



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Mayor : Cllr D Shutler, Town Clerk : Amanda Card BA (Hons), CPFA, BSc (Open)
T-01935 382424, F-01935 382429, W - www.yeovil.gov.uk
E-mail Town.Clerk@yeovil.gov.uk

Minutes of the meeting of Yeovil Town Council held on Tuesday 6th June 2017 at 7.30pm in the Town House, 19 Union Street, Yeovil BA20 1PQ

Present: Cllrs D Shutler (Chairman & Mayor), D Recardo (Deputy Mayor), F Boieangiu, P Chandler, J Conway, G Freeman-Bell, K Gill, P Gubbins, K Hussain, A Kendall, T Ledlie, M Lock, P Lock, T Lock, J Lowery, S Lowery, E Potts-Jones, F Purbrick, W Read and M Roper.

In Attendance: A Card (Town Clerk) and Rev J Pearce (Mayor's Chaplain).

There were 0 members of the public and 0 members of the press present.

Public Question Time - There were no questions from the public.

7:30pm - The meeting commenced.

9/218 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

Apologies were received from: Cllrs G Oakes (personal appointment), A Pugsley (voluntary commitments), A Smith (holiday) and R Stickland (work commitments).

RESOLVED: to accept the apologies with the reasons given.

9/219 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

There were no Declarations made at this time.

9/220 MINUTES OF THE LAST MEETING

To confirm as a correct record the Minutes of the previous meetings held on 9th May 2017.

RESOLVED: that the Minutes of the previous meetings held on 9th May 2017 be signed as a correct record.

9/221 EXCLUSION OF PRESS AND PUBLIC

Due to the confidential nature of the business of items 9/228 and 9/229 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. Public Bodies (Admission to Meetings) Act 1960 s3

RESOLVED: that Agenda item 9/228 and 9/229 be heard with the Public and Press excluded.

9/222 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS

The Mayor announced that he would now be attending West Abbey Care Centre on 17th June and not the 16th June as listed. On 16th June, the Mayor of Yeovil, Cllr Darren Shutler will be attending the funeral of a former Mayor of Yeovil. The Mayor will also be present at the Great Together on 17th June.

RESOLVED: to note the Mayor's and Deputy Mayor's recent and forthcoming appointments and engagements and announcements with the amendments as mentioned above.

9/223 REPORT OF RECOMMENDATIONS & RESOLUTIONS FROM COUNCIL'S COMMITTEES

Planning Committee – 15th May 2017

Presented by Cllr P Lock. There were no questions or comments.

Grounds & General Maintenance Committee – 10th May 2017

Presented by Cllr M Roper. There were no questions or comments.

Promotions & Activities Committee – 16th May 2017

Presented by Cllr D Recardo. Cllr Recardo reported that the Bulb Giveaway on Monday was successful despite the weather. There were no questions or comments.

Buildings & Civic Matters Committee – 23rd May 2017

Presented by Cllr P Chandler. Cllr Chandler highlighted that the terms and conditions of hire for both Monmouth Hall and Milford Hall were still being worked on. There were no questions or comments.

Policy, Resources & Finance Committee – 30th May 2017

Presented by Cllr T Lock. Cllr Lock requested ratification for those resolutions and recommendations taken at its meeting on 30th May 2017, in particular: the Internal Audit Report, the Yeovil Town Council Facebook page, the Team Structure and the Printer and Photocopier solution.

RESOLVED: that the minutes of the above Committee be accepted together with any resolutions and recommendations contained therein.

9/224 REPORTS AND REPRESENTATIVES ON OUTSIDE BODIES

Members who represent the Town Council on Outside Bodies were invited to take the opportunity to report on any matters of interest.

- **Westfield Community Association (WCA) Management Committee** – 24th April 2017.

Cllr P Lock informed Council that the Westfield Community Association would be holding their Midsummer Fete on 22nd July 2017. Funds from this event will be used to support the building of a new community hall next to St Peter's Church.

Cllr J Conway gave an update on the progress of the work carried out by the working group – "Unity in the Community". Dates have been set for 17th and 18th June 2017 and will be held in the Quedam. The event will focus on communities coming and uniting together and promoting cultural understanding through food, music, dance and arts. Unity in the Community will also be visible at Super Saturday. There is a display now in Yeovil Library window. Posters will be put out on Yeovil Town Council notice boards. The event has been advertised in the Western Gazette and another press release has been distributed. Cllr Conway passed thanks to Cllrs D Recardo, P Lock and F Purbrick as well as the officers (Sally Freemantle and Lucy Jones) who had contributed to the organisation of the event.

Cllr D Recardo (as representative for Yeovil Town Council on the Yeovil Twinning Association) informed Council that representative from Taunusstein, Germany were visiting Yeovil from 22nd June to 27th June to celebrate 30 years of twinning. In addition Yeovil Twinning Association were hosting a Musical Concert on 24th June where the Mayor and Mayoress of Taunusstein would be present. Members were invited to purchase a ticket.

9/225 ANNUAL RETURN 2016/17

The Town Clerk presented the Annual Return for 2016/17 to Council who approved and noted as appropriate each section. The Town Clerk answered questions and clarified points that were raised. Upon Council's approval of Section 1 – Annual Governance Statement 2016/17, the Chairman signed the annual governance statement. He then proceeded to sign Section 2 – Accounting Statements 2016/17 upon approval of Council.

RESOLVED: (1) to note the report; (2) that Council approve the annual governance statement; and that the Chairman sign the annual governance statement; (3) following the signing of the annual governance statement, that Council approve the accounting statements; and that the Chairman sign to confirm that these accounting statements were approved; (4) that Council note that the outcome of the External auditor report and certificate be brought back to Council on completion; (5) that Council note that the internal auditor has agreed that the internal control objectives have been made; and that no weaknesses have been identified; and (6) that Council note that the required inspection and notice procedures that will be followed.

9/226 SOCIAL MEDIA POLICY

To approve the recommendation by the Policy, Resources and Finance Committee held on the 30th May 2017 to approve and adopt the Social Media Policy.

RESOLVED: to approve and adopt the Social Media Policy.

9/227 FORWARD PLAN

To approve the forward plan as detailed within the agenda. The Mayor will ask Steve Elliott from Fullonsport and the organiser of Yeovil Half Marathon to attend the meeting on 3rd October rather than 5th September 2017, so that more time can be allocated for the Highways presentation.

RESOLVED: to approve the forward plan to include the amendment as detailed above.

Public Comment - There were no public remaining in the meeting.

8:00pm – Rev J Pearce left the meeting and did not return.

The Committee passed a resolution to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

9/228 YEOVIL TOWN BAND

The Town Clerk gave a verbal update regarding correspondence received in relation to Yeovil Town Band.

RESOLVED: to note the verbal update regarding correspondence received in relation to Yeovil Town Band.

9/229 CHRISTMAS LIGHTS

Cllr D Recardo gave a verbal update regarding the procurement of Christmas Lights in Yeovil Town. He highlighted the process that had been followed. The working group had selected Festive Lighting as the preferred supplier, and the working group will be working closely with the supplier to agree a scheme for Yeovil Town.

RESOLVED: to note the verbal and to approve that Festive Lighting be the preferred supplier.

The meeting was closed by the Mayor at 8:10pm.

Signed:

Dated: