



Yeovil Town Council

Town House
19 Union Street
Yeovil
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BA20 1PQ

Mayor : Cllr D Shutler, Town Clerk : Amanda Card BA (Hons), CPFA, BSc (Open)
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Minutes of the meeting of Yeovil Town Council held on Tuesday 7th November 2017 at 7.30pm in the Town House, 19 Union Street, Yeovil BA20 1PQ

Present: Cllrs D Shutler (Chairman & Mayor), F Boieangiu, P Chandler; J Conway OBE; K Gill, P Gubbins, A Kendall, T Ledlie, M Lock, P Lock, T Lock, J Lowery, S Lowery, G Oakes, E Potts-Jones, F Purbrick, A Pugsley, W Read, D Recardo, M Roper, A Smith and R Stickland.

In Attendance: A Card (Town Clerk), Helen Ferdinand (Deputy Town Clerk), Rev J Pearce (Mayor's Chaplain) and Mr and Mrs Campbell (Care and Share).

There were no members of the public and no members of the press present.

Public Comment

Congratulations were given to Cllr Joe Conway for receiving an Order of the British Empire (OBE), in recognition of his services to industrial relations and community in Yeovil.

Before the meeting started, the Mayor of Yeovil (Cllr D Shutler) present a grant award of £500 to Mr M Campbell from Care and Share Time, towards the cost transport, lunches and hall hire. Mr M Campbell thanked the Council for the generous grant payment.

7:50pm - The meeting commenced.

9/266 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

There were no apologies.

9/267 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

Cllrs M and P Lock declared a personal and prejudicial interest in Agenda Item 9/278 – Former Goldcroft Allotment Site, being directors of a company formally involved in the bidding process.

There were no other Declarations made at this time.

9/268 MINUTES OF THE LAST MEETING

To confirm as a correct record the Minutes of the previous meetings held on 3rd October 2017.

RESOLVED: that the Minutes of the previous meetings held on 3rd October 2017 be signed as a correct record.

9/269 EXCLUSION OF PRESS AND PUBLIC

Due to the confidential nature of the business of items 9/277 and 9/278 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. Public Bodies (Admission to Meetings) Act 1960 s3

RESOLVED: that Agenda Item 9/277 and 9/278 be heard with the Public and Press excluded.

9/270 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS

RESOLVED: to note the Mayor's and Deputy Mayor's recent and forthcoming appointments and engagements.

9/271 REPORT OF RECOMMENDATIONS & RESOLUTIONS FROM COUNCIL'S COMMITTEES

Planning Committee – 18th September 2017

Presented by Cllr P Lock. Cllr P Lock said that the Committee were very fortunate to have Helen Ferdinand (Deputy Town Clerk) clerking the Committee meetings as her knowledge and background was invaluable. A Councillor said it would be useful to know the percentage of decisions taken by South Somerset District Council (the local planning authority) which were contrary to the recommendation of this Committee. It was reported that this information was contained in the Annual Report of the Planning Committee.

RESOLVED: that the minutes of the above Committee be accepted together with any resolutions and recommendations contained therein.

9/272 REPORTS AND REPRESENTATIVES ON OUTSIDE BODIES

Members who represent the Town Council on Outside Bodies were invited to take the opportunity to report on any matters of interest.

- **Westfield Community Association (WCA) Management Committee** – 18th September 2017. Cllr P Lock commented that the Committee had recently submitted an application to the Big Lottery to assist in funding a new Community Hall in this area. They will find out at the end of November whether the application had been successful.

- **Yeovil Crematorium and Cemetery Committee** – 18th October 2017. Cllr M Roper reported that the role of Vice Chair for this Committee has not yet been filled.
- **Yeovil Twinning Association** – Cllr A Kendall gave a brief report about the status of Yeovil Twinning Association.

9/273 PROGRAMME OF MEETINGS 2018/19

Members to consider the draft programme of the Town Council and its committees for 2018/19.

RESOLVED: (1) that the programme of meetings for 2018/19 be adopted; and (2) that there is only one presentation per meeting.

9/274 NALC LARGER COUNCILS' CONFERENCE

Members to nominate representatives to attend the NALC Larger Councils' Conference on 13th December.

RESOLVED: (1) that Cllr D Recardo attends the NALC Larger Councils' Conference; and (2) that Cllr D Recardo reports to Town Council at the meeting held on 6th February 2018.

9/275 FORWARD PLAN

Members to approve the forward plan as detailed within the agenda.

RESOLVED: to approve the forward plan.

9/276 NOTIFICATION OF THE CONCLUSION OF THE AUDIT BY EXTERNAL AUDITORS (GRANT THORNTON) OF THE ANNUAL RETURN SUBMITTED FOR THE YEAR ENDING 31ST MARCH 2017

Members to note the conclusion of the audit. The Town Clerk further added that the external auditor had offered no recommendations and that members should be assured of the excellent standard of financial accounting at Yeovil Town Council.

RESOLVED: (1) to note the conclusion of the external audit; and (2) to congratulate all staff involved with the submission of the annual return.

Public Comment

The Mayor reminded Council about Armistice Day on Saturday 11th November at 11am and Remembrance Sunday on 12th November 2016.

7:51pm – Rev J Pearce left the meeting and did not return.

The Committee passed a resolution to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

9/277 STAFFING ISSUE (STAFF IN CONFIDENCE)

A satisfactory action has been taken with further steps in place to fully achieve all the required outcomes.

7:55pm – Cllrs M and P Lock left the meeting and did not return.

9/278 FORMER GOLDCROFT ALLOTMENT SITE (COMMERCIAL IN CONFIDENCE)

The Town Clerk gave a verbal update regarding correspondence received. She indicated how she would progress with the matter.

RESOLVED: (1) to note the verbal update; and (2) to support the Town Clerk's in the way she would progress the matter.

The meeting was closed by the Mayor at 8:16 pm.

Signed:

Dated: