



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Phone 01935 382424

Fax 01935 382429

E-mail town.clerk@yeovil.gov.uk

Promotions and Activities Committee

The Meeting... **Promotions and Activities Committee**

The Time... **7.00pm**

The Date... **Tuesday 17 May 2016**

The Place... **Town House, 19 Union Street, Yeovil**

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



Amanda Card
Town Clerk

11 May 2016

Please contact Sally Freemantle at the Town House for more information about this meeting

To All Members of the Promotions and Activities Committee:

Philip Chandler

Wes Read (Vice-Chairman)

Joe Conway

David Recardo (Ex-officio) (Chairman)

Pauline Lock

Manny Roper

Sarah Lowery

Darren Shutler (Ex-officio)

Faye Purbrick

Alan Smith

Equality Act 2010

The *general* public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at www.yeovil.gov.uk This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

Public Comment (15 Minutes)

A G E N D A

9/68. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

9/69. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

9/70. MINUTES

To approve as a correct record the Minutes of the meeting held on 15 March 2016.

9/71. EXCLUSION OF PRESS AND PUBLIC

Due to the confidential nature of the business of item 9/75, under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors.
Public Bodies (Admission to Meetings) Act 1960 s3

9/72. YEOVIL IN BLOOM UPDATE

To consider the report by the Principal Horticulture Officer attached at page 3.

9/73. YEOVIL IN BLOOM MINUTES

To note the minutes of the Yeovil in Bloom Steering Group meeting held on 25 April 2016 attached at pages 4 to 6.

9/74. FINANCIAL STATEMENT – FEBRUARY 2016/MARCH 2016

To consider the Financial Statement for the period 1 February 2016 to 31 March 2016 attached at pages 7 to 10.

PUBLIC COMMENT (15 Minutes)

9/75. CENTENARY TRAIL (Commercial in Confidence)

The Committee will consider a resolution (see item 9/71) to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies

(Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

To note the report by the Town Clerk attached at pages 11 to 25.

YEOVIL IN BLOOM UPDATE

Purpose of the Report

To update the Promotions and activities committee on the Yeovil in Bloom initiative

Report

Operational update

All spring and winter bed maintenance works have been completed, Sidney gardens has undergone some recent soil improvements and this will continue over the coming weeks also Preston Park has undergone some improvement works.

Unfortunately we have had to start the stripping of the spring bedding (it still looks good), in order for us to be on target for planting out the summer bedding which will commence on the 31st May in St Johns.

We are planning on undertaking some landscaping works to the hospital and police station roundabout over the next couple of weeks; works will include some hard landscaping and artificial turf.

Managerial Update

All the roundabouts have been successfully retendered and we are delighted to have a few new sponsors on board, so you will notice some changes to the signage over the next few weeks.

The bulb giveaway is arranged for the 1st June at 10.00am in St Johns Churchyard, we are aiming for it to be on a 'ticket' for a bag basis to stop 'repeat' customer purloining more than their share, also on the same day in King George Street there will be a 'poetry' bombing art initiative taking place.

We have been contacted by our SWIB judges and provisionally asked for our judging to take place on 12th July; I will confirm this with committee at the next meeting about inform them of the potential judging route.

Recommendation

Members are invited to comment on the report

Financial Implications

None

***(Stephen fox - Principal Horticultural Officer, SSDC
stephen.fox@southsomerset.gov.uk or (01935) 462828)***



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Mayor : Cllr M Lock, Town Clerk : Amanda Card BA (Hons), CPFA
T-01935 382424, F-01935 382429, W - www.yeovil.gov.uk
E-mail Town.Clerk@yeovil.gov.uk

Minutes of the meeting of Yeovil in Bloom Steering Group held on Monday 25th April 2016 in the Town House, 19 Union Street, Yeovil BA20 1PQ

Present: Cllr David Recardo, Steve Fox, Lesley Jelleyman, Cllr Tony Lock, Liz Pike, Cllr Sue Pitman (Yeovil Without PC) and Cllr Manny Roper.

In Attendance: Sally Freemantle, Deputy Town Clerk, Lucy Jones, Office Administrator

There were no members of the public and no members of the press present.

2.00pm - Meeting commenced.

1. Minutes. To approve as a correct record the minutes of the last meeting held on 15th March 2016.

Resolved: That the Minutes of the meeting of Yeovil in Bloom Steering Group held on 15th March 2016 be signed by the Chairman as a correct record.

2. Apologies for Absence. Apologies for absence were received from Cllr Wes Read, Cllr Evie Potts-Jones and Cllr Darren Shutler.

3. Correspondence. There were no items of correspondence.

4. Yeovil in Bloom Update. Lesley mentioned that the tenders of the roundabout sponsorships had been opened and the sponsors of the roundabouts are:

Elite Spas Ltd

M & J Bowers Recycling Services

A J Wakely and Sons

Emporium

Proudhouse Property Management

Yeovil Glass and Window Centre

There are still some roundabouts that haven't got confirmed sponsorships.

Lesley asked the Steering Group whether all photos and pictures that can be used towards the portfolio be emailed to her before the 14 May.

Sally and Lesley will rearrange the visit to Yeovil College.
Four schools have responded to Lesley to take part in Yeovil in Bloom.

Resolved: That the update be noted.

5. Yeovil in Bloom Update. Steve updated the Steering Group on the works being done to the Hospital Roundabout and reported that he had received confirmation that landscaping had been finished and the contractors are now off site. Steve is organising a replanting scheme on the Horsey Roundabout due to previous works and both roundabouts are to have artificial turf due to the danger of members of staff gaining access to strim and cut the grass.

Bulb give away will take place on the 1 June 2016 with the timings yet to be confirmed.

Seeding taking place this up and coming week Ilchester Road, North Lane carpark, Pen Mill Station, the bank at the end of Princes Street, outside Tamburinos, the bank near Hospital roundabout.

No confirmation of the judging date yet.

Resolved: That the updates be noted.

6. Super Saturday. Sally updated the Steering Group on what had been already been booked for the day.

- Living statue/stilt walker to be booked for the day
- Entertainments area – Band, Buskers, Bugfest, Presentations and more Buskers
- Chosen charity for the day – Action Medical Research
- Leaflet that Sally will bring to the next meeting to help promote the day
- Farmers Market and Vintage Fair
- Workshops for children
- Pop up park – Paul Stickland
- Alternate Yeovil in Bloom and Best Kept Allotment presentations
- “It’s Your Neighbourhood” entrants to be invited as a thank you
- David Recardo expressed that Yeovil District Hospital are very keen to be part of the day to promote the Trust

It was agreed to give a certificate of thanks to the “It’s Your Neighbourhood” entrants and invite the winners to a Full Town Council meeting to collect their certificates from South West in Bloom.

Resolved: That the update be noted.

7. Date of Next Meeting. To arrange the date for the next meeting of the Steering Group.

Resolved: That the date of the next meeting of the Steering Group be 6th June at 2pm.

8. Any Other Business.

- Liz Pike asked the Steering Group to promote the talk at the Octagon Theatre with Steve Fox on the 12 May
- The Steering Group was asked for its view on extending the sponsorship areas to include St John's Churchyard, but felt that sponsorship of the flowers beds on a closed church yard would be inappropriate

The Meeting Closed at 3.18pm