



Yeovil Town Council

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The Meeting... **Buildings and Civic Matters Committee**

The Time... **7.00pm**

The Date... **Tuesday 24 May 2016**

The Place... **Town House, 19 Union Street, Yeovil**

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



QUALITY
TOWN
COUNCIL

Amanda Card
Town Clerk
16 May 2016

Please contact Sally Freemantle at the Town House for more information about this meeting

Buildings and Civic Matters Committee

To: All Members of the Buildings and Civic Matters Committee

Florin Boieangiu

Phil Chandler (Vice - Chairman)

Gail Freeman - Bell

Peter Gubbins

Pauline Lock

Tony Lock

David Recardo (Ex-officio)

Manny Roper

Darren Shutler (Ex-officio)

Rob Stickland (Chairman)

Equality Act 2010

The *general* public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at www.yeovil.gov.uk This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

PUBLIC COMMENT (15 minutes)

The Chairman will present a cheque for £3,000 to representatives of Yeovil Town Band to help meet their running costs. In return, the Band perform free of charge at a number of civic and other events throughout the year, which the public are welcome to attend.

A G E N D A

9/79. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

9/80. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

9/81. MINUTES

To approve as a correct record the Minutes of the meeting held on 22 March 2016.

9/82. EXCLUSION OF PRESS AND PUBLIC

Due to the confidential nature of the business of items 9/87 and 9/88, under the Public Bodies (Admission to Meetings) Act 1960 s3, it is proposed to put forward a motion to exclude members of the public and press during discussion of these items.

Public Bodies (Admission to Meetings) Act 1960 s3

9/83. TRAFFIC CONCERNS RELATING TO HIGHWAY SAFETY

To consider a verbal report from the Chairman concerning traffic concerns relating to highway safety in Matthews Road as raised by residents.

9/84. SPEED INDICATOR DEVICE

To consider the verbal update by the Deputy Town Clerk regarding SID installation on Preston Road.

9/85. OCCUPANCY RATES FOR MONMOUTH AND MILFORD HALL

To consider the verbal update by the Deputy Town Clerk regarding occupancy rates for Monmouth and Milford Hall.

9/86. FINANCIAL STATEMENT – FEBRUARY/MARCH 2016

To consider the Financial Statement for the period 1st February to 31st March 2016 attached at pages 3 to 8.

PUBLIC COMMENT (15 Minutes)

The Committee will consider a resolution (see item 9/82) to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

9/87. CCTV MONITORING

To consider the overview and the statistics for the months of March 2016 and April 2016 attached at pages 9 to 17.

9/88. CCTV ON PROPERTIES MANAGED BY YEOVIL TOWN COUNCIL

To consider the report by the Deputy Town Clerk attached at pages 18 to 21.