



Yeovil Town Council

**Town House
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The Meeting... **Buildings and Civic Matters Committee**

The Time... **7.00pm**

The Date... **Tuesday 16 July 2013**

The Place... **Town House, 19 Union Street, Yeovil**

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



Alan Tawse

Alan Tawse

Town Clerk

10 July 2013

Buildings and Civic Matters Committee

To: All Members of the Buildings and Civic Matters Committee

Martin Bailey
Philip Chandler
Clive Davis
Bridget Dollard (Vice-Chairman)
Tony Fife
Dave Greene
Peter Gubbins
John Hann
Andrew Kendall (Chairman)
Mike Lock (Ex-officio)
Tony Lock
Manny Roper (Ex-officio)
Darren Shutler

Equality Act 2010

The *general* public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age

Race

Disability

Religion or Belief

Gender Reassignment

Sex

Marriage and Civil Partnership

Sexual Orientation

Pregnancy and Maternity

A G E N D A

PUBLIC COMMENT (15 minutes)

1. **MINUTES**

To approve as a correct record the Minutes of the previous meeting held on 23 May 2013.

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATIONS OF INTEREST**

4. **CORRESPONDENCE**

5. **YEOVIL POLICING**

Sgt Jamie Rees – Neighbourhood Police Team Sergeant of Yeovil has been invited to attend the meeting to discuss any issues of concern.

6. **MONMOUTH ROAD – BUS SHELTER**

To consider a recent decision by Yarlinton Housing to remove the bus shelter in Monmouth Road, near its junction with Roseberry Avenue.

7. **PROPOSED CONVERSION OF PUBLIC HOUSE AT ILCHESTER ROAD, TO A TESCO EXPRESS SHOP**

To consider the correspondence from Yeovil Without Parish Council. Attached at Page 3.

8. **LOWER MARSH LANE - PARKING**

To consider the report of the Assistant Town Clerk. Attached at Page 4.

9. **LARKHILL ROAD - PROHIBITION OF WAITING ORDER**

To consider the report of the Assistant Town Clerk. Attached at Page 5.

10. **NEW INITIATIVES BUDGET**

To consider the report by the Town Clerk. Attached at Page 6.

11. FINANCIAL STATEMENT – APRIL/MAY 2013

To consider the financial statement for the period 1 April 2013 to 31 May 2013 attached at pages 7 to 12.

PUBLIC COMMENT (15 Minutes)

EXCLUSION OF PRESS AND PUBLIC

The Committee will be requested to pass a resolution excluding the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

12. CCTV MONITORING

To consider the confidential report of the Town Clerk attached at pages 13 to 23.

YEOVIL WITHOUT PARISH COUNCIL

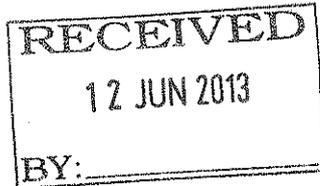
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Sheila Wheeler
Chief Executive
County Hall,
Taunton,
Somerset,
TA1 4DY



Dear Madam

PROPOSED CONVERSION OF PUBLIC HOUSE AT ILCHESTER ROAD, YEOVIL TO A TESCO EXPRESS SHOP

We refer to our letter dated 11th March 2013 concerning the above mentioned subject, and to the Email response dated 20th March 2013 from the Assistant Highways Service Manager, at SCC Highways Depot in Yeovil.

Our letter highlighted the problem of traffic congestion if this new shop is opened in Ilchester Road, Yeovil. However the response referred only to parking problems.

Now that construction works are proceeding for the new shop, we wish to emphasize again the considerable traffic congestion which will be caused along a major trunk road when the shop is opened.

We also recommend that measures should be taken to restrict parking on the road and to improve the safety of passing traffic, motorists entering and exiting the shop car park, pedestrians crossing the road at this location, etc. by the use of additional yellow line markings and additional central refuges.

We should therefore be pleased if the SCC Highways Department at County Hall could give consideration to this matter and respond accordingly.

Yours faithfully

A handwritten signature in black ink, appearing to read "Barbara Appleby".

Barbara Appleby
Clerk to Yeovil Without Parish Council

CC
Highways Department, SCC County Hall
County Councillor Jane Lock
District Councillors for Yeovil Without Wards: Pauline Lock, Jon Gleeson and Graham Oakes.

* Yeovil Town Council
SSDC Planning Department

LOWER MARSH LANE, YEOVIL

Following on from the last meeting The Assistant Town Clerk wrote to Colin Fletcher, Traffic Engineer, Somerset Highways, regarding the matter of parking in Lower Marsh Lane. The Traffic Engineer who has already discussed this issue with the Police, replied indicating that there is a clear demand for on street parking, and by introducing Parking Restrictions it is likely to result in displacement with the possibility of making the situation even worse.

He feels that a period of close monitoring is therefore required before any recommendations can be put forward and a request has been made for this to be undertaken.

The Committee is RECOMMENDED to note the above outlined developments and to await a further update.

(Juliet Sims, Assistant Town Clerk – 01935 382424)

LARKHILL ROAD, YEOVIL – TRAFFIC CALMING

Brympton Parish Council has expressed concern at the traffic calming measures introduced on Larkhill Road, which in the absence of parking restrictions on either side of the new pinch-points, are causing congestion at times.

They have written to the Town Council with a view to seeking improvements to the operation of these new measures.

Officers have since taken up the matter with the Highways Authority who has recently introduced a Traffic Regulation Order regarding Larkhill Road to prohibit waiting at any time. The Traffic Engineer has advised that the lining works will be carried out in the next few weeks.

This should reduce the operational problems which were experienced when the traffic calming measures were first introduced.

The Committee is RECOMMENDED to note the matter.

(Juliet Sims, Assistant Town Clerk – 01935 382424)

NEW INITIATIVES BUDGET

Mindful of the need to develop the range of services that we deliver to the people of Yeovil Town, the Town Council has agreed to allocate £49,300 in the 2013/14 New Initiatives budget.

This approach will ensure that funding totalling £29,300 is available to enable contributions to be made towards threatened services currently delivered in Yeovil Town. £4,000 of this budget has been allocated towards the future provision of tourist information services in Yeovil Town, which leaves a balance of £25,300. A further £20,000 has been earmarked for new initiatives.

This may involve a contribution towards the delivery of future youth services following the County Council's decision to withdraw direct funding for these services in the next nine months.

Last year, the following initiatives were agreed, which have been funded from the 2012/13 budget:

- Solar powered bollard/traffic island in Sunningdale Road/Greenhill Road - £13,000
- Music in the Park (Queen's Diamond Jubilee) – £7,000
- New signage in Sidney Gardens to provide information about stone font - £500
- Replacement Christmas Lights – £24,000 (3 x £8,000 pa)
- New leaflets promoting the Town Council's regalia - £300

It has previously been agreed that all the service committees would be invited to put forward bids for this unallocated part of the New Initiatives budget, and that the Town Council would decide how this portion would be spent having regard to the views of the Policy, Resources and Finance Committee.

Last year, it was agreed that all services committees be reminded of the need for this budget to be used for *new* initiatives and, to allow sufficient time for their ideas to be drawn up and developed, the proposals that emerge during the July cycle of meetings be investigated and reported back to the service committees in the September cycle of meetings.

It was further agreed that supported bids would be considered at the September meeting of the Policy, Resources and Finance Committee and referred to the October meeting of the Town Council for determination.

The Policy and Resources Committee has agreed that these guidelines should continue to be followed in 2013/14.

The Committee is **RECOMMENDED** to note the matter and to consider ways by which this budget could be used for new initiatives that fall within the purview of the Committee.

(Alan Tawse, Town Clerk – 01935 382424)