



Yeovil Town Council

Town House
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Minutes of the meeting of Buildings & Civic Matters Committee of Yeovil Town Council held on Tuesday 22nd March 2016 at 7.00pm in the Town House, 19 Union Street, Yeovil BA20 1PQ

Present: Cllrs R Stickland (Chairman), G Freeman-Bell, P Gubbins, A Kendall, T Lock, M Roper and D Shutler (Deputy Mayor of Yeovil).

In Attendance: H Ferdinand and S Freemantle (Deputy Town Clerks), Marie Ainsworth – Neighbourhood Officer (SSDC), Cllr F Purbrick (South Ward).

There were no members of the public, and no members of the press present.

There were no representatives from Avon and Somerset Constabulary present.

The photograph which was due to be presented to Mr Raymond Trigger at the next Town Council meeting was viewed by the Committee.

7.30pm – Meeting commenced.

9/64. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Cllr K Castle – detained at work; Cllr P Chandler – ill and Cllr M Lock – conflicting engagement. Apologies were also received from representatives of Avon and Somerset Constabulary.

RESOLVED: To accept the apologies with the reasons given.

9/65. DECLARATIONS OF INTEREST

Cllr A Kendall declared a Disclosable Pecuniary Interest in agenda item 9/75 due to his employment with one of the named contractors.

9/66. MINUTES

To confirm as a correct record the Minutes of the previous meeting held on 19 January 2016.

RESOLVED: That the Minutes of previous meeting held on 19 January be signed as a correct record.

9/67. EXCLUSION OF PRESS AND PUBLIC

Due to the confidential nature of the business of item 9/74 and 9/75, under the Public Bodies (Admission to Meetings) Act 1960 s3, it is proposed to put forward a motion to exclude members of the public and press during the discussion of this item.

RESOLVED: That agenda item 9/74 and 9/75 be heard with the Public & Press excluded.

9/68. YEOVIL TOWN CENTRE MAINTENANCE PROGRAMME

To consider the report of the Neighbourhood Officer (SSDC).

On commencement of the discussion, Cllr P Gubbins declared a personal interest in this agenda item as he was also a Member of South Somerset District Council, which also has the power to provide repairs to some of the items within the suggested program of works.

RESOLVED: (1) To note the report and information; (2) To agree that the Town Council contributes £6,659.29 to the Yeovil Town Centre Maintenance Programme for the 2016/17 Financial year; and that (3) The money be allocated from the Town Centre Environmental Improvements Budget, but that in future years it be recommended that a Maintenance budget allocation be included during the budget setting process.

9/69. COUNCIL CHAMBER SET-UP AND PROJECTOR AND SCREEN PROPOSAL

To consider a report by the Town Clerk.

RESOLVED: (1) To note the report; and (2) To recommend to Policy, Resources and Finance Committee to pursue the idea of procuring a projector and electric projection screen.

7.55pm – P Gubbins and A Kendall left the meeting.

9/70. SPEED INDICATOR DEVICE RESULTS

To consider the report by the Deputy Town Clerk

RESOLVED: To note the report and information.

It was **AGREED** to consider agenda item 9/72 and 9/73 next as A Kendall was required for item 9/71.

9/72. ROAD NAMING PROPOSAL

To consider the report by the Deputy Town Clerk.

RESOLVED: To note the report and information.

9/73. FINANCIAL STATEMENT – DECEMBER 2015/JANUARY 2016

To consider the Financial Statement for the period 1 December 2015 to 31 January 2016.

Occupancy rates for Monmouth and Milford Halls were requested and it was stated that they would be available for the next meeting.

RESOLVED: that the Financial Statement be noted.

8.05pm – A Kendall returned to the meeting.

9/71. NEW INITIATIVE BUDGET

To consider the report by the Deputy Town Clerk.

RESOLVED: (1) To note the report and information; (2) That the proposal to lease an external Defibrillator for the Town House and 2 internal defibrillators (1 each for Milford and Monmouth Hall) be supported and; (3) That a bid for £5,400 budget allocation from the New Initiative fund be made to the Policy, Resources and Finance Committee.

PUBLIC COMMENT (15 Minutes)

There were no members of the public present.

A Kendall made a statement regarding the CCTV cameras in general and at the Town House specifically.

8.25pm – A Kendall, having declared a Disclosable Pecuniary Interest in agenda item 9/75, left the meeting.

In accordance with Agenda Item 9/67 the public & press were excluded during discussion of the following items.

9/74. CCTV MONITORING

To consider the overview and the statistics for the months of January and February.

RESOLVED: To note the report and the statistics given.

9/75. MILFORD HALL MAINTENANCE

To consider a report by the Deputy Town Clerk.

RESOLVED: (1) To note the confidential report; (2) To support the 4 recommendations within the report for commissioning services and; (3) that the matters be referred to the Policy, Resources and Finance Committee to request that the outlined expenditure is met from the contingencies budget.

The meeting closed at 8.35pm.

Signed:

Dated: