

Yeovil Town Council



Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Tel 01935 382424
Fax 01935 382429

Yeovil Town Council Small Grant Assistance (below £2,500) to Local Organisations

Each year, Yeovil Town Council makes a limited sum available to help support local community and voluntary organisations. The Council wishes to see such organisations flourish and develop in the Town and grant assistance helps to achieve this objective.

The Grants Policy will help you establish whether your Organisation is eligible to be considered for a grant, and if so, how to apply. They also explain what additional information you need to provide with your application and how any financial assistance given will be paid.

Please read the Grants Policy before you complete the enclosed application form and make sure all necessary information is submitted along with your application.

Please print clearly on the application form to make sure it can be easily read. Alternatively, you may complete an electronic version, details of which are available on request.

All applications received will be acknowledged in writing within 7 days. If you do not receive written confirmation within this time, please contact the Finance Officer.

Many thanks

A handwritten signature in black ink, appearing to read 'Amanda Card'.

Amanda Card
Town Clerk



Yeovil Town Council Application for Small Grant Assistance (below £2,500) to Local Organisations

Details of Organisation

Name	Registered Charity? Yes/No (If yes, please give registration number)
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Details of person applying on behalf of the Organisation

Name	Address	Tel No
Position in Organisation		E-mail address

Aims and objectives of the Organisation

Please list the aims and objectives of your Organisation and how these are currently achieved

Benefit to Yeovil Town

Please describe how your Organisation helps to benefit the people of Yeovil Town - include supporting information as necessary

Purpose of grant sought

Please note that retrospective applications will not be considered

Amount of grant sought

You must indicate how much money you are seeking from the Town Council. Applications not specifying an amount will not be considered.

Outstanding grant applications	
Please give details, including amount(s), of any outstanding applications for financial assistance from other sources	
Details of any grants received from Yeovil Town Council in the past five years	
Please include amount(s)	
Details of any other grants received from other sources in the past five years	
Please include amount(s)	
Current size of membership of Organisation	
Present cost of annual subscription/fees	
Entry Requirements	
Please give details of any entry requirements to joining your Organisation	
Details of other fundraising activities	
Reasons for not providing supporting financial information (where applicable)	
Declaration	
I declare that the information I have provided in this application is, to the best of my knowledge, accurate and true.	
Signed	Date

Completed applications and accompanying documents should be sent to:

**Finance Officer
Yeovil Town Council
Town House
Union Street
Yeovil
BA20 1PQ**

For office use	
<i>Application checked</i>	
<i>Application acknowledged</i>	
<i>Date of Committee Meeting</i>	
<i>Application decision (Y/N)</i>	
<i>Applicant notified of decision</i>	