



# Yeovil Town Council

Town House  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ

Mayor : Cllr M Lock, Locum Town Clerk : John Furze FILCM  
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**Minutes of the meeting of Buildings & Civic Matters Committee of Yeovil Town Council held on Tuesday 17<sup>th</sup> November 2015 at 7.00pm in the Town House, 19 Union Street, Yeovil BA20 1PQ**

**Present:** Cllrs R Stickland (Chairman), P Chandler (Vice-Chairman), K Castle, G Freeman-Bell, P Gubbins, A Kendall, T Lock, M Roper and D Shutler (Deputy Mayor of Yeovil).

**In Attendance:** Sally Freemantle (Assistant Town Clerk), J Hannis – Senior Sports and Healthy Lifestyles Officer (SSDC), M Ainsworth – Neighbourhood Officer (SSDC).

There were no members of the public, and one member of the press present.

**7.00pm** – Meeting commenced.

## **9/40. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Cllr M Lock – engaged on Business.

**RESOLVED:** To accept the apologies with the reasons given.

## **9/41. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this time.

## **9/42. MINUTES**

To confirm as a correct record the Minutes of the previous meeting held on 22 September 2015.

**RESOLVED:** That the Minutes of previous meeting held on 22<sup>nd</sup> September 2015 be signed as a correct record.

**7.03pm** – Police Sergeant Paskin of Avon and Somerset Constabulary arrived and Standing Orders were suspended to allow the Sergeant to give an update on matters of interest in Yeovil.

**7.09pm** – Police Sergeant Paskin was thanked for his report and left the meeting. The member of press left the meeting. Standing Orders were re-instated.

#### **9/43. EXCLUSION OF PRESS AND PUBLIC**

Due to the confidential nature of the business of item 9/54, under the Public Bodies (Admission to Meetings) Act 1960 s3, it is proposed to put forward a motion to exclude members of the public and press during the discussion of this item.

**RESOLVED:** That agenda item 9/54 be heard with the Public & Press excluded.

#### **9/44. SPORTS DEVELOPMENT UPDATE**

To consider the report by the Senior Sport and Healthy Lifestyles Officer (SSDC).

**RESOLVED:** 1) To note the report, and; 2) To recommend to the Policy, Resources and Finance Committee that a budget allocation of £2,080 be allocated to support the sports/physical activity development work undertaken in the Yeovil area in 2016/17.

**7.25pm** – J Hannis left the meeting.

#### **9/45. YEOVIL TOWN CENTRE MAINTENANCE PROGRAMME**

To consider the report by the Neighbourhood Officer (SSDC).

**RESOLVED:** To note the report.

**8.10pm** – M Ainsworth left the meeting.

#### **9/46. SPEED INDICATOR DEVICE RESULTS**

To consider a report by the Assistant Town Clerk and the Speed Indicator Device results for Lysander Road (east bound and west bound) and West Coker Road.

**RESOLVED:** To note the report and the Speed Indicator Device results.

#### **9/47. NEW INITIATIVES BUDGET**

To consider a report by the Assistant Town Clerk and to receive an update from Cllr Freeman-Bell regarding her suggestion at the previous meeting.

**RESOLVED:** 1) To note the report, and; 2) To support the suggestion of the purchase of up to three defibrillators for Town Council owned buildings (subject to co-operation with SSDC on co-ordinating locations) and refer to the next meeting of the Policy, Resources and Finance Committee for consideration.

**RESOLVED:** That Cllr P Gubbins raise the question regarding a changing place for the disabled at an appropriate future meeting regarding Westlands proposals.

## **9/48. TOWN CRIER'S/MACE BEARER'S UNIFORM:DELEGATED POWERS**

To note that in accordance with section 4 of the Town Council's Scheme of Delegation, new attire for the Town Crier and Mace Bearer has been procured – the order needed to be placed as a matter of urgency to ensure that the uniforms were received in time for the Mace Bearer's induction as Prime Warden in February and also because Michaels of Bristol are closing down in May next year.

**RESOLVED:** That the matter be noted.

## **9/49. LOO OF THE YEAR AWARDS**

To note that Peter Street toilets and Petter's Way toilets received a silver and a gold award respectively in "The Loo of the Year" competition.

**RESOLVED:** That the matter be noted.

## **9/50. COMMUNITY HALL CHARGES**

To consider the report of the Assistant Town Clerk.

**RESOLVED:** 1) That the report be noted, 2) That the Community Hall Hire Charges be altered in accordance with the updated table below, and; 3) That these proposed charges be referred to the next meeting of the Policy, Resources and Finance Committee for consideration.

<b>Milford and Monmouth Community Halls and Town Council Chamber – Hire Charges</b>		
<b><i>Type of Hire</i></b>	<b><i>Current Rate of Hire (per hall/room per hour or part thereof)</i></b>	<b><i>Proposed Rate of Hire (per hall/room per hour or part thereof)</i></b>
<i>Rate for commercial organisations/persons</i>	<i>£13.00</i>	<i>£15</i>
<i>Private Functions</i>	<i>£6.00</i>	<i>£7</i>
<i>Damage Deposit for Private Functions (returnable if hall left in a satisfactory condition)</i>	<i>£102.00</i>	<i>£110</i>
<i>Non-profit making Organisations</i>	<i>£5.30</i>	<i>£6</i>
<i>Milford and Monmouth Halls: Use of Main Hall Kitchen</i>	<i>£7.65 per hire (included in hall/room hire charge for non-profit making organisations)</i>	<i>£10 per hire (included in hall/room hire charge for non-profit making organisations)</i>
<i>Town House Council Chamber: Hire</i>	<i>£5.30</i>	<i>£6</i>

Town House Council Chamber: Provision of tea/coffee	£5.10	£10
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### **9/51. COMMUNITY SAFETY ISSUES**

To consider any community safety issues.

*Local Government & Rating Act 1997 s31 and Crime & Disorder Act 1998 s17*

A discussion took place regarding Community Safety issues in the town.

**RESOLVED:** To send emails to the Community Safety Officer (SSDC) and the Police to request updates and information.

### **9/52. COMMITTEE REVENUE ESTIMATES - 2016/17**

To consider the draft estimates with a view to making recommendations to the Policy, Resources and Finance Committee.

**RESOLVED:** 1) To note the draft estimates, 2) That the draft estimates (attached as an appendix hereto) be supported and referred to the Policy, Resources and Finance Committee for consideration.

### **9/53. FINANCIAL STATEMENT – AUGUST/SEPTEMBER 2015**

To consider the Financial Statement for the period 1 August to 30 September 2015.

**RESOLVED:** that the Financial Statement be noted.

### **PUBLIC COMMENT (15 Minutes)**

There were no members of the public present.

8.55pm in accordance with Agenda Item 9/43 the public & press were excluded during discussion of the following item.

### **9/54. CCTV MONITORING**

To consider the overview and the statistics for the months of September and October.

**RESOLVED:** To note the report and the statistics given.

The meeting closed at 9.27pm.

Signed:

Dated: