



Yeovil Town Council

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Mayor : Cllr D Shutler, Town Clerk : Amanda Card BA (Hons), CPFA
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Minutes of the meeting of the Grounds & General Maintenance Committee of Yeovil Town Council held on Monday 7th November 2016 at 7.00pm in the Town House, 19 Union Street, Yeovil BA20 1PQ

Present: Cllrs M Roper (Chairman), D Byrne, J Conway, E Potts-Jones, W Read and D Recardo.

In Attendance: Sally Freemantle (Deputy Town Clerk), Tony Lock (East Ward Member), Steve Barnes, Young Peoples Officer (SSDC) and Rob Parr, Senior Play and Youth Facilities Officer (SSDC).

There were no members of the public and no members of the press present.

7.00pm - Public Question Time. There were no members of the public present.

7.00pm - Meeting commenced.

9/109. Apologies for Absence and to Consider the Reasons Given.

Apologies were received from D Shutler (conflicting Mayoral meeting) and A Smith (holiday).

Apologies were also received from Steve Fox, Principal Horticultural Officer (SSDC) and Ian Lock, Landscaping Team Leader (SSDC).

Resolved: To accept the apologies and reasons given.

9/110. Declarations of Interest.

Members to declare Interests that accord with the Council's adopted Code of Conduct. This does not preclude any later declarations.

No declarations were made at this time.

9/111. Minutes of Last Meeting. To approve as a correct record the Minutes of the previous meeting held on 12 September 2016.

Resolved: That the Minutes of the meeting of Grounds & General Maintenance Committee held on 12th September 2016 be signed by the Chairman as a correct record.

9/112. Play Area Update Report.

The Committee considered the report by the Senior Play and Youth Facilities Officer (SSDC) and the Officers were praised for the good standard of play facilities in the area.

Resolved: that the report be noted.

9/113. Kingston View Park & Play Area.

The Committee received the verbal report by the Senior Play and Youth Facilities Officer (SSDC) who explained that work was starting on site and progress would be made over the forthcoming weeks.

A query was raised regarding benches for Birchfield which would be followed up with Streetscene.

Resolved: that the verbal report be noted.

9/114. Free Holiday Activity Programme.

The Committee considered the report by the Senior Play and Youth Facilities Officer (SSDC) and the Young Peoples Officer (SSDC).

Resolved: (1) that the report be noted; (2) that neighbouring parishes Yeovil Without and Brympton be invited to contribute to the National Play Day event; and (3) that it be recommended to the Policy and Resources Committee that a budget of £8,720 be set for the provision of a free open access Holiday Activities Programme for young people in targeted areas of Yeovil for 2016/17.

9/115. BikeFest 2016.

The Committee considered the verbal report by Rob Parr and viewed pictures of the very successful event. Throughout the day the opportunity to consult users on the proposed expansion of the bike park was taken and the response was 100% positive.

Councillors suggested that road safety, particularly the importance of visibility be included next year.

7.45pm – Steve Barnes and Rob Parr left the meeting

Resolved: that the verbal summary of the event be noted.

9/116. Open Spaces Update Report.

Resolved: that results and report be noted.

9/117. Allotment Maintenance Schedule

The Committee considered the Maintenance Schedule (circulated separately).

Resolved: that the Allotment Maintenance Schedule be noted.

9/118. Allotment Tenants Working Group Meeting.

The Committee considered the minutes of the Allotment Tenants Working Group (circulated separately) and it was suggested that the summer allotment judging take place earlier than in previous years.

Resolved: that the minutes of the Allotment Tenants Working Group be noted.

9/119. Changes to Allotment Rules – Eligibility.

The Committee considered the report by the Town Clerk and consideration was given to the benefits of allowing residents from outside of the administrative area of Yeovil the opportunity to have an allotment plot.

Resolved: (1) that the report be noted; (2) that a recommendation be made to Policy, Resources and Finance Committee that the policy be amended to allow residents from outside the parish boundary of Yeovil Town to be eligible for an allotment tenancy with Yeovil Town Council; and (3) that the policy, if changed be reviewed in November 2017.

9/120. Action Plan – Grounds & General Maintenance Properties.

The Committee considered the action plan by the Town Clerk.

Resolved: that the action plan be noted and approved.

9/121. Financial Statement – August/September 2016.

To consider the Financial Statement for the period 1 August to 30 September 2016.

Resolved: that the Financial Statement be noted.

Public Comment. There were no members of the public present.

The meeting closed at 8.16pm

Signed: (Chairman) Date: