



# Yeovil Town Council

Town House  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ

Mayor : Cllr D Shutler, Town Clerk : Amanda Card BA (Hons), CPFA  
T-01935 382424, F-01935 382429, W - [www.yeovil.gov.uk](http://www.yeovil.gov.uk)  
E-mail Town.Clerk@yeovil.gov.uk

## Minutes of the meeting of Yeovil Town Council held on Tuesday 5<sup>th</sup> July 2016 at 7.30pm in the Town House, 19 Union Street, Yeovil BA20 1PQ

**Present:** Cllrs D Recardo (Deputy Mayor), F Boieangiu, D Byrne, K Castle, J Conway, P Gubbins, K Hussain, A Kendall, T Ledlie, T Lock, S Lowery, G Oakes, E Potts-Jones, F Purbrick, W Read, M Roper, A Smith and R Stickland.

**In Attendance:** A Card (Town Clerk), Rev J Pearce (Mayor's Chaplain), Richard Needs (Engineering Design Manager, Economic & Community Infrastructure, Somerset County Council) and Mike O'Dowd-Jones (Strategic Commissioning Manager, Highways and Transport, Somerset County Council).

There was 1 member of the public and 0 members of the press present.

Before the meeting started, the Deputy Mayor of Yeovil (Cllr D Recardo) presented a grant award of £500 to Rod Berkley of Sutton Bingham & District Canoe Club towards the purchase of Katakana boats.

7:35pm – 1 member of the public left the meeting.

**Public Question Time** - There were no questions from the public.

Mike O'Dowd-Jones (Strategic Commissioning Manager, Highways and Transport, Somerset County Council) and Richard Needs (Engineering Design Manager, Economic & Community Infrastructure, Somerset County Council) gave a presentation about Yeovil Highways Improvements. They highlighted the various studies and reviews that had taken place over a number of years to inform SCC Highways of the works that were necessary. They gave a brief overview of work undertaken to date; and of work that would be required in the near future. A copy of the presentation has been forwarded to all Councillors.

8:24pm – Mike O'Dowd-Jones and Richard Needs left the meeting.

8:25 pm - The meeting commenced.

### **9/125 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and consider the reasons given. LGA 1972 s85(1)

Apologies were received from: Cllrs P Chandler (medical appointment); G Freeman-Bell (personal circumstances); M Lock (holiday); P Lock (holiday) and D Shutler (holiday).

**RESOLVED:** to accept the apologies with the reasons given.

### **9/126 DECLARATIONS OF INTEREST**

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

Cllrs P Gubbins and D Recardo declared a personal interest in Agenda Item 9/136 in that they were Chairman and Vice Chairman respectively, on the Yeovil Vision Board

There were no other Declarations made at this time.

### **9/127 MINUTES OF THE LAST MEETING**

To confirm as a correct record the Minutes of the previous meetings held on 7<sup>th</sup> June 2016.

**RESOLVED:** That the Minutes of the previous meetings held on 7<sup>th</sup> June 2016 be signed as a correct record.

### **9/128 EXCLUSION OF PRESS AND PUBLIC**

Due to the confidential nature of the business of items 9/134 to 9/136 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. Public Bodies (Admission to Meetings) Act 1960 s3

**RESOLVED:** that Agenda Item 9/134 to 9/136 be heard with the Public and Press excluded.

### **9/129 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS**

The Deputy Mayor of Yeovil, Councillor David Recardo was due to attend Reckleford School's Street Party on 5th July 2016; however this had been cancelled due to Industrial Action.

Cllr D Recardo brought attention to Tiffany Bartlett (Trainee Administrator) commencing work at Yeovil Town Council on 4th July 2016 and Anthony Boland (Maintenance Operative), who is due to start on 18th July 2016.

He also emphasised the need that anyone sat on Outside Bodies should obtain minutes and forward them to the Town Clerk, or arrange for the secretary to forward them directly to the Town Clerk

**RESOLVED:** To note the Mayor's and Deputy Mayor's recent and forthcoming appointments and engagements and announcements. With one correction for the Reckleford School event that was cancelled due to industrial action.

## **9/130 REPORT OF RECOMMENDATIONS & RESOLUTIONS FROM COUNCIL'S COMMITTEES**

### **Planning Committee – 13<sup>th</sup> June 2016**

Presented by Committee Vice Chairman, Cllr G Oakes. There were no questions or comments.

### **Policy, Resources & Finance Committee – 28<sup>th</sup> June 2016**

Presented by Committee Chairman, Cllr Tony Lock

In particular, to ratify the resolutions regarding:

- The Internal Audit report;
- The approval of the Annual Governance Statement and Accounting Statements within the Annual Return;
- Statement of Accounts 2015/16.

**RESOLVED:** that the minutes of the above Committees be accepted together with any resolutions and recommendations contained therein.

## **9/131 REPORTS AND REPRESENTATIVES ON OUTSIDE BODIES**

Members who represent the Town Council on Outside Bodies may wish to take the opportunity to report on any matters of interest.

There were no reports.

## **9/132 APPOINTMENT OF REPRESENTATIVE TO YOUTH SERVICES JOINT STEERING GROUP**

To appoint an additional representative from Yeovil Town Council to serve on the Youth Services Joint Steering Group.

Cllr F Purbrick and Cllr A Kendall put themselves forward. A vote was taken.

**RESOLVED:** Cllr A Kendall be appointed as representative to Youth Services Joint Steering Group.

*(Voting: 9 in favour of Cllr A Kendall, 4 in favour of Cllr F Purbrick, Cllr R Stickland abstained from voting due to Chairing Youth Services Joint Steering Group)*

## **9/133 FORWARD PLAN**

To approve the forward plan as detailed within the agenda.

Cllr D Recardo introduced the forward plan and indicated that items could be put on the forward plan following the correct processes as laid down within the Scheme of Delegation.

**RESOLVED:** to approve the forward plan.

**Public Comment** - There were no public remaining in the meeting.

*The Committee passed a resolution (see item 9/128 to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

**9/134 YEOVIL SKI LODGE (COMMERCIAL IN CONFIDENCE)**

**RESOLVED:** (1) to note the report; (2) to note the resolution made by the Policy, Resources and Finance Committee; and (3) that in accordance with Standing Order 51, delegation be given to the Town Clerk in consultation with the Chairman of Policy, Resources and Finance Committee, the Mayor and the named representatives from the Opposition Groups, so that the necessary steps may be taken to mitigate risks and protect the interest of the Town Council; providing that all cases be reported to next appropriate meeting of the Town Council.

**9/135 PLANNING PERMISSION FOR FORMER GOLDCROFT ALLOTMENTS (COMMERCIAL IN CONFIDENCE)**

**RESOLVED:** to give authority to the Town Clerk, in consultation with the Chairman of Policy, Resources and Finance Committee to apply for the renewal of the planning permission, should the need arise.

**9/136 YEOVIL VISION (CONFIDENTIAL)**

Cllr T Lock proposed that Standing Orders be suspended in accordance with Standing Order No 70. This was seconded by Cllr R Stickland.

**RESOLVED:** that standing orders be suspended in accordance with Standing Order No 70

The Terms of Reference of the Yeovil Vision Project Management Board as amended at May 2016 was introduced by Cllr D Recardo.

**RESOLVED:** to accept the Terms of Reference of the Yeovil Vision Project Management Board as amended at May 2016.

The meeting was closed by the Deputy Mayor at 8:50pm.

Signed:

Dated: