



Yeovil Town Council

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Minutes of the meeting of the Grounds & General Maintenance Committee of Yeovil Town Council held on 10th July 2017 at 7.00pm in the Town House, 19 Union Street, Yeovil BA20 1PQ

Present: Cllrs J. Conway, M. Lock, D Recardo, M. Roper and A. Smith.

In Attendance: Sally Freemantle (Deputy Town Clerk), Jon Brown – Horticultural Co-ordinator (SSDC), Ian Lock – Landscaping Team Leader (SSDC) and Rob Parr – Senior Play and Youth Facilities Officer (SSDC).

There were no members of the press present.

Mr Millard highlighted the need for a dog waste bin on the green at Welbeck Road.

7.05pm - Meeting commenced.

9/154. Apologies for Absence and to Consider the Reasons Given.

Apologies were received from Cllrs A. Pugsley (holiday), F. Purbrick (holiday) and D. Shutler (work commitments).

Resolved: To accept the apologies and reasons given.

9/155. Declarations of Interest.

Members to declare Interests that accord with the Council's adopted Code of Conduct. This does not preclude any later declarations.

No declarations were made at this time.

9/156. Minutes of Last Meeting. The Committee approved the Minutes of the previous meetings held on 9 and 10 May 2017.

Resolved: That the Minutes of the meeting of Grounds & General Maintenance Committee held on 9th and 10th May 2017 be signed by the Chairman as a correct record.

9/157. Exclusion of Press and Public.

Due to the confidential nature of the business of item 9/165 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion to exclude members of the public and press during discussion of this item will be considered by the Coucillors. [Public Bodies \(Admission to Meetings\) Act 1960 s3](#)

RESOLVED: that Agenda Item 9/165 is heard with the Public and Press excluded.

9/158. Play Area Update Report.

The Committee considered the report by the Senior Play and Youth Facilities Officer (SSDC).

Comments were made regarding the quantities of sand required for the play areas and Rob Parr explained that the correct amount of sand contributed to the safety of the play equipment.

Resolved: that the report be noted.

9/159. Grass Royal Play Area

The Committee noted the report by the Senior Play and Youth Facilities Officer (SSDC).

Resolved: that the report be noted.

9/160. Allotment Maintenance Schedule.

The Committee considered the Allotment Maintenance Schedule and discussion took place regarding the potential for spraying the vacant plots. Jon Brown suggested a programme of spraying, rotavating and then continuing to spray the plot until a tenant is found. Costings for this would be made available by SSDC as soon as possible and Councillors were supportive of this programme of spraying the plots as they felt it would enhance the allotment sites and make the plots more attractive to potential new plotholders.

Resolved: (1) that the report and the information be noted, (2) that the costings for the spraying of vacant plots be awaited; and (3) that the matter, with costings, be referred to the next meeting of the Policy, Resources and Finance meeting.

9/161. Open Spaces Update Report.

The Committee considered the reports by the Principal Horticultural Officer (SSDC) which was presented by the Horticultural Co-ordinator (SSDC).

Councillors were supportive of any improvements to Sidney Gardens and a report about the potential enhancements would be welcomed at the next meeting.

Resolved: that the report be noted

9/162. Allotment Tenants Working Group Minutes.

The Committee considered the minutes of the Allotment Tenants Working Group held on 23rd May 2017.

Resolved: that the Minutes from the Allotment Tenants Working Group be noted.

9/163. Request for Dog Bin- Welbeck Road.

The Committee considered a report by the Deputy Town Clerk and it was agreed to await a response from the Streetscene Manager.

Resolved: (1) that the request and the report be noted; and (2) that the response from the Streetscene Manager be brought to a future meeting of the Committee.

9/164. Financial Statement – April/May 2017.

The Committee considered the Financial Statement for the period 1 April to 31 May 2017.

Resolved: that the Financial Statement be noted.

Public Comment. There were no members of the public present.

The Committee passed a resolution (see item 9/157 to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

9/165. Elizabeth Flats (Commercial in Confidence).

The Deputy Town Clerk gave a verbal update on a maintenance issue at the Allotment Site.

Resolved: (1) that the matter be noted, (2) that a further quotation for the works be awaited; and (3) that following receipt of the quotation, the matter be delegated to the Town Clerk in consultation with the Chairman of the Grounds and General Maintenance Committee for determination. j

The meeting closed at 8.10pm.

Signed: (Chairman) Date: