



Yeovil Town Council

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Minutes of the meeting of Policy, Resources & Finance Committee of Yeovil Town Council held on Tuesday 29th March 2016 7.00pm in the Town House, 19 Union Street, Yeovil BA20 1PQ

Present: Cllrs T Lock (Chairman), D Shutler (Deputy Mayor of Yeovil), P Gubbins, T Ledlie, G Oakes (from 8:10pm), D Recardo, M Roper and R Stickland.

In Attendance: A Card (Town Clerk) and Cllrs A Kendall (from 7:03 pm), E Potts-Jones and F Purbrick.

There were 3 members of the public and 1 member of the press present.

7.00pm - Public Question Time. There were no questions from the members of the present at this time.

7.00pm - Meeting commenced.

9/72. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and to consider the reasons given.
LGA 1972 s85(1)

Apologies were received from Cllr K Castle – detained at work; Cllrs M Lock and P Lock – conflicting engagement and Cllr W Read – holiday.

RESOLVED: To accept the apologies with the reasons given.

9/73. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

Declarations of interest were received from:

Cllr D Recardo – Personal and prejudicial – Agenda Item 9/76 (e) Application for Grant Aid for Yeovil Twinning Association – member of Yeovil Twinning Association.

Cllr D Shutler – Personal – Agenda Item 9/79 Annual Civic Service start time– the Mayor Elect for the municipal year 16/17.

Cllr P Gubbins – Personal – Agenda Item 9/88 Goldcroft – Goldcroft Representative for South Somerset District Council.

There were no other Declarations made at this time.

9/74. MINUTES

To approve as a correct record the Minutes of the meeting held on 26th January 2016.

RESOLVED: That the minutes of the meeting held on 26th January 2016 were signed and dated as a correct record.

9/75. EXCLUSION OF PRESS AND PUBLIC

Due to the confidential nature of the business of items 9/82 to 9/88 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors.
Public Bodies (Admission to Meetings) Act 1960 s3

RESOLVED: That Agenda Item 9/82 to 9/88 be heard with the Public and Press excluded.

9/76. APPLICATION FOR GRANT AID

Applications received from:

- a) **Yeovil Division Guide Headquarter** – Revisited application (£3,250)

RESOLVED: To award a grant of £1,000 only.

- b) **Sutton Bingham & District Canoe Club** – Deferred Application (£1,000)

RESOLVED: That this application be deferred to the next meeting and that Sutton Bingham & District Canoe Club must provide evidence of applying to Dorset Council's for grant aid.

- c) **Incredible Tuesdays Youth Group** – New Application (£5,000)

RESOLVED: To award a grant of £1,000 on the condition that the remaining £4,000 be secured.

- d) **Yeovil College** – New Application (£15,000)

RESOLVED: Although this Council fully support the project in principle, that the grant be refused due to the size and does not meet the criteria of a small grant.

e) Yeovil Twinning Association – New Application (£4,950)

Cllr D Recardo declared a personal and prejudicial interest in this application. He made a statement and left the room for the duration of the debate and decision. He returned after the resolution was made.

RESOLVED: To award a grant of £1,000 but not precluding the applicant from making a grant for a specific purpose in the future, in line with the grant policy.

At 6:55pm Cllrs P Gubbins and A Kendall left the meeting.

9/77. FINANCIAL STATEMENT – DECEMBER 2015 / JANUARY 2016.

Members reviewed the Financial Statements for the months of December 2015 and January 2016.

RESOLVED: To note the Financial Statement for the months of December 2015 and January 2016.

At 6:57pm Cllrs P Gubbins and A Kendall returned to the meeting.

9/78. CAPITAL AND REVENUE RESERVES

Members reviewed the statement of Capital & Revenue reserves as at 31st January 2016.

RESOLVED: To note the level of the Capital and Revenue Reserves as at 31st January 2016.

At 6:58pm Cllr A Kendall left the meeting and did not return.

9/79. ANNUAL CIVIC SERVICE START TIME

RESOLVED: To note the report and to recommend to Town Council that the Civic Service be held at 3:00pm.

9/80. RECOMMENDATIONS FROM BUILDINGS AND CIVIC MATTERS

RESOLVED: 1) To pursue the idea of procuring a projector and electric projection screen; 2) To refer back to Buildings & Civic Matters for answers to questions arising regarding to the defibrillators (questions to be directed to Cllr R Stickland); and 3) To approve that the costs of £6,000 for the maintenance at Milford Hall be met from contingencies.

9/81. MEETING DATES

RESOLVED: 1) To keep Policy, Resources and Finance Committees on Tuesday; 2) To send out and make available on the website, the final Programme of Meetings of Council and Committees – 2016/17; and 3) To ensure that the correct Programme of Meetings of Council and Committees – 2015/16 is available on the website.

Public Comment (at the Chairman's discretion up to 15 minutes)

There were no questions from the members of the present at this time.

At 8:01pm the 3 members of the public and the member of the press left the meeting and did not return.

The Committee passed a resolution (see item 9/75) to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

9/82. YOUTH SERVICES UPDATE (COMMERCIAL IN CONFIDENCE)

Cllr R Stickland, Chairman to the Youth Services Review Steering Group gave a verbal update on the Youth Services Review Steering Group.

RESOLVED: To note the verbal update.

9/83. INSURANCE RENEWAL (COMMERCIAL IN CONFIDENCE)

RESOLVED: 1) To note the report; 2) To approve that the Town Clerk renews the insurance policy.

9/84. TOWN CLERK UPDATE (STAFF IN CONFIDENCE)

The Town Clerk gave a verbal update about the successes, challenges and opportunities for the future in her role as Town Clerk at Yeovil Town Council.

RESOLVED: 1) To note the Town Clerk's verbal report; and 2) That the Town Clerk give an update to this Committee every 6 months.

9/85. DEPUTY TOWN CLERK HOURS (STAFF IN CONFIDENCE)

RESOLVED: To approve the arrangement that both Deputy Town Clerks work 3 days a week be permanent.

9/86. REPAIR OF MAYOR'S CHAIN AND PENDANT (COMMERCIAL IN CONFIDENCE)

RESOLVED: To note the report.

9/87. YEOVIL VISION (CONFIDENTIAL)

RESOLVED: 1) To note the report; 2) To agree in principle the changes outlined in the report; and 3) To return to Policy, Resource and Finance Committee to approve the proposed outcomes.

9/88. GOLDCROFT (COMMERCIAL IN CONFIDENCE)

Cllr P Gubbins gave a verbal update

RESOLVED: 1) To note the verbal report; and 2) To agree in principle the matter outlined in the report.

Meeting closed at 9:16pm

Signed: (Chairman) Date