



# Yeovil Town Council

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## Promotions and Activities Committee

The Meeting... **Promotions and Activities Committee**

The Time... **7.00pm**

The Date... **Tuesday 13 September 2016**

The Place... **Town House, 19 Union Street, Yeovil**

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



Amanda Card  
Town Clerk

7 September 2016

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Please contact Sally Freemantle at the Town House for more information about this meeting

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To All Members of the Promotions and Activities Committee:

David Recardo (Ex-officio) (Chairman)

Philip Chandler

Wes Read (Vice-Chairman)

Joe Conway

Manny Roper

Pauline Lock

Darren Shutler (Ex-officio)

Sarah Lowery

Alan Smith

Faye Purbrick

### **Equality Act 2010**

The *general* public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

### **Recording of Council Meetings**

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Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at [www.yeovil.gov.uk](http://www.yeovil.gov.uk) This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

## **Public Comment (15 Minutes)**

# **A G E N D A**

## **9/85. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

## **9/86. DECLARATIONS OF INTEREST**

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

## **9/87. MINUTES**

To approve as a correct record the Minutes of the meetings held on 12 July 2016.

## **9/88. EXCLUSION OF PRESS AND PUBLIC**

Due to the confidential nature of the business of item 9/92, under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors.  
*Public Bodies (Admission to Meetings) Act 1960 s3*

## **9/89. SUPER SATURDAY**

The Deputy Town Clerk will provide a verbal update on the planned event.

## **9/90. YEOVIL IN BLOOM MINUTES**

To note the minutes of the Yeovil in Bloom Steering Group meeting held on 15 August 2016 attached at pages 3 to 5.

## **9/91. FINANCIAL STATEMENT – JUNE/JULY 2016**

To consider the Financial Statement for the period 1 June to 31 July 2016 attached at pages 6 to 9.

## **PUBLIC COMMENT (15 Minutes)**

*The Committee will consider a resolution (see item 9/88) to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

**9/92. CHRISTMAS LIGHTS**

To consider the confidential report by the Town Clerk attached at pages 10 to 11.



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## Minutes of the meeting of Yeovil in Bloom Steering Group held on Monday 15 August 2016 in the Town House, 19 Union Street, Yeovil BA20 1PQ

**Present:** Cllr David Recardo, Lesley Jelleyman, Cllr Tony Lock, Liz Pike, Cllr Evie Potts Jones, Cllr Manny Roper, Cllr Darren Shutler and Cllr Faye Purbrick.

**In Attendance:** Sally Freemantle, Deputy Town Clerk, Lucy Jones, Office Administrator.

There were no members of the public and no members of the press present.

**2.00pm** - Meeting commenced.

**1. Apologies for Absence.** Apologies for absence were received from Steve Fox and Cllr Sue Pitman (Yeovil Without PC).

**2. Minutes.** To approve as a correct record the minutes of the last meeting held 4th July 2016.

Pauline Lock explained that her apologies had been given but not recorded.

**Resolved:** That, subject to the addition of apologies given by Pauline Lock, the minutes of the meeting of Yeovil in Bloom Steering Group held on 4<sup>th</sup> July 2016 be signed by the Chairman as a correct record.

**3. Correspondence.** There were no items of correspondence.

### **4. Yeovil in Bloom Update – Steve Fox**

Lesley informed the Steering Group on behalf of Steve that the South West in Bloom judging day was seen to be a success and Yeovil would need 170 points out of 200 to be awarded Gold. The judging route included The Hub, Kenmore Drive, Vanessa Project (Newtown Allotment site), Milford Dip Allotment site, Preston School, the Hospital and met with the Westfield Community Association. The roundabout tour included the industrial part of Lysander road. Along Princes St five different shops took part in decorating their

shop windows which had to include the Yeovil in Bloom logo, these shops will be invited along to the Super Saturday presentations to thank them for their efforts.

*Pauline left the room at 2.12pm*

**Resolved:** That the update be noted.

*Pauline joined the meeting at 2.15pm*

## **5. Yeovil in Bloom Update – Lesley Jelleyman.**

A PSCO had asked Lesley to join in with an event in the Public Entertainments Area 'Art in the Street' which had been arranged to help positively promote the area. Lesley informed the group that the space was vibrant and the initiative was a good community venture for Yeovil. The Entertainer and Hobby Craft had donated the materials to help towards the event.

Lesley also informed the Steering Group that she had been out to judge the Yeovil in Bloom for the last two weeks.

David Recardo stated that he was unaware that the Yeovil in Bloom judging had taken place, and enquired whether the applicants had been offered the opportunity to open their gardens up to the public. He also stated that he had not been aware of the 'Art in the Street' organised by the Police.

**Resolved:** That the update be noted.

## **6. Super Saturday.**

Sally updated the Steering Group on the preparations for the day. The allotment and Yeovil in Bloom presentations will be moved back to 2pm and winners are invited to go to the Methodist church for Cream teas after. In St Johns Churchyard there will be various children's activities including a teddy bears picnic and Punch and Judy. The church will ring the bells throughout and arrange tours up the tower. Communities are invited to have a stall on the day in lower Middle Street and Bugfest will be in the Public Entertainments Area. Sally also informed the Steering Group there will be a special guest to make appearances during the day.

Tony Lock asked Sally if she could guarantee the PA system is tested before the day so the presentations will run smoothly. He also requested if Sally could do a Super Saturday update at the next Promotions and Activities Committee meeting.

**Resolved:** That the update be noted.

**7. Date of Next Meeting.** To arrange the date for the next meeting of the Steering Group.

**Resolved:** That the date of the next meeting of the Steering Group be 10<sup>th</sup> October 2016 at 2pm.

**8. Any Other Business.**

None.

*The Meeting Closed at 2.50 pm.*