



Yeovil Town Council

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Promotions and Activities Committee

The Meeting... **Promotions and Activities Committee**

The Time... **7.00pm**

The Date... **Tuesday 9 June 2015**

The Place... **Town House, 19 Union Street, Yeovil**

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



Alan Tawse

Alan Tawse

Town Clerk

03 June 2015

Please contact Sally Freemantle at the Town House for more information about this meeting

To All Members of the Promotions and Activities Committee:

Andy Kendall

Mike Lock (Ex-officio)

Pauline Lock

Sarah Lowery

Wes Read (Vice-Chairman)

David Recardo (Chairman)

Manny Roper

Darren Shutler (Ex-officio)

Alan Smith

TBC (Lab nominee)

Equality Act 2010

The *general* public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at www.yeovil.gov.uk This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

A G E N D A

Public Comment (15 Minutes)

1. MINUTES

To confirm as a correct record the Minutes of the previous meetings held on 17 March and 26 May 2015.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. CORRESPONDENCE

5. YEOVIL IN BLOOM STEERING GROUP MINUTES

To consider the Minutes of the meeting of the Yeovil in Bloom Steering Group held on 13 April 2015 attached at pages 2 to 3.

6. YEOVIL TOWN REPLICA SEALS

To consider the report by the Assistant Town Clerk attached at pages 4.

7. PAINTING OF THE ROUNDHOUSE

To consider the report by the Assistant Town Clerk attached at page 5.

8. THE GUILD OF MACEBEARERS

To consider the report by the Town Clerk attached at page 6.

9. FINANCIAL STATEMENT FOR FEBRUARY/MARCH 2015

To consider the Financial Statement for the period 1 February to 31 March 2015 attached at pages 7 to 9.

PUBLIC COMMENT (15 Minutes)

MINUTES of a meeting of the **YEOVIL IN BLOOM STEERING GROUP** held in the Council Chamber, Town House, 19 Union Street, Yeovil on **Monday 13 April 2015**.

(3.30pm to 4.15pm)

Present:

David Recardo – Chairman
Steve Fox
Liz Pike
Wes Read
Manny Roper (Arrived 3.55pm)
Alan Smith

Also Present:

Sally Freemantle – Assistant Town Clerk
Adam Lane – Apprentice Administrator

1. MINUTES

The Minutes of the previous meeting held on 2 March 2015, copies of which had been circulated, were approved as a correct record and signed by the Chairman.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Joe Fischer, Jon Gleeson, Dave Greene and Lesley Jellyman.

3. CORRESPONDENCE

Steve Fox received a phone call from a member of public complimenting the team on the roundabouts in Yeovil.

4. YEOVIL IN BLOOM - UPDATE

A brief update was given by Steve Fox on Lesley Jellyman's behalf. Lesley Jellyman recently attended a playgroup opening at King Arthur Drive representing Yeovil in Bloom. In the following week she will be taking part in Judges training.

A new sponsor has been finalised for the Bond Street roundabout and sponsorship for Ilchester roundabout is likely to soon be finalised with Yeovil-Without Parish Council.

5. YEOVIL IN BLOOM – UPDATE

Steve Fox gave an update of what has been done and work and events upcoming:

- Steve Fox and his team have completed the shrub winter maintenance and are now starting up the spring tidy up of the seasonal floral displays.
- Beehive kits have arrived for Sidney Gardens, Steve Fox and David Recardo will be setting them up on the 15th April.

- St Johns churchyard grass area has been 'spiked' to help alleviate compaction and the sports turf team will be undertaking some further turf works as the season progresses to help improve turf quality. It is anticipated that the works to the Church Tower will be completed by May which will then require some work to remove the 'wear' line created across the grass.
- Additional 'basket trees' similar to those in Glovers Walk have been funded by SSDC Area South for installation at the bottom of Middle Street to enhance the area on the days that the market is not happening; these will be installed shortly.
- Additional tubs have also been purchased by SSDC Area South to designate the entrance to the market zone; these will be planted up and will have an advertising flag added.
- All the 'annual seed mixtures' have been ordered and should arrive this week, sites for seeding include: Preston Road War Memorial; Ilchester roundabout; Prince's Street bank; Tamborino's flower bed; Pen Mill Station and Turners Barn Lane with some spare. A special event is being held at Pen Mill Station at 11.30am on the 30th April.
- Seeding will take place at the end of the month.
- Nursery is starting to gear up for this summer. Steve Fox and the team has been seeding and taking cuttings for a couple of weeks. Young plants are starting to arrive and all is looking good at the moment. David Recardo will also be assisting over the coming week.

6. DATES FOR THE DIARY

The dates of upcoming events were all confirmed with the Nursery visit taking place at 1.00pm on the 13th May. On the 2nd of June, alongside the Yarn Bombing, the bulb giveaway will take place at 9.00am with the bedding out in St Johns Churchyard taking place at around 10.30am.

7. DATE OF NEXT MEETING

It was decided that the next meeting would take place at 3.30pm on 15 June 2015 in the Town House.

8. ANY OTHER BUSINESS

Liz Pike informed the group that Chris Beardshaw, award winning garden designer and TV presenter will be attending the Yeovil Literary group event on the 29th October.

Chairman

AL
17/03/15

6. YEOVIL TOWN REPLICA SEALS

The Town Council has been donated three replica seals and a series of information display cards with historical facts about the Town and St John's Church. These will be available to view at the meeting.



The Committee is **RECOMMENDED** to note the matter and consider the best way to display the seals and information display cards.

(Sally Freemantle, Assistant Town Clerk – 01935 382424)

7. **PAINING OF THE ROUNDHOUSE, SUMMERHOUSE HILL**

Mr Brian Collins has kindly donated a print of one of his paintings to the Town Council (the print will be available to view at the meeting) of the Roundhouse at Summerhouse Hill. Mr Collins has requested other suggestions of historic buildings and therefore the Committee is asked to consider other properties of historic significance in the Town.

The Committee is **RECOMMENDED** to note the matter and make suggestions of other buildings which Mr Collins could paint.

(Sally Freemantle, Assistant Town Clerk – 01935 382424)

8. THE GUILD OF MACE-BEARERS

The Guild of Mace-bearers has nominated Bruce Trigger - the Town Council's Mace-bearer - to the position of Prime Warden.

This position, which is the highest office of the Guild, will be conferred upon Bruce in February 2016 during a three-day conference in Yeovil, the cost of which will be met by the Guild and its members. The Town Council will be represented at the event by the Mayor.

Bruce will hold the position for a year and will lead the Guild in the work that it undertakes in the field of civic protocol and assisting civic heads to carry out their ceremonial duties in accordance with established custom and tradition.

The Committee is **RECOMMENDED** to note this development and to congratulate Bruce on this prestigious honour.

(Alan Tawse, Town Clerk – 01935 382424)