

YEOVIL TOWN COUNCIL

MINUTES of a meeting of the **GROUND AND GENERAL MAINTENANCE COMMITTEE** held in the Council Chamber, Town House, 19 Union Street, Yeovil on **Monday 13 May 2013**

(7:00pm – 8.55pm)

Present:

Alan Smith – Chairman
Martin Bailey
Peter Brock
Philip Chandler
David Dollard
John Hann
Kaysar Hussain
Andrew Kendall
Wes Read

Jon Trevett - (co-opted – non voting)

Also Present:

Alan Tawse – Town Clerk
Juliet Sims – Assistant Town Clerk
Rob Parr – Senior Play and Youth Facilities Officer (SSDC)

PUBLIC COMMENT

There were no comments from members of the public.

8/168 **MINUTES**

The Minutes of the previous meeting held on 4 March 2013, copies of which had been circulated, were approved as a correct record and signed by the Chairman.

8/169 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Manny Roper.

8/170 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

8/171 **CORRESPONDENCE**

There were no items of correspondence.

8/172 **PLAY AREAS**

The Committee considered the report of the Senior Play and Youth Facilities Officer (Agenda item 5 refers).

The Senior Play and Youth Facilities Officer indicated that play area inspections and repairs had continued to be undertaken, and gave a summary of works recently carried out and those planned for the future.

Whilst there were currently insufficient funds for the repainting of the panels surrounding the MUGA (multi use games area) at Rosebery Avenue it was suggested that the costs could be met by sponsorship at a future date.

He also drew attention to problems with the double zip wire at Milford Adventure Park which had arisen from the safety surfacing having been tampered with. Members expressed their concern at this development and requested that the matter be resolved as soon as practicable and a more secure method of fixing the safety surfacing be used in the future.

RESOLVED

- (1) that the matter be noted and
- (2) that the above identified repairs be carried out as soon as practicable and steps be taken to use a more secure method of fixing in the future.

8/173 PRESTON PARK PLAY AREA UPDATE

The Senior Play and Youth Facilities Officer gave an update on recent developments in the progress of this scheme.

He indicated that screen planting had been carried out and a planning application for the zip wire had been submitted. The tender documents were being prepared, with a specific and agreed design following which tenders would be invited.

RESOLVED

that the matter be noted

8/174 PLAY AREA ROLLING PROGRAMME FUNDING

The Committee considered the report of the Assistant Town Clerk. (Agenda Item 7 refers)

Rob Parr indicated that the earliest Summerhouse View would be commenced would be September 2013.

The Committee considered the options and, in light of the anticipated earliest commencement date of the planned project and having regard to the financial year, felt that consideration of the request to identify the shortfall in funding be deferred until later in the year.

RESOLVED

- (1) that the matter be noted, and
- (2) that the matter be deferred until the September 2013 meeting.

8/175 OPEN SPACES REPRESENTATIVES' REPORT

The Committee considered the report of the Principal Horticultural Officer. (Agenda item 8 refers.)

Dave Dollard (South Ward) and Andy Kendall (Central Ward) advised that they had found the discussion with the Principal Horticultural Officer useful, which helped identify various issues, with proposed action in the future.

RESOLVED

that the matter be noted.

8/176 ALLOTMENT MAINTENANCE UPDATE

The Committee considered the report of the Street Scene Co-ordinator. (Agenda Item 9 refers)

During the ensuing discussion the representative of the Allotment Tenants Working Group referred to the timing of scheduled allotment maintenance works.

The Town Clerk drew attention to the arrangements previously agreed by the Committee and reiterated the Committees' views (Minute 8/136 refers) that tenants wishing to raise issues about the frequency and timing of grass cutting work should report these to the Town Council, to enable all representations to be logged and investigated.

RESOLVED

that the matter be noted.

8/177 ALLOTMENT TENANT WORKING GROUP MEETING MINUTES

The Committee considered the Minutes of the Allotment Tenants Working Group Meeting held on 22 April 2013. (Agenda Item 10 refers)

The following points arose:

- The Town Clerk will check the request for keeping hens on an allotment and respond to the tenant.
- The Committee noted that all outstanding skip issues had been resolved and that the Town Clerk would investigate the allegations regarding the use of a skip at Elizabeth Flats with a view to resolving the matter with the relevant parties.
- There are ongoing problems with the repair of the section of the chain link fence, adjoining Elizabeth Flats. The allotment repairs budget will be used to replace this section.
- The Committee agreed that shuttering should be placed on both sides of various pathways at Elizabeth Flats which should be left in place, with the pegs sawn off at the correct height, to help support repaired sections.

RESOLVED

that the matter be noted.

8/178 FINANCIAL STATEMENT – FEBRUARY 2013/MARCH 2013

The Committee considered the Financial Statement for the period
1 February 2013 to 31 March 2013 . (Agenda Item 11 refers),

RESOLVED

that the matter be noted.

Chairman

AT/JS
20/05/2013