



# Yeovil Town Council

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## **Minutes of the meeting of the Grounds & General Maintenance Committee of Yeovil Town Council held on Monday 11 July 2016 at 7.00pm in the Town House, 19 Union Street, Yeovil BA20 1PQ**

**Present:** Cllrs M Roper (Chairman), D Byrne, P Chandler, W Read, D Recardo, D Shutler and A Smith.

**In Attendance:** Sally Freemantle (Deputy Town Clerk), Ian Lock, Landscaping Team Leader (SSDC) and Rob Parr, Senior Play and Youth Facilities Officer (SSDC).

There were no members of the public and no members of the press present.

**7.00pm - Public Question Time.** There were no members of the public present.

**7.00pm - Meeting commenced.**

### **9/87 Apologies for Absence and to Consider the Reasons Given.**

Apologies were received from Cllrs Evie Potts-Jones (family member in hospital) and Joe Conway (conference - union).

Apologies were also received from S Fox – Principal Horticultural Officer (SSDC).

**Resolved:** To accept the apologies and reasons given.

### **9/88 Declarations of Interest.**

Members to declare Interests that accord with the Council's adopted Code of Conduct. This does not preclude any later declarations.

No declarations were made at this time.

**9/89 Minutes of Last Meeting.** To approve as a correct record the Minutes of the previous meeting held on 11<sup>th</sup> May 2016.

**Resolved:** That the Minutes of the meeting of Grounds & General Maintenance Committee held on 11<sup>th</sup> May 2016 be signed by the Chairman as a correct record.

**9/90 Exclusion of Press and Public.** Due to the confidential nature of the business of item 9/86, under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. Public Bodies (Admission to Meetings) Act 1960 s3

**Resolved:** That agenda item 9/98 be heard with the Public & Press excluded.

### **9/91 Open Spaces Update Report.**

As the Principal Horticultural Officer had sent his apologies it was

**Resolved:** that the matter be deferred to the next meeting of the Committee.

### **9/92 Allotment Maintenance Schedule.**

As a procedural matter, it was agreed that all requests for rotavation/spraying be copied to the Landscaping Team Leader.

**Resolved:** to note the allotment maintenance schedule.

### **9/93 Allotment Tenants Working Group.**

Members considered the minutes of the Allotment Tenants Working Group held on 13 June 2016. Discussion took place regarding the situation with regard to the ban on hosepipes on allotments and it was agreed that the Town Clerk be asked to investigate the matter as soon as possible.

**Resolved:** (1) to note the minutes of the Allotment Tenants Working Group, and (2) that an agenda item on allotment tenant eligibility policy be included in the agenda for the next meeting of the Committee.

### **9/94 Play Area Update Report.**

The Senior Play and Youth Facilities Officer informed the Committee that both Skate Parks (Yew Tree and Milford) had been painted and that impact surfaces had been renewed (sand and rubber/pvc grass tiles) at Yew Tree Park. He added that the panel climbing frame had been replaced at Preston Park and gave an update regarding the budget, explaining that £7,180 was remaining.

**Resolved:** that the report be noted.

### **9/95 Kingston View Park & Play Area.**

The Senior Play and Youth Facilities Officer informed the Committee that the quotes for the regeneration of Kingston View Park and been received and were higher than expected. Therefore some adaptations to the original scheme had been made with a view that some items could be added at a later date.

This revised scheme resulted in a shortfall of £5,739 which should be jointly met by SSDC and Yeovil Town Council.

**Resolved:** (1) that the report be noted, and (2) that the Town Council's share of the shortfall for the project (£2,869.50) be met from within the Grounds and General Maintenance Committee Budget (Open Spaces: Play Area Repairs/Play Area Upgrades).

### **9/96 Yeovil Bikefest.**

The Senior Play and Youth Facilities Officer informed the Committee that Yeovil Bikefest would take place from 13<sup>th</sup> – 19<sup>th</sup> August 2016. The following attractions are planned:

- Saturday 13<sup>th</sup> – Friday 19<sup>th</sup> August a self-guided cycle trail will be set up around Yeovil Country Park, Starting from Ninesprings Café
- Sunday 14<sup>th</sup> August – Guided bike rides around Yeovil Country Park starting from Ninesprings Café
- Monday 15<sup>th</sup> August – Cycle Repair Workshop at Ninesprings Café
- Wednesday 17<sup>th</sup> August – Bikefest main event at the new Pump Track at Birchfield Park (East) opposite Wyndham Park estate. Activities will include, Guided bike rides around Yeovil Country Park, Cycle Repair Workshop, Pump Track Races, Smoothie Bike, Bucklers Mead Leisure Centre Spinning Bike Challenge, Circus Skills, Children's Craft Activities, Charity and Commercial Stalls and more.

**Resolved:** that the report be noted.

### **9/97 Financial Statement – April /May 2016.**

The Committee considered the Financial Statement for the period 1 April to 31 May 2016.

**Resolved:** that the Financial Statement be noted.

**Public Comment.** There were no members of the public present.

### **9/86 Honeypot Nursery Lease Agreement (Commercial in Confidence)**

*The Committee passed a resolution (see item 9/90) to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies*

*(Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

The Committee considered the confidential report by the Town Clerk.

**Resolved:** (1) that the report be noted, and (2) that the use of the Town Clerk's delegated powers as detailed in the report be approved.

The meeting closed at 8:00pm.

Signed: ..... (Chairman)                      Date: .....