



Yeovil Town Council

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Minutes of the meeting of Buildings & Civic Matters Committee of Yeovil Town Council held on Tuesday 17 July 2018 at 7.00pm in the Town House, 19 Union Street, Yeovil BA20 1PQ

Present: Cllrs R. Stickland (Chair), J. Conway, K. Gill, T. Lock, E. Potts-Jones, W. Read and D Recardo.

Also Present: Cllr P Lock and Cllr M Lock

In Attendance: H Ferdinand (Deputy Town Clerk – Job Share),

There was one member of the public and no members of the press present.

PC Dan Crawford, a representative of the Avon and Somerset Constabulary Yeovil Central Policing team attended the meeting. He informed the Committee that the major incident that had occurred in Yeovil on the previous weekend was being dealt with by a separate investigation team. Discussions also took place regarding drug use and anti-social behaviour, and speeding cars along Reckleford. PC Dan Crawford was thanked for his attendance and the information he had provided.

7.13pm – Meeting commenced.

9/222. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Apologies for absence were received from Cllrs F. Boieangiu (conflicting engagement), G. Oakes (working) and P Gubbins (conflicting work engagement).

RESOLVED: to accept the apologies with the reasons given.

9/223. DECLARATIONS OF INTEREST

There were no declarations of interest.

9/224. MINUTES

The Committee confirmed as a correct record the Minutes of the meeting held on 22 May 2018.

RESOLVED: that the Minutes of the meeting held on 22 May 2018 be signed as a correct record.

9/225. WAR MEMORIAL PROJECT UPDATE

The Chair outlined the current position in respect of the works to the War Memorial, and advised the Committee that the Promotions and Activities Committee (that had met on 10 July) had considered the possible dates for the re-dedication service and had recommended to this Committee that it be held on Remembrance Sunday subject to the agreement of the Royal British Legion.

At 7.18pm Standing Orders were suspended

The Chair invited Simon Woodrow, Chair of the Royal British Legion Yeovil Branch and Parade Marshall for the Remembrance Sunday event in Yeovil, to address the Committee and advise on the position in terms of accommodating the re-dedication of the War Memorial within the Remembrance Sunday service. Mr Woodrow explained that it would be logistically very difficult to adjust the time table to accommodate the re-dedication. He informed the Committee that the RBL Yeovil Branch had unanimously agreed that the re-dedication should be held on 27 October which is the launch date of the poppy appeal.

At 7.28pm Standing Orders were re-instated.

The Committee had a thorough discussion and considered the issues raised by Mr Woodrow, and the potential dates for the re-dedication. It was also emphasised that the Town Council participates in the Remembrance Sunday event at the invitation of the RBL.

At 7.46pm PC Dan Crawford left the meeting and did not return. Standing Orders were suspended.

Following the discussion by members, the Chair asked Mr Woodrow a number of questions that had been raised during the discussion. When asked by the Chair, Mr Woodrow confirmed that it was possible to have the rededication as part of the Remembrance Sunday service, but that the view of the RBL was that it should be held on a separate date.

At 8.00pm Standing Orders were re-instated.

The Committee continued their discussion of all the points raised.

At 8.10pm Standing Orders were suspended.

Mr Woodrow re-stated his position on the matter.

At 8.15pm Standing Orders were re-instated.

RESOLVED: (1) that the report be noted; (2) that the War Memorial rededication service be carried out as part of the Remembrance Sunday service; and (3) to delegate authority to the Town Clerk in consultation with the Chair of the Buildings and Civic Matters Committee to make the necessary arrangements for the re-dedication.

At 8.20pm the meeting was adjourned, and Cllrs K Gill, P Lock and M Lock, and Mr S Woodrow left the meeting and did not return.

At 8.30pm the meeting re-started.

9/226. PUBLIC ADDRESS SYSTEM

The Deputy Town Clerk read some notes by the Town Clerk about the advantages and disadvantages of hiring or buying a public address system. During the following discussion it was generally recognised that a new system was necessary, and that hiring the system was the preferred option.

RESOLVED: (1) a new public address system is required; and (2) that additional quotes be sought and the matter taken to Policy, Resources and Finance Committee.

9/227. CONSULTATION ON PROPOSED PUBLIC SPACE PROTECTION ORDERS

The Committee discussed the consultations and emphasised the Town Council's support of the proposed Orders and look forward to their implementation.

RESOLVED: (1) to note the report; (2) to welcome the public space protection orders and look forward to their implementation; and, (3) to take the consultation to Full Council.

9/228. LITTER BIN REQUEST

The request for a litter bin on the corner of St Michael's Avenue and St John's Road was considered. It was felt that the bin would be a good idea, but that the children from Bucklers Mead need to be informed that it has been installed and request that they use it.

RESOLVED: (1) that the request for a litter bin be noted; (2) that the request be approved and that South Somerset District Council be asked to add the bin to their list for regular emptying; and (3) that a letter be written to the Head Teacher of Bucklers Mead School to advise that the bin has been installed and that pupils be encouraged to use it.

9/229. FINANCIAL STATEMENT – APRIL/MAY 2018.

The Committee considered the Financial Statement for the period 1 April to 31 May 2018.

RESOLVED: that the Financial Statement for the period 1 April to 31 May 2018 be noted.

PUBLIC COMMENT. There were no members of the public present.

9/230. EXCLUSION OF PRESS AND PUBLIC

RESOLVED: to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity of agenda items 9/231, 9/232 and 9/233 would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Public Bodies (Admission to Meetings) Act 1960 s3

9/231. MONMOUTH HALL CURTAINS (Commercial in Confidence)

The Committee considered the Deputy Town Clerk's (HF) report and discussed the issue in the light of the comments made by many members of the public during the Monmouth Hall consultation.

RESOLVED: (1) that the report be noted; and (2) to authorise delegated powers (under Standing Order 51) to the Town Clerk in consultation with the Chair of Buildings and Civic Matters Committee to expedite the commissioning of the installation of new blinds.

9/232. MONMOUTH HALL RETAINING WALL UPDATE

The Committee considered the report by the Deputy Town Clerk (HF) and were concerned about the implications of the works on the public using the footpath and those using Monmouth Hall car park. It was recognised that the works have to be carried out for health and safety reasons, and that the car park and footpath will need to be closed, but that there is an alternative access to the houses directly affected.

RESOLVED: (1) that the report be noted; (2) that the relevant residents be notified of the re-building of the retaining wall and the temporary closure of the footpath; (3) to delegate authority to the Town Clerk in consultation with the Chair of the Buildings and Civic Matters Committee to address any matters raised, and proceed with the tender process; and, (4) to report back to the Buildings and Civic Matters Committee the outcome of the tender process for a decision to be taken in respect of commissioning a contractor to carry out the works.

9/233. TOWN HOUSE POT HOLE

Members considered the report by the Deputy Town Clerk (HF) and noted that the urgent works had been carried out under paragraph 51 of Standing Orders (Urgent Business).

RESOLVED: to note the report.

The meeting closed at 9.00pm.

Signed:

Dated: