



Yeovil Town Council

Town House
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The Meeting... **Buildings and Civic Matters Committee**

The Time... **7.00pm**

The Date... **Tuesday 19 January 2016**

The Place... **Town House, 19 Union Street, Yeovil**

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



QUALITY
TOWN
COUNCIL

Amanda Card
Town Clerk

12 January 2016

Please contact Sally Freemantle at the Town House for more information about this meeting

Buildings and Civic Matters Committee

To: All Members of the Buildings and Civic Matters Committee

Kris Castle

Phil Chandler (Vice - Chairman)

Gail Freeman - Bell

Peter Gubbins

Andrew Kendall

Mike Lock (Ex-officio)

Tony Lock

Manny Roper

Darren Shutler (Ex-officio)

Rob Stickland (Chairman)

Equality Act 2010

The *general* public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at www.yeovil.gov.uk This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

PUBLIC COMMENT (15 minutes)

A representative from Avon and Somerset Constabulary will provide a verbal update on community policing matters.

A G E N D A

9/55. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

9/56. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

9/57. MINUTES

To approve as a correct record the Minutes of the meeting held on 17 November 2015.

9/58. EXCLUSION OF PRESS AND PUBLIC

Due to the confidential nature of the business of items 9/62 and 9/63, under the Public Bodies (Admission to Meetings) Act 1960 s3, it is proposed to put forward a motion to exclude members of the public and press during discussion of these items.

Public Bodies (Admission to Meetings) Act 1960 s3

9/59. SPEED INDICATOR DEVICE RESULTS

To consider the report by the Assistant Town Clerk attached at pages 3 to 7.

9/60. NEW INITIATIVES BUDGET

To consider a report by the Assistant Town Clerk attached at pages 8 to 9.

9/61. FINANCIAL STATEMENT – OCTOBER/NOVEMBER 2015

To consider the Financial Statement for the period 1 October to 30 November 2015 attached at pages 10 to 17.

PUBLIC COMMENT (15 Minutes)

9/62. CCTV MONITORING

The Committee will consider a resolution (see item 9/58) to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

To consider the overview and the statistics for the months of November (attached at pages 18 to 22) and December (to follow).

9/63. COMMUNITY SAFETY ISSUES

To consider any community safety issues.

Local Government & Rating Act 1997 s31 and Crime & Disorder Act 1998 s17

9/59. **SPEED INDICATOR DEVICES**

Lysander Road (West Bound)

Attached is the latest speed indicator device (SID) for (Lysander Road – west bound), taken between the 27th October 2015 and the 10th November 2015.

The median speed in October was calculated at 26mph and for November it was 27mph both of which are compliant with the posted speed limit of 30mph. The 85th percentile speed for both months was calculated as 35mph which is 1mph below the intervention limit of 36mph.

General

The Somerset County Council (SCC) Traffic Engineer has indicated that these speeds are the approach speeds of vehicles as recorded by the device and do not reflect the 'adjusted' speeds which the motorists may switch to on being 'reminded' of the posted speed limit by the device. Where SCC has been able to measure 'adjusted' speeds at other locations they have found the difference in speed between the approach speed and adjusted speed to be approximately 4-5mph less.

The intervention limit is the speed, (under the current policy), at which a location is deemed to have a speeding issue. It is calculated by taking the posted speed limit + 10% + 3mph, (25mph in a 20mph speed limit; 36mph in a 30mph posted speed limit and 47mph in a 40mph posted speed limit). Locations that equal or exceed the intervention level speed qualify for a SID installation on a regular basis. (please note this location is already included in the SID programme and will therefore continue to receive a temporary SID on a regular basis).

The Committee is **RECOMMENDED** to note and comment on the attached reports.

(Sally Freemantle, Assistant Town Clerk – 01935 382424)

SS AH Lysander rd 261015 (Nov 2015)

FLOW

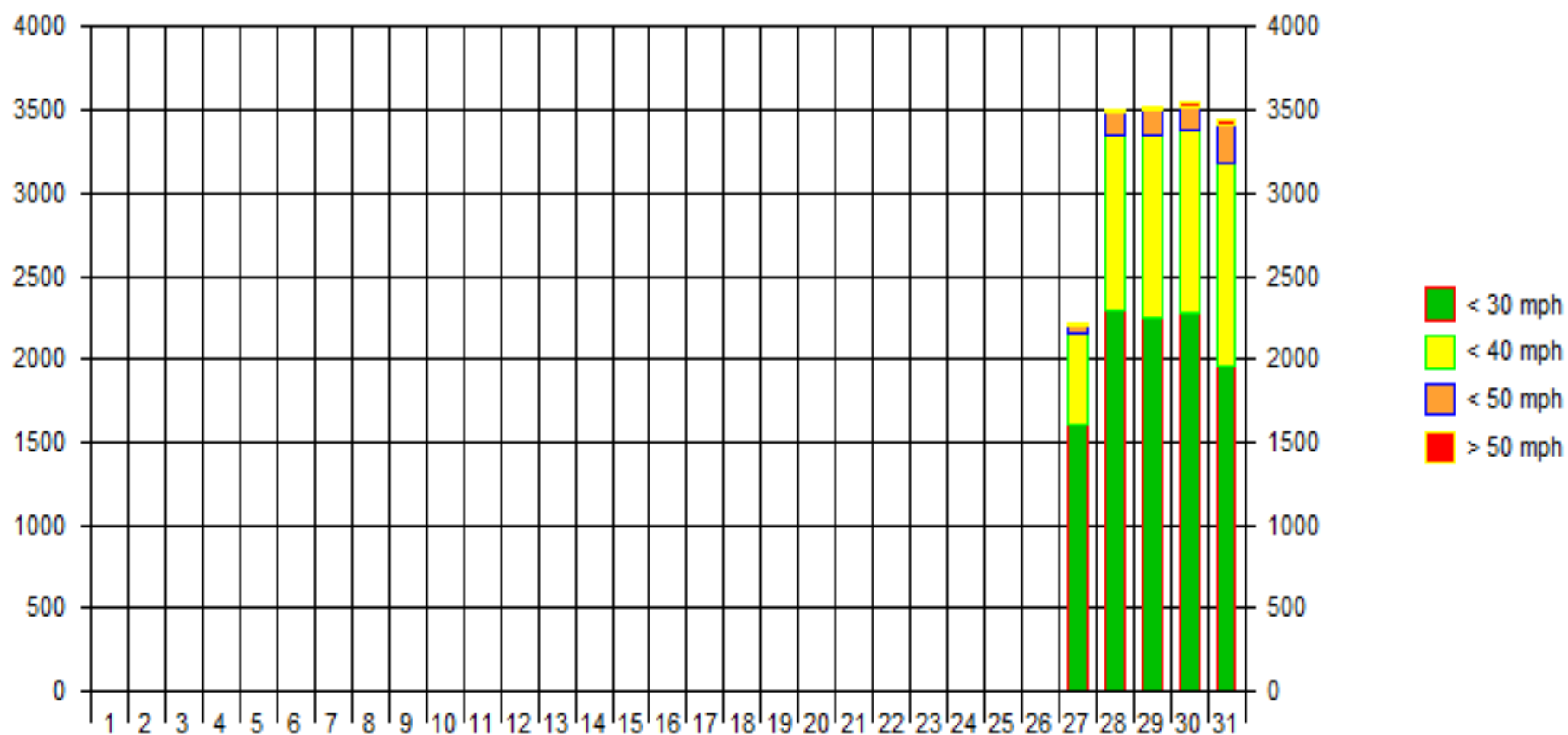
	< 30 mph	< 40 mph	< 50 mph	> 50 mph
1	1320	1347	263	33
2	2052	1093	137	14
3	2356	973	140	10
4	2356	965	154	19
5	2352	982	123	7
6	2364	1046	116	14
7	1927	1247	169	17
8	1202	1342	215	28
9	2160	1028	123	7
10	387	445	86	13
11	0	0	0	0
12	0	0	0	0
13	0	0	0	0
14	0	0	0	0
15	0	0	0	0
16	0	0	0	0
17	0	0	0	0
18	0	0	0	0
19	0	0	0	0
20	0	0	0	0
21	0	0	0	0
22	0	0	0	0
23	0	0	0	0
24	0	0	0	0
25	0	0	0	0
26	0	0	0	0
27	0	0	0	0
28	0	0	0	0
29	0	0	0	0
30	0	0	0	0
	18476	10468	1526	162

Median : 27 mph

85% Percentile : 35 mph

Total Count : 30632

SS AH Lysander rd 261015 (Oct 2015)



FLOW

(Median = 26 mph | 85% Percentile = 35 mph)

SS AH Lysander rd 261015 (Oct 2015)

FLOW

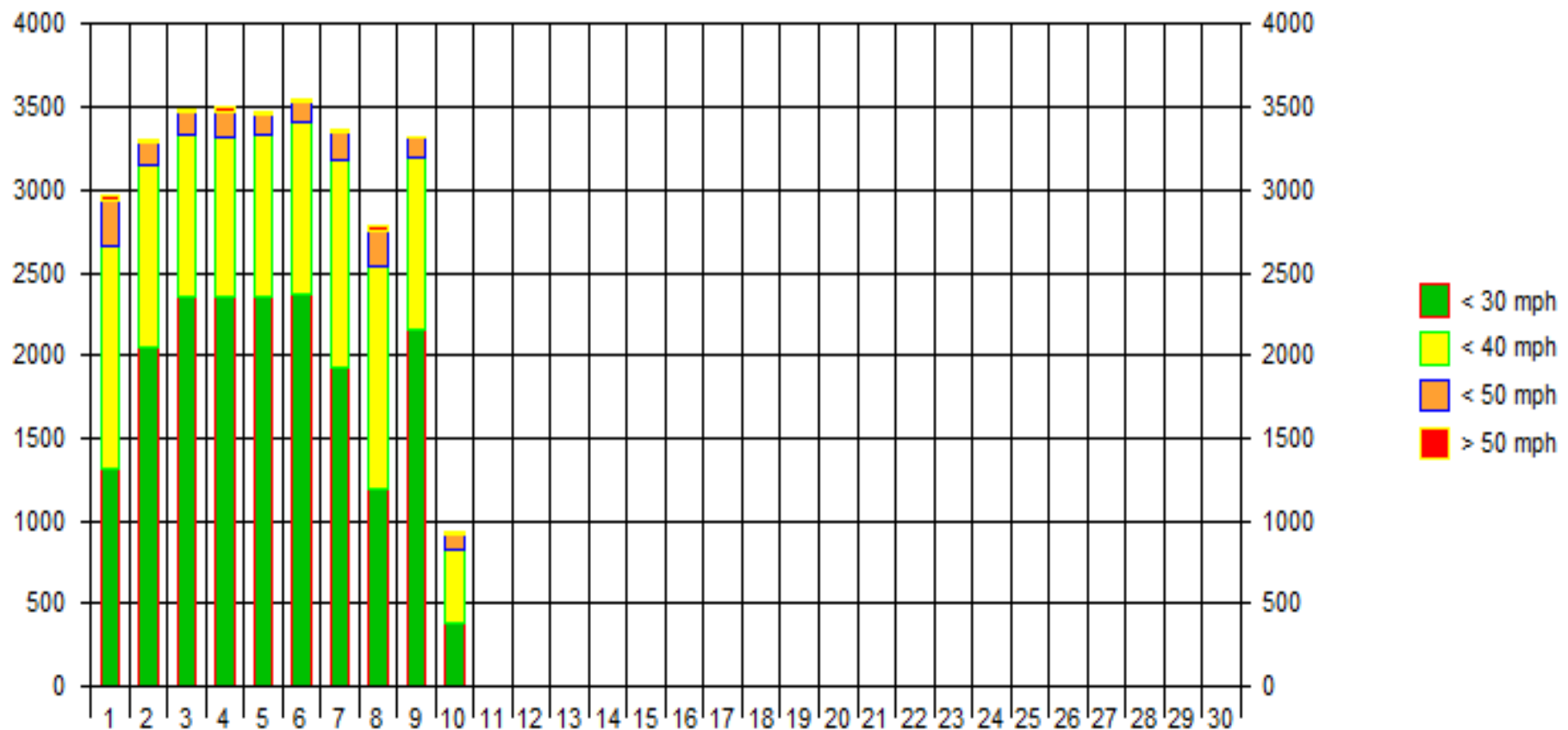
	< 30 mph	< 40 mph	< 50 mph	> 50 mph
1	0	0	0	0
2	0	0	0	0
3	0	0	0	0
4	0	0	0	0
5	0	0	0	0
6	0	0	0	0
7	0	0	0	0
8	0	0	0	0
9	0	0	0	0
10	0	0	0	0
11	0	0	0	0
12	0	0	0	0
13	0	0	0	0
14	0	0	0	0
15	0	0	0	0
16	0	0	0	0
17	0	0	0	0
18	0	0	0	0
19	0	0	0	0
20	0	0	0	0
21	0	0	0	0
22	0	0	0	0
23	0	0	0	0
24	0	0	0	0
25	0	0	0	0
26	0	0	0	0
27	1612	543	52	5
28	2287	1065	138	11
29	2243	1106	154	19
30	2283	1097	137	23
31	1960	1226	217	33
	10385	5037	698	91

Median : 26 mph

85% Percentile : 35 mph

Total Count : 16211

SS AH Lysander rd 261015 (Nov 2015)



FLOW

(Median = 27 mph | 85% Percentile = 35 mph)

9/60. NEW INITIATIVES BUDGET

Introduction

Mindful of the need to develop the range of services that we deliver to the people of Yeovil Town, the Town Council has agreed to allocate £49,300 in the 2015/16 New Initiatives budget.

As previously reported, this approach will ensure that funding totalling £29,300 is available to enable contributions to be made towards threatened services currently delivered in Yeovil Town. £4,000 of this budget has been allocated towards the future provision of tourist information services in Yeovil Town and £4,000 towards Christmas Lights, which leaves a balance of £21,300. A further £20,000 has been earmarked for new initiatives.

In previous years the following initiatives were agreed:

- Interactive Screen in reception
- Outdoor gym at Milford Park - £10,000 (in principle)

Bidding Process

It has been agreed that all the service committees would be invited to put forward bids for this unallocated part of the New Initiatives budget, and that the Town Council would decide how this portion would be spent having regard to the views of the Policy, Resources and Finance Committee.

Last year, it was further agreed that all services committees be reminded of the need for this budget to be used for *new* initiatives and, to allow sufficient time for their ideas to be drawn up and developed, the proposals that emerge during the July cycle of meetings be investigated and reported back to the service committees in the September and the November cycle of meetings.

The agreed definition of a new initiative is set out below;

“A proposal which will result in a new service, facility, activity or new equipment being procured by the Town Council, for the benefit of the people of Yeovil Town, in partnership with other organisations as appropriate”

It was also agreed that supported bids would be considered at the November meeting of the Policy, Resources and Finance Committee and referred to the December meeting of the Town Council for determination. This gives all committees an additional two months to develop their bids and to put them forward for consideration.

Town Council

Last month, the Town Council noted the bids made to date by the service committees and agreed to allocate £2,000 towards the installation of remote wildlife cameras at Yeovil Country Park.

They also agreed to defer a potential bid from the Buildings and Civic Matters Committee for the installation of LED Information Boards in the Town pending further investigations about the number of boards, location(s) and the anticipated costs.

The Town Council further agreed in principle to the bid by this Committee for the installation of up to three defibrillators in the Town pending further information about potential locations and consultation with SSDC on the co-ordination of the locations.

The Assistant Town Clerk has contacted South Somerset District Council and ascertained that their Management Board is processing the suggestion of defibrillators in the work place, with first aiders being given additional training to use them. One of their defibrillators is available for use by the general public (Octagon Theatre), the others are for use by the SSDC trained first aiders on staff or visitors to the site.

Community Defibrillators (Automated External Defibrillators) can be used by a lay person as well as a trained first aider and are provided in secure casing which can be accessed via a code (given when dialling 999). Further details can be found here <https://www.resus.org.uk/publications/a-guide-to-aeds/>

If the defibrillators are to be located outside for community use, a cabinet will also be required. Therefore £1,500 should be allowed for the cost of each defibrillator.

Update

To develop this proposal further, and to enable officers to draw up a proper project plan, the Committee is asked to decide the number and location(s) of the defibrillators they would like to purchase.

The Committee is **RECOMMENDED** to note these matters and to consider the number and potential location(s), of defibrillators required, so that the matter can be referred back to the Policy, Resources and Finance Committee.

(Sally Freemantle, Assistant Town Clerk – 01935 382424)