



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Phone 01935 382424
Fax 01935 382429
E-mail town.clerk@yeovil.gov.uk

Promotions and Activities Committee

The Meeting... **Promotions and Activities Committee**

The Time... **7.00pm**

The Date... **Tuesday 12 July 2016**

The Place... **Town House, 19 Union Street, Yeovil**

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



Amanda Card
Town Clerk

6 July 2016

Please contact Sally Freemantle at the Town House for more information about this meeting

To All Members of the Promotions and Activities Committee:

David Recardo (Ex-officio) (Chairman)

Philip Chandler

Wes Read (Vice-Chairman)

Joe Conway

Manny Roper

Pauline Lock

Darren Shutler (Ex-officio)

Sarah Lowery

Alan Smith

Faye Purbrick

Equality Act 2010

The *general* public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at www.yeovil.gov.uk This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

Public Comment (15 Minutes)

Before the meeting Commences, Steve Haigh will present a 15 minute film about the Westland World Helicopter Speed Record made by students from Yeovil College.

A G E N D A

9/76. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

9/77. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

9/78. MINUTES

To approve as a correct record the Minutes of the meetings held on 10 May and 17 May 2016.

9/79. WESTLAND WORLD HELICOPTER SPEED RECORD

The opportunity to discuss any matters arising from the viewing of the film before the commencement of the meeting.

9/80. NEW INITIATIVES – LED SCREEN

The Chairman will provide an update on this proposed New Initiative.

9/81. CHRISTMAS LIGHTS

To nominate and confirm three Members to form a Working Party to review the provision of Christmas Lights in the Town Centre.

9/82. CHRISTMAS LIGHTS COMPETITION

To consider the report by the Deputy Town Clerk attached at page 3.

9/83. YEOVIL IN BLOOM MINUTES

To note the minutes of the Yeovil in Bloom Steering Group meeting held on 6 June 2016 attached at pages 4 to 6.

9/84. FINANCIAL STATEMENT – APRIL/MAY 2016

To consider the Financial Statement for the period 1 April to 31 May 2016 attached at pages 7 to 11.

PUBLIC COMMENT (15 Minutes)

9/82. CHRISTMAS LIGHTS COMPETITION

The Christmas Lights Competition is an opportunity to recognise the hard work of local people in brightening up the town by decorating their homes or businesses with festive lights during the Christmas period. Nominations are requested for displays in Yeovil and the entries are judged by a working group who view all of the competition entries in person.

Last year, judging took place on 21st December and the winner was announced just before Christmas. Brimsmore Gardens sponsored first prize and the winner and runners up were presented with their awards by the Mayor at the first Promotions and Activities meeting in the New Year.

The Western Gazette supported the publicity for the competition and we worked in collaboration with Brympton, Yeovil Without and West Coker Parish Councils.

Last year, the competition was judged by the Chairman and Vice Chairman of the Committee, the Mayor and Mayoress, the Town Clerk and former town councillor Audrey Bartlett (who donated the cup). The Editor of the Western Gazette and representatives from Brympton, West Coker and Yeovil Without Parish Council were also invited to join the judging panel and Yeovil Without Parish Council was represented by Councillor Iris Coton.

The Committee is requested to nominate Members for the formation of a working group, which will take part in the judging, and decide who should be invited to join the working group to help judge the entries.

The Committee is **RECOMMENDED** to note the matter and decide who will form the judging working group.

(Sally Freemantle, Deputy Town Clerk - 01935 382424)



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Mayor : Cllr D Shutler Town Clerk : Amanda Card BA (Hons), CPFA
T-01935 382424, F-01935 382429, W - www.yeovil.gov.uk
E-mail Town.Clerk@yeovil.gov.uk

Minutes of the meeting of Yeovil in Bloom Steering Group held on Monday 6 June 2016 in the Town House, 19 Union Street, Yeovil BA20 1PQ

Present: Cllr David Recardo, Steve Fox, Lesley Jelleyman, Cllr Tony Lock, Liz Pike, Cllr Sue Pitman (Yeovil Without PC), Cllr Evie Potts Jones, Cllr Fay Purbrick, Cllr Manny Roper and Cllr Alan Smith.

In Attendance: Sally Freemantle, Deputy Town Clerk, Lucy Jones, Office Administrator

There were no members of the public and no members of the press present.

2.00pm - Meeting commenced.

- 1. Election of Chairman.** It was agreed that David Recardo would be Chairman
- 2. Election of Vice-Chairman.** It was agreed that Manny Roper would be Vice-Chairman
- 3. Apologies for Absence.** Apologies for absence were received from Cllr Wes Read.
- 4. Minutes.** To approve as a correct record the minutes of the last meeting held on 25th April 2016.

Resolved: That the Minutes of the meeting of Yeovil in Bloom Steering Group held on 25th April 2016 be signed by the Chairman as a correct record.

5. Correspondence. There were no items of correspondence.

6. Yeovil in Bloom Update. Lesley informed the Steering Group that an art installation "Words on the Street" had been put around the trees in King George Street, and that booklets of the poems were in the library and Neros. It was reported that "The Hub" had visited the Nursery and looked around all the polytunnels at the new bedding plants for the summer season.

Lesley explained that she had started the portfolio and would be contacting businesses (with a focus on Princes Street) to ask them to get involved on judging day.

Evie brought the Steering Group's attention to the new business opening - the 'Cow and Apple'. Steve Fox said he would contact the proprietors with a view to asking them to get involved in Yeovil in Bloom.

David Recardo mentioned the positive Feedback Yeovil in Bloom received on Facebook.

Resolved: That the update be noted.

7. Yeovil in Bloom Update. Steve updated the Steering Group on the works that had taken place within the town which included, the Town House, Police Roundabout, Bond Street and Lynx Roundabout. He said that the baskets would start to be put up next week and the bedding planted out, so everything is on schedule. Steve mentioned how successful the Bulb Giveaway had been stating that 80 tickets had been given out on the day. Due to the weather being poor, there were bags of bulbs left over so these would be donated to schools etc.

The judging date for Yeovil in Bloom had been confirmed as 12 July and Steve and Lesley would start planning the route.

Steve also informed the Group that the team would start work on the Hospital Roundabout imminently, with artificial grass to replace the turf with a stone centre along with some planting.

Steve had been in contact with the County Council and advised the Steering Group that they had agreed to reinstate the plants and bedding on West Hendford following the recent disruption caused by the roadworks.

Resolved: That the updates be noted.

8. Date of Next Meeting. To arrange the date for the next meeting of the Steering Group.

Resolved: That the date of the next meeting of the Steering Group be 4th July at 2pm.

9. Any Other Business.

- Liz Pike asked the Steering Group to note that Joe Swift is coming to Brimsmore Garden Centre on the 22 October 2016 at 7pm.
- Tony Lock raised questions regarding; the cost of the art installation in King George Street; when the new business in Church Path would be contacted; and details on the "Words in the Street" booklet being placed in the library.

- Lesley updated the Steering Group that she would be going to Yeovil College to take some photographs of the sustainable flowers students had made out of recycled materials – which will be placed in the Church yard on the day of South West in Bloom Judging and Super Saturday.

The Meeting Closed at 2.35pm