



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Mayor : Cllr D Shutler, Town Clerk : Amanda Card *BA (Hons), CPFA*
T-01935 382424, F-01935 382429, W - www.yeovil.gov.uk
E-mail town.clerk@yeovil.gov.uk

Minutes of the meeting of the Grounds & General Maintenance Committee of Yeovil Town Council held on Monday 12 September 2016 at 7.00pm in the Town House, 19 Union Street, Yeovil BA20 1PQ

Present: Cllrs M Roper (Chairman), P Chandler, E Potts-Jones, W Read, and A Smith.

In Attendance: Sally Freemantle (Deputy Town Clerk), Tony Lock (East Ward Member), Steve Fox, Principal Horticultural Officer (SSDC) and Rob Parr, Senior Play and Youth Facilities Officer (SSDC).

There were no members of the public and no members of the press present.

7.00pm - Public Question Time. There were no members of the public present.

7.00pm - Meeting commenced.

9/99. Apologies for Absence and to Consider the Reasons Given.

Apologies were received from D Recardo and D Shutler as they both had conflicting Mayoral duties.

Resolved: To accept the apologies and reasons given.

9/100. Declarations of Interest.

Members to declare Interests that accord with the Council's adopted Code of Conduct. This does not preclude any later declarations.

No declarations were made at this time.

9/101. Minutes of Last Meeting. To approve as a correct record the Minutes of the previous meeting held on 11th July 2016.

Resolved: That the Minutes of the meeting of Grounds & General Maintenance Committee held on 11th July 2016 be signed by the Chairman as a correct record.

9/102. Play Area Update Report.

The Committee considered the report by the Senior Play and Youth Facilities Officer (SSDC) and Rob Parr added that there had been no damage requiring repair since the last meeting. The Chairman noted that a new pathway had been installed in Howard's Road play area.

Resolved: that the report be noted.

9/103. Kingston View Park & Play Area.

The Senior Play and Youth Facilities Officer (SSDC) explained to the Committee that following the adjustments made to the scheme at the last Committee meeting, the contractors have been appointed to commence work late October/early November. The works should take 3-4 weeks.

Resolved: that the verbal report be noted.

9/104. Open Spaces Update Report.

The Principal Horticultural Officer (SSDC) informed the Committee of the results for the Open Spaces inspections for August and September:

August		
Good Pass	85%	
Fair Pass	12%	
Minor Fail	3%	Minor Vandalism

September		
Good Pass	95%	
Fair Pass	5%	

Steve Fox also added that a Capital Bid had been submitted for footpaths for Upper Milford Valley, Howards Road (which had been completed) and new gates, bins and benches for Upper Milford Valley.

He added that next year a Capital Bid will be made for extension to the path in Grass Royal, and for the overgrowth to be cut back and the fence removed.

Steve Fox also stated that the lighting at Milford Adventure Park had been serviced and tree replacements at Howards Road were due.

Resolved: that results and verbal report be noted.

9/105. Allotment Maintenance Schedule.

The Committee considered the Maintenance Schedule (circulated separately).

Resolved: that the Allotment Maintenance Schedule be noted.

9/106. Hosepipes On Allotments.

The Committee considered the report by the Town Clerk and discussion took place regarding the position of the Town Council following receipt of the Water Contravention Reports issued by Wessex Water (as the regulatory body).

Resolved: (1) that the report and the risks associated with the use of hosepipes be noted; and (2) to note that the use of hosepipes on allotments continues to be disallowed.

9/107. Allotment Rent Review.

Cllr M Roper declared a personal interest in this agenda item.

The Committee considered the report by the Deputy Town Clerk and discussion took place regarding a fair and equitable rate increase.

Resolved: (1) that the matter be noted; and (2) that an allotment rent increase of 1 pence per square metre be proposed to the Budget Setting Workshop Group.

9/108. Financial Statement – June/July 2016.

To consider the Financial Statement for the period 1 June to 31 July 2016.

Resolved: that the Financial Statement be noted.

Public Comment. There were no members of the public present.

The meeting closed at 7.55pm.

Signed: (Chairman) Date: