



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Mayor : Cllr M Lock, Locum Town Clerk : John Furze FILCM
T-01935 382424, F-01935 382429, W - www.yeovil.gov.uk
E-mail town.clerk@yeovil.gov.uk

Minutes of the meeting of the Grounds & General Maintenance Committee of Yeovil Town Council held on Monday 9th November 2015 at 7.00pm in the Town House, 19 Union Street, Yeovil BA20 1PQ

Present: Cllrs M Lock, D Shutler (Vice-Chairman), P Chandler, J Conway, K Hussain, A Kendall, E Potts-Jones, M Roper (Chairman), and A Smith.

In Attendance: S Freemantle (Assistant Town Clerk), Cllr A Pugsley, Cllr P Lock, S Fox – Principal Horticultural Officer (SSDC), K Menday – Countryside Manager (SSDC), R Parr – Senior Play & Youth Facilities Officer (SSDC), B Russell – Community Ranger (SSDC).

There were no members of the public and no members of the press present.

7.00pm - Public Question Time. There were no members of the public present.

7.00pm - Meeting commenced.

9/39 Apologies for Absence and to Consider the Reasons Given. Apologies were received from Cllr K Castle – at a conflicting meeting.

Resolved: To accept the Apologies with the reasons given.

9/40 Declarations of Interest. Members to declare Interests that accord with the Council's adopted Code of Conduct. This does not preclude any later declarations.

Cllr M Roper declared a Personal and Prejudicial interest in agenda item 9/50 Allotment Rent Review, due to his tenancy with Yeovil Town Council for allotment plots.

No other declarations were made at this time.

9/41 Minutes of Last Meeting. To approve as a correct record the Minutes of the previous meeting held on 14th September 2015.

Resolved: That the Minutes of the meeting of Grounds & General Maintenance Committee held on 14th September 2015 be signed by the Chairman as a correct record.

9/42 Yeovil Country Park Update. Members to consider the update report by the Countryside Manager and Community Ranger for Yeovil Country Park (SSDC).

Resolved: a) To note the report; and b) for the Mayor to officially thank the volunteers of Yeovil County Park

7.30pm – K Menday and B Russell left the meeting.

9/43 Play Area Update Report. Members to consider the update report by Senior Play & Youth Facilities Officer (SSDC).

Resolved: To note the report.

9/44 Kingston View Play Area Update Report. Members to consider the update report by Senior Play & Youth Facilities Officer (SSDC).

Resolved: To note the report.

9/45 Free Holiday Activity Programme. Members to consider the update report by Senior Play & Youth Facilities Officer (SSDC).

Resolved: a) To note the report; and b) to support the recommendation of the Working Party to include £8,720 in the draft budget estimates (to be referred to the Policy, Resources and Finance Committee) for the continued contribution to the scheme.

7.50pm – R Parr left the meeting.

9/46 Open Spaces Update Report. Members to consider an update report by the Principal Horticultural Officer (SSDC).

Resolved: To note the report.

9/47 Allotment Maintenance Schedule. Members to consider the Maintenance Schedule for Year To Date (YTD) FY15/16.

Resolved: To note the Schedule (YTD).

8.00pm – S Fox left the meeting.

9/48 Allotment Tenants Working Group Meeting. Members to consider the Minutes of the Allotment Tenants Working Group held on 19th October 2015.

Resolved: To note the Minutes.

9/49 New Initiatives Budget. Members to consider a report by the Assistant Town Clerk.

Resolved: 1) To note the report, and; 2) To support the suggestion of the remote wildlife cameras at Yeovil Country Park and refer to the next meeting of the Policy, Resources and Finance Committee for consideration.

9/50 Allotment Rent Review. Members to consider a report by the Assistant Town Clerk.

8.15pm – Having declared a Personal and Prejudicial Interest, the Chairman of the Committee, Cllr M Roper, in accordance with Code of Conduct para 2 (9).3, made a statement before leaving the room and took no part in consideration of the next agenda item – Cllr D Shutler took the Chair.

Resolved: 1) To note the report, and; 2) To support the increase in the current rate of 30p per square metre by 4p per square metre from 10 December 2016, and refer the matter to the Policy, Resources and Finance Committee for consideration.

8.25pm – Cllr M Roper returned to the meeting and resumed the Chair.

9/51 Committee Revenue Estimates. Members to consider the draft estimates.

Resolved: 1) To note the report, 2) That the draft estimates (attached as an appendix hereto) be supported and referred to the Policy, Resources and Finance Committee for consideration with recognition that the contribution to the rolling programme of play area upgrade will be required to be increased from £2,550 to £10,000 for Financial Year 2016/17.

9/52 Financial Statement – AUGUST/SEPTEMBER 2015 Members to consider the Financial Statement for the period 1 August to 30 September 2015

RESOLVED: To note the Financial Statement.

Public Question Time. There were no members of the public present.

The meeting closed at 8.35pm.