



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Phone 01935 382424
Fax 01935 382429
E-mail town.clerk@yeovil.gov.uk

The Meeting... **Buildings and Civic Matters Committee**

The Time... **7.00pm**

The Date... **Tuesday 22 September 2015**

The Place... **Town House, 19 Union Street, Yeovil**

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



John Furze
Locum Town Clerk

15 July 2015

Please contact Sally Freemantle at the Town House for more information about this meeting

Buildings and Civic Matters Committee

To: All Members of the Buildings and Civic Matters Committee

Kris Castle

Phil Chandler (Vice - Chairman)

Gail Freeman - Bell

Peter Gubbins

Andrew Kendall

Mike Lock (Ex-officio)

Tony Lock

Manny Roper

Darren Shutler (Ex-officio)

Rob Stickland (Chairman)

Equality Act 2010

The *general* public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at www.yeovil.gov.uk This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

PUBLIC COMMENT (15 minutes)

A representative from Avon and Somerset Constabulary will provide a verbal update on community policing matters.

A G E N D A

9/30. APOLOGIES FOR ABSENCE

9/31. DECLARATIONS OF INTEREST

9/32. MINUTES

To confirm as a correct record the Minutes of the previous meeting held on 21 July 2015.

9/33. GOLDCROFT BUS SHELTER

To consider a report by the Assistant Town Clerk attached at page 3.

9/34. SOMERSET COUNTY COUNCIL CONSULTATION ON ROAD TRAFFIC ORDER FOR PROHIBITION OF RIGHT TURN AND PROHIBITION OF U-TURN AT ST MICHAELS AVENUE, A30 SHERBORNE ROAD AND LYDE ROAD

To consider the report by the Assistant Town Clerk attached at page 4.

9/35. SPEED INDICATOR DEVICE RESULTS

To consider the report by the Assistant Town Clerk attached at pages 5 to 7.

9/36. NEW INITIATIVES BUDGET

To consider a report by the Assistant Town Clerk attached at pages 8 to 9.

9/37. FINANCIAL STATEMENT FOR JUNE/JULY 2015

To consider the Financial Statement for the period 1 June to 31 July 2015 attached at pages 10 to 17.

PUBLIC COMMENT (15 Minutes)

9/38. EXCLUSION OF PRESS AND PUBLIC

The Committee will be requested to pass a resolution excluding the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

9/39. CCTV MONITORING

To consider the overview and the statistics for the months of July and August attached at pages 18 to 26. Members will note that a planning application for a Column for a CCTV camera at Highway Verge Adj. Yeovil District Hospital Higher Kingston is due to be considered by the Planning and Licensing Committee on 21 September.

9/33. GOLDCROFT BUS SHELTER

Councillors will recall that in August the Town Council was asked to consider adopting a bus shelter in Goldcroft, and that all Members of the Committee were consulted on the matter. Due to the urgency of the situation, it was necessary to make a decision under Standing Order 51 (Urgent Business) – where the Town Clerk can advance the business of the Town Council providing the action taken is reported to the next appropriate meeting.

The provision of a bus shelter in Goldcroft had been part of the Section 106 Agreement associated with the planning permission for the development of 19 dwellings currently under construction to the south of the public car park in Goldcroft. The Planning Officer had secured the option of upgrading the existing bus stop which is located immediately in front of the site by installing a new shelter, raising the kerbs, and providing new road linage. In addition, £2,500 had been secured for the future on-going maintenance of the shelter.

The developer had sought agreement with the District Council regarding the specification of the shelter so it could be installed, but the issue of who would adopt the shelter had arisen. The Town Council had therefore been approached to ascertain if we would be willing to adopt the shelter and accept the £2,500 offered for its on-going maintenance.

Some investigation was carried out and, although it was found that currently the bus stop is not heavily used because of its proximity to the town centre, the people who do use it are often elderly. Also, if the stop is improved with raised kerbs, road linage and a shelter it may well be used more, and also by the occupants of the newly built affordable homes adjacent to the stop. As far as maintenance costs are concerned, the Maintenance Operative employed by the Town Council spends approximately half a day a month cleaning and maintaining the existing five shelters owned by the Town Council. One additional shelter should not add much to this in financial terms. Other previous costs were minimal apart from one major repair to a bus shelter in Preston Road costing £1,200 in 2013.

On this basis, the Acting Town Clerk after consultation with the Chairman of the Buildings and Civic Matters Committee agreed that the Town Council adopts the bus shelter, subject to its design and agreement with the Highways Authority.

It is **RECOMMENDED** that the Committee notes the action of the Acting Town Clerk, in consultation with the Chairman of the Buildings and Civic Matters Committee, taken under Standing Order 51 (Urgent Business) to agree to the adoption of the bus shelter in Goldcroft following its installation, together with the £2,500 commuted sum, subject to its design and agreement with the Highway Authority.

(Helen Ferdinand, Assistant Town Clerk - 01935 382424)

9/34. **SOMERSET COUNTY COUNCIL CONSULTATION ON ROAD TRAFFIC ORDER FOR PROHIBITION OF RIGHT TURN AND PROHIBITION OF U-TURN AT ST MICHAELS AVENUE, A30 SHERBORNE ROAD AND LYDE ROAD**

At the last meeting of the Buildings and Civic Matters Committee, the impact of the implementation of the above Road Traffic Order (minute refs 9/9 and 9/22) was discussed. Following the meeting, these concerns were raised with Somerset County Council as indicated in italics below.

The Traffic and Transport Development Officer at Somerset County Council responded on 30 July:

"The requirement for the Traffic Regulation Order was determined with the (Yeovil) Western Corridor study and as such it was written in to the Highways Section 106 agreement as an obligation to be implemented by the developer as part of the Element 5 works.

We are currently awaiting an acceptable start date and program wherein the works can be completed in their entirety without impacting adversely those other schemes scheduled about that corridor. Once a date has been committed to all relevant orders, notices will be posted.

Regarding those items raised at the Town Council's Building and Civic Matters Committee meeting.

(Question from Yeovil Town Council: The implementation of the RTO will result in a significant amount of traffic, especially that travelling westwards from Lyde Road, turning into Great Western Terrace to access St Michael's Avenue at the western end.)

Response from Somerset County Council: This statement is accepted. It is in all likelihood a route already employed by those users with local knowledge of the difficulties trying to make the turn right into St Michael's Avenue from Sherborne Road that is known to attract heavy stacking traffic particularly at peak times.

(Question from Yeovil Town Council: With the additional traffic along Great Western Terrace concerns were raised about the entrance to the small car park on the north side of the road where pedestrians, etc using the pavement have to step off the kerb and on again to cross the car park entrance. A request was made that the kerbs on either side of the entrance are dropped to avoid pavement users having to go into the road.)

Response from Somerset County Council: This concern will be taken on board and presented to the developer for their consideration. However, as you can appreciate this is currently outside of the scope of the works."

The Committee is **RECOMMENDED** to note and comment on this information.

(Sally Freemantle, Assistant Town Clerk – 01935 382424)

9/35. SPEED INDICATOR DEVICES

Lysander Road

Attached is the latest speed indicator device (SID) report for Lysander Road, Yeovil. These readings were taken between 8 July 2015 and 21 July 2015 inclusive.

The median speed was calculated at 33mph which is 3mph above the posted speed limit of 30mph. The 85%ile speed was calculated as 39mph, which is also 3mph above the intervention limit of 36mph.

Rosebery Avenue

Due to recent communication received by the Traffic Engineer at Somerset County Council (SCC) regarding the prevention of use of street lighting columns for attachments (including Speed Indicator Devices), the proposed location for the SID at Rosebery Avenue cannot be used. Alternative locations for all Speed Indicator Devices which have previously been fixed to a street lighting column are being investigated and we will be given further information in the near future.

General

The Somerset County Council (SCC) Traffic Engineer has indicated that these speeds are the approach speeds of vehicles as recorded by the device and do not reflect the 'adjusted' speeds which the motorists may switch to on being 'reminded' of the posted speed limit by the device. Where SCC have been able to measure 'adjusted' speeds at other locations they have found the difference in speed between the approach speed and adjusted speed to be approximately 4-5mph less.

The intervention limit is the speed, (under the current policy), at which a location is deemed to have a speeding issue. It is calculated by taking the posted speed limit + 10% + 3mph, (25mph in a 20mph speed limit; 36mph in a 30mph posted speed limit and 47mph in a 40mph posted speed limit). Locations that equal or exceed the intervention level speed qualify for a SID installation on a regular basis. Lysander Road is already included in the SID programme and therefore will continue to receive a SID on a regular basis).

The Committee is **RECOMMENDED** to note the attached reports.

(Sally Freemantle, Assistant Town Clerk – 01935 382424)

9/36. NEW INITIATIVES BUDGET

Mindful of the need to develop the range of services that we deliver to the people of Yeovil Town, the Town Council has agreed to allocate £49,300 in the 2015/16 New Initiatives budget.

This approach will ensure that funding totalling £29,300 is available to enable contributions to be made towards threatened services currently delivered in Yeovil Town. £4,000 of this budget has been allocated towards the future provision of tourist information services in Yeovil Town and £4,000 towards Christmas Lights, which leaves a balance of £21,300. A further £20,000 has been earmarked for new initiatives.

In previous years the following initiatives were agreed:

- Interactive Screen in reception - £3,000
- Outdoor gym at Milford Park - £10,000 (in principle)

It has been agreed that all the service committees would be invited to put forward bids for this unallocated part of the New Initiatives budget, and that the Town Council would decide how this portion would be spent having regard to the views of the Policy, Resources and Finance Committee.

Last year, it was agreed that all services committees be reminded of the need for this budget to be used for *new* initiatives and, to allow sufficient time for their ideas to be drawn up and developed, the proposals that emerge during the July cycle of meetings be investigated and reported back to the service committees in the September and the November cycle of meetings.

The agreed definition of a new initiative is set out below;

“A proposal which will result in a new service, facility, activity or new equipment being procured by the Town Council, for the benefit of the people of Yeovil Town, in partnership with other organisations as appropriate”

It was further agreed that supported bids would be considered at the November meeting of the Policy, Resources and Finance Committee and referred to the December meeting of the Town Council for determination. This gives all committees an additional two months to develop their bids using the attached assessment sheet and put them forward for consideration.

This extended process will enable all committees to make bids at the same time thereby giving them an equal opportunity to apply for funding and enabling the Policy, Resources and Finance Committee and the Town Council to consider their relative merits having regard to the budget available. However, in the interests of flexibility, the budget may also be used to enable the Town Council to respond to an unforeseen opportunity that might arise at short notice to fund a new initiative.

The Committee is **RECOMMENDED** to note the matter and to consider developing bids having regard to the above outlined policy and the services that fall within the remit of this Committee.

(Sally Freemantle, Assistant Town Clerk – 01935 382424)

NEW INITIATIVE SCHEME SUBMISSION

Information Required	Why is this being requested?
Description of the scheme and its location	
What benefits will this scheme provide to the local community?	
What evidence is there of community support for the proposal?	
Any on-going costs such as maintenance?	
Is there any partnership funding? If so what %?	
Has any other funding been applied for, for example other authorities etc. If so what was their decision and why?	
Is there local funding (or land) available to support delivery of the proposal?	
Are there any constraints to delivery this financial year?	
Is the initiative usually/has been responsibility provided by another authority?	
Any additional comments?	