precepting authorities.

Under the new system, this allocation was reviewed each year by the billing authority, which in this area was South Somerset District Council. SSDC had agreed to allocate £94,180 to the Town Council for 2015/16. The Chairman pointed out that this was £25,235 (21.1%) less than last year's grant of £119,415, and that as a result of the new arrangements, the overall annual net income of the Town Council had been reduced by £28,144.

This shortfall in funding, which was beyond the control of the Town Council, had necessitated a further review of the draft budget by the Policy, Resources and Finance Committee.

The Chairman indicated that reductions in the level of public expenditure in all tiers of local government had put pressure on the delivery of services and the Town Council needed to make sure that it identified the reasons for these reductions and had the opportunity to consider how these might potentially affect the people of Yeovil and how the Town Council might help to alleviate the impact on services that it felt needed to be protected.

He added that the New Initiatives budget had been established to enable the Town Council to respond positively to supported requests and opportunities to help protect threatened services currently delivered in Yeovil Town.

The Chairman indicated that the Policy, Resources and Finance Committee had recommended that the *revised* 2015/16 draft revenue estimates for the various Service Committees of the Council be adopted, it being noted that this would result in no increase in the Town Council's share of the household precept, which would remain at £95.57 for a Band D property – equivalent to £1.84 per week.

The Chairman commended the budget recommendations of the Policy, Resources and Finance Committee to the Town Council.

During the ensuing discussion, Members expressed their support for the proposals put forward by the Policy, Resources and Finance Committee, which had included a number of difficult decisions that had needed to be made to secure a fair and sustainable budget.

Thanks were extended to the Chairman of the Policy, Resources and Finance Committee for his presentation, and for the work of the Finance Working Group and the officers in helping and supporting the budget process.

UNANIMOUSLY RESOLVED

- (1) that the 2015/16 draft revenue estimates for the various Service Committees of the Council, summarised below and attached as an appendix, be approved and adopted:

Committee	Revenue Estimate
Planning and Licensing	£5,628
Grounds and General Maintenance	£246,452
Promotions and Activities	£71,047
Buildings and Civic Matters	£128,174
Policy, Resources and Finance	£397,147
Total	£848,448

- (2) that the sum of £848,448 be agreed as the Town Council's budget for 2015/16, subject to the addition of the Town Council's contribution towards the maintenance and operation of Yeovil Cemetery for that

financial year, making an overall total budget of £928,868 it being noted that this would result in **no increase** in the Town Council's share of the household precept; and

- (3) that the sum of £834,688 be agreed as the Town Council's precept for 2015/16, it being noted that the balance would be met by the allocated grant of £94,180.

8/540 **WESTFIELD COMMUNITY ASSOCIATION**

Council considered the report of the Town Clerk (agenda item 8 refers).

RESOLVED

- (1) that the matter be noted; and
- (2) that John Clark be appointed to represent the Town Council on the Association for the remainder of the 2014/15 Municipal Year.

8/541 **PROGRAMME OF MEETINGS - 2015/16**

Council considered the report of the Town Clerk (agenda item 9 refers).

RESOLVED

- (1) that the matter be noted; and
- (2) that the Programme of Meetings for 2015/16 (attached as an appendix) be adopted.

8/542 **REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS**

The Chairmen of the various Committees of the Council presented the Minutes from the previous cycle of meetings, drawing attention to specific references to Council, any matters of particular interest and answering any questions.

Planning and Licensing Committee

1 December 2014
5 January 2015
19 January 2015

Grounds and General Maintenance Committee

12 January 2015

Promotions and Activities Committee

13 January 2015

Buildings and Civic Matters Committee

20 January 2015

Policy, Resources and Finance Committee

27 January 2015

8/543 **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

The Minutes of the following meetings of Outside Bodies were attached to the Agenda and Members were given an opportunity to raise matters relating to them:

Yeovil Youth Council

24 November 2014

South Somerset Countryside Steering Group

11 December 2014

Yeovil Crematorium and Cemetery Committee

14 January 2015

Members who represented the Town Council on outside bodies were given an opportunity to report on any matters of interest.

Bridget Dollard referred to a recent meeting of the Area South Community Forum that she had attended. This had included a presentation on the Anti-Social Behaviour (ASB) Trigger, which had recently been introduced and was now available in South Somerset to persons who felt that reported ASB had not been dealt with and wished the relevant agencies to review the case.

She also drew attention to the Somerset Micro-Enterprise Project and the Community Compassion Project, and the Town Clerk agreed to circulate details of all of these new initiatives to Members.

During the ensuing discussion, reference was made to the Police being invited to a future Town Council meeting to give a presentation on the use of ASB Triggers and other measures introduced by the Anti-social Behaviour, Crime and Policing Act 2014.

8/544 **PUBLIC COMMENT**

There were no comments from members of the public.

Mayor

YEOVIL TOWN COUNCIL - ESTIMATES

GROUNDS AND GENERAL MAINTENANCE COMMITTEE

		YEAR 2013/14		YEAR 2014/15		YEAR 2015/16				
NOTES	Item	Allocated	Spent	Allocated	1/2 year spent	Full year estimated	Estimated over spent	Estimated under spent	Estimated required	To be allocated
					30.09.14	spend to 31.03.15				
INCOME 2014/15	Materials and equipment	840	695	750	263	750			760	760
1/2 Year to 30/09/14	Water Mains Refurbishment/Repairs	2,200	0	2,000	0	2,000			2,040	2,040
	Water charges	4,200	7,006	4,280	321	4,280			0	0
Lease	1044 Allotment Maintenance (SSDC)	7,650	8,759	7,810	5,586	7,810			7,970	7,970
Taps & Keys	55 Allotment Maintenance (Tenants)	3,280	3,246	3,350	1,754	3,350			3,420	3,420
Allotment rents	589 Allotments - Fence Repairs	1,920	1,535	1,960	141	1,960			2,000	2,000
1/2 Year	1688 Leases	400	335	400	0	400			400	400
	Goar Knap - Building	1,430	1,111	1,330	660	1,330			1,360	1,360
ESTIMATED INCOME	Newsletter	160	140	140	0	140			150	150
2014/15	Best Kept Allotments Competition	230	192	210	158	210			220	220
Taps & keys	100 Labour	15,150	12,896	15,300	6,466	15,300			15,610	15,610
Rent	14311 Vehicle	970	1,119	990	453	990			1,010	1,010
Lease	2088 Protective clothing	160	68	160	0	160			160	160
Est 2014/15	16499 Dog Bins	210	500	220	0	220			230	230
	Open spaces:									
	Open Spaces	142,150	142,150	145,000	72,500	145,000			147,900	147,900
ESTIMATED INCOME	Play Area Repairs/Enhancements	11,260	11,260	11,490	0	11,490			11,720	11,720
2015/16	Country Park	30,220	30,220	30,830	7,708	30,830			31,450	31,450
	Enhancements	3,210	3,210	0	0	0			0	0
Taps & Keys	100 Play Area Upgrade	0	0	0	0	0			2,500	2,500
Rents	14806 Play and Landscape Officer	11,480	11,480	11,710	0	11,710			11,950	11,950
Lease	2088 Holiday Playscheme contribution	5,000	3,335	8,380	0	8,380			8,550	8,550
Est 2015/16	16994 Door Step Green	740	847	760	274	760			780	780
	Yew Tree Park - Gate Opening	1,470	1,375	1,500	580	1,500			1,530	1,530
	Total expenditure	244,330	241,479	248,570	96,864	248,570	0	0	251,710	251,710
Notes:									Estimated underspend (-)	0
										251,710
1	Budget prepared on a year on year basis, with adjustments made for previous year's accruals								Estimated 2015/16 income	16,994
2	Water mains refurbishment/repairs budget allocated to meet planned programme of phased improvements									234,716
3	Income of £2,090 pa receivable from lease of land at Higher Ryalls								+ contingencies @ 5%	11,736
4	Enhancements budget used to increase Holiday Playscheme contribution - to help meet cost of new scheme in Yeovil South Ward									246,452
5	Water charges to be recharged to allotment tenants in accordance with adopted scheme									

YEOVIL TOWN COUNCIL - ESTIMATES
PROMOTIONS AND ACTIVITIES COMMITTEE

		YEAR 2013/14		YEAR 2014/15		YEAR 2015/16				
NOTES	Item	Allocated	Spent	Allocated	1/2 year spent 30.09.14	Full year estimated spend to 31.03.15	Estimated over spent	Estimated under spent	Estimated required	To be allocated
INCOME 2014/15	Town Team	3,150	3,000	3,000	0	3,000			3,000	3,000
1/2 Year to 30/09/14	Christmas Lights	20,770	38,835	21,190	0	21,190			21,620	21,620
Festive Lights	Yeovil in Bloom Working Budget	15,170	15,173	15,480	7,760	15,480			15,790	15,790
- SSDC	0 Yeovil in Bloom Officer	22,890	22,890	23,350	11,675	23,350			23,820	23,820
- Traders	0 Town Crier	950	745	970	0	970			990	990
Sponsorship	300 Yeovil Open Town Crier Competition	1,800	1,645	1,840	1,714	1,714		126	1,880	1,880
Souvenirs	0 Customised souvenirs	540	87	550	0	550			560	560
	300 Town Guide/promotional publications	220	0	230	125	230			240	240
	Christmas Lights Competition	30	0	30	12	30			30	30
ESTIMATED INCOME	Yeovil Flower and Gardeners' Market	2,550	1,956	2,600	2,332	2,400		200	2,660	2,660
2014/15										
Festive Lights										
- SSDC	0									
- Traders	0									
Sponsorship	800									
Souvenirs	50									
	850									
Estimated Income										
2015/16										
Festive Lights										
- SSDC	2,000									
- Traders	0									
Sponsorship	500									
Souvenirs	100									
	2,600									
	Total Expenditure	68,070	84,331	69,240	23,618	68,914	0	326	70,590	70,590
Notes:							Estimated underspend (-)			-326
										70,264
1	Christmas Lights - Estimated additional costs of £14,000 to be met from earmarked reserves including contribution of £2,000 from SSDC (received in 2013/14)						Estimated 2015/16 income			2,600
2	Yeovil Town Centre Flower and Gardeners' Market - maximum guarantee against loss (offset by income from stalls and sponsorship)									67,664
							+ contingencies @ 5%			3,383
										71,047

YEovil TOWN COUNCIL - ESTIMATES

BUILDINGS AND CIVIC MATTERS COMMITTEE

NOTES	Item	YEAR 2013/14		YEAR 2014/15		YEAR 2015/16				
		Allocated	Spent	Allocated	1/2 year spent 30.09.14	Full year estimated spend to 31.03.15	Estimated over spent	Estimated under spent	Estimated required	To be allocated
INCOME 2014/15	Yeovil Town Band - Sponsorship	3,000	3,000	3,000	3,000	3,000			3,000	3,000
1/2 Year 30/09/14	Litter/Grit bins	650	732	670	0	670			680	680
Monmouth Hall 1,882	Monmouth Hall	15,970	12,676	16,290	5,805	16,290			16,620	16,620
Milford Hall 8,628	Town House (excluding services)	6,120	6,334	6,250	2,951	6,250			6,380	6,380
Town House 680	Town House - business rates	10,280	10,362	10,570	6,364	10,570			10,790	10,790
Library 0	Town House - water charges	320	267	330	133	330			340	340
	Town House - electricity	1,580	1,385	1,400	541	1,400			1,430	1,430
1/2 year 9,308	Town House - gas	1,800	1,846	2,040	793	2,040			2,080	2,080
	Town House - repairs and maintenance	3,150	2,218	3,220	1,336	3,220			3,290	3,290
	Civic Items (Town Twinning)	210	0	210	18	210			0	0
ESTIMATED INCOME	Sports Development Officer (SSDC)	2,040	2,000	2,080	0	2,080			2,120	2,120
2014/15	War memorials	320	0	330	0	330			0	0
Monmouth Hall 3,500	Public noticeboards	320	0	330	0	330			340	340
Milford Hall 17,340	Community safety	4,830	0	4,930	0	4,930			5,030	5,030
Town House 1,360	CCTV	30,600	30,600	31,220	15,610	31,220			31,850	31,850
Library 1,800	Millennium Clock	280	239	290	0	290			300	300
	Transport support	4,290	0	4,380	0	4,380			4,470	4,470
Yr to 31/03/15 24,000	Public toilets - Peter Street	17,150	15,338	17,500	8,878	17,500			17,860	17,860
	Public toilets - Petters Way	0	7,579	4,400	5,119	4,400			8,980	8,980
	Milford Hall	22,100	29,247	22,550	11,976	22,550			23,000	23,000
ESTIMATED INCOME	Town Centre Environmental Improvements	8,000	8,000	8,000	0	8,000			8,000	8,000
2015/16										
Monmouth Hall 3,570										
Milford Hall 17,690										
Town House 1,390										
Library 1,840										
Est. 2015/16 24,490										
	Total expenditure	133,010	131,823	139,990	62,524	139,990	0	0	146,560	146,560
Notes							Estimated underspend (-)			0
1	Transport Support budget to meet cost of contributions towards new bus shelters and related matters						Estimated 2015/16 income			24,490
2	Estimated additional costs of operating the Petters Way Public Toilets (£8,509) to be met from earmarked reserves.									122,070
3	SCC funding for deleg functions (removal of highway obstructions) withdrawn from April 2014						+ contingencies @ 5%			6,104
4	Town Centre Environmental Improvements budget previously used to help meet costs of Middle Street and Princes Street Enhancement Schemes. Possible top-slicing to fund ongoing Town Centre maintenance programme?									128,174

YEOVIL TOWN COUNCIL - ESTIMATES
POLICY RESOURCES AND FINANCE COMMITTEE

				YEAR 2013/14		YEAR 2014/15				YEAR 2015/16	
NOTES	Item	Allocated	Spent	Allocated	1/2 year spent 30.09.14	Full year estimated spend to 31.03.15	Estimated		Estimated required	To be allocated	
							over spent	under spent			
Income	Grants	20,000	20,050	20,000	4,514	20,000			20,000	20,000	
2013/14	Insurance	9,000	7,837	8,500	7,153	7,153		1,347	8,000	8,000	
	Telephone	2,320	2,209	2,370	1,091	2,370			2,420	2,420	
Investment Int	4,813 Postage	4,080	3,940	4,000	1,539	4,000			4,080	4,080	
Ski Centre	700 Stationery/supplies	4,730	3,869	4,830	1,522	4,500		330	4,590	4,590	
	5,513 Furniture, office equipment & servicing	3,500	2,968	3,570	2,203	3,570			3,650	3,650	
	Advertising	750	200	770	303	770			790	790	
Income 2014/15	Audit fees	4,000	2,876	3,000	2,898	2,898		102	3,060	3,060	
1/2 Year to 30/09/14	Prof. fees/subs	5,470	6,388	5,580	3,160	6,000	420		6,120	6,120	
	Books/periodicals	220	64	230	92	230			240	240	
Investment Int	2,244 Salaries	171,800	159,884	173,520	82,217	170,000		3,520	176,990	176,990	
Ski Centre	600 Mayoral allowance	8,380	8,380	8,380	4,880	8,380			8,380	8,380	
	2,844 Courses/conferences	5,250	1,950	5,360	188	5,360			5,470	5,470	
	Costs of Democracy	25,540	23,521	25,800	11,200	25,800			26,320	26,320	
Estimated Income	Regalia	700	44	720	15	720			740	740	
2014/15	Youth Council	1,340	0	1,370	72	1,370			1,400	1,400	
	Best Value	2,140	1,650	1,800	1,000	1,650		150	1,800	1,800	
Investment Int	4,500 NVQ Trainee Administrator	5,350	1,556	5,400	3,158	5,400			5,510	5,510	
Ski Centre	1,200 Franking Machine	550	492	560	-19	560			570	570	
	5,700 PC Support	7,650	8,353	7,810	2,817	7,810			7,970	7,970	
	Delivery of Yeovil Vision	10,000	10,000	10,000	10,000	10,000			10,000	10,000	
Estimated Income	Yeovil Shopmobility	5,470	5,470	0	0	0			0	0	
2015/16	PWLB Loan Repayments	30,704	30,704	30,704	15,352	30,704			30,704	30,704	
	New Initiatives Fund	49,300	4,000	49,300	0	49,300			49,300	49,300	
Investment Int	4,500 Youth Services	0	14,335	17,700	12,874	8,000		9,700	14,000	14,000	
Ski Centre	1,200 Ski Centre	6,300	6,147	6,430	2,951	6,430			6,560	6,560	
	5,700 Contingencies	39,222	40,129	39,795	18,112	39,795					
	Total Expenditure	423,766	367,016	437,499	189,292	422,770	420	15,149	398,664	398,664	
Notes:								Estimated underspend (-)		-14,729	
										383,935	
1	Investment income set to reflect anticipated interest rates							Estimated 2015/16 income		5,700	
2	Capital Fund commitments set out elsewhere on the agenda									378,235	
3	PC Support budget extended to include Members' PC support and internal/external broadband connections							+ contingencies @ 5%		18,912	
4	Costs of Democracy budget set to reflect anticipated Members' allowances									397,147	
5	Salaries budget adjusted to meet anticipated national pay awards, Employer's pension contributions and previously agreed increments										
6	Regalia budget to meet rolling programme of civic robe refurbishment and repairs										
7	PWLB loan repayments reflect cost of servicing £265,000 ten-year loan to meet costs of replacement Town Centre public toilets and contribution towards upgrade of Yew Tree Park Play Area and redevelopment of Milford Hall										
8	Youth Services budget reflects proposed three-year funding arrangements										

Yeovil Town Council

Programme of Meetings of Council and Committees - 2015/16

Meeting	Venue	Day	Time	2015								2016				
				May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Council	Council Chamber	Tuesday	7.30pm	19* 26**	30	-	(4)	1	6	3	1	(5)	2	1	5	3* 10**
Planning and Licensing Committee	Council Chamber	Monday	7.00pm	27***	15 29	13 27	24	7 21	5 19	2 16 30	-	4 18	1 15 29	14 30***	11 25	9 23
Grounds and General Maintenance Committee	Council Chamber	Monday	7.00pm	-	1	6	-	14	-	9	-	11	-	7	-	11***
Promotions and Activities Committee	Council Chamber	Tuesday	7.00pm	-	9	14	-	15	-	10	-	12	-	15	-	17
Buildings and Civic Matters Committee	Council Chamber	Tuesday	7.00pm	-	16	21	-	22	-	17	-	19	-	22	-	24
Policy, Resources and Finance Committee	Council Chamber	Tuesday	7.00pm	-	23	28	-	29	-	24	-	26	-	29	-	31

* Annual Town Meeting followed by Annual Meeting of the Town Council

** Annual Meeting of the Town Council (reconvened)

*** moved to Wednesday to avoid clash with Bank Holiday and/or Town Council meeting

(Meetings in brackets are reserve dates for Council and will be held if necessary)

Public Holidays

May Bank Holiday
Spring Bank Holiday
August Bank Holiday
Christmas Day
Boxing Day

Monday 4 May 2015
Monday 25 May 2015
Monday 31 August 2015
Friday 25 December 2015
Monday 28 December 2015

New Year's Day Holiday
Good Friday
Easter Monday
May Bank Holiday
Spring Bank Holiday

Friday 1 January 2016
Friday 25 March 2016
Monday 28 March 2016
Monday 2 May 2016
Monday 30 May 2016

Elections

District/Town/Parish
UK Parliament

Thursday 7 May 2015
Thursday 7 May 2015