

YEOVIL TOWN COUNCIL

MINUTES of a meeting of Members of the **PROMOTIONS AND ACTIVITIES COMMITTEE** held in the Town House, 19 Union Street, Yeovil on **Wednesday 15 May 2013**

(7.00pm to 7.45pm)

Present:

Jon Gleeson – Chairman
Phil Chandler
Clive Davis
Alan Smith

Also Present:

Alan Tawse - Town Clerk
Juliet Sims - Assistant Town Clerk (job share)

(The meeting was inquorate and the Members who were present agreed to discuss the Agenda items on the basis of making recommendations thereon.)

PUBLIC COMMENT

There were no comments from members of the public

8/158 MINUTES

The Minutes of the previous meeting held on 12 March 2013, copies of which had been circulated, were approved as a correct record and signed by the Chairman.

8/159 APOLOGIES FOR ABSENCE

Apologies for absence were received from Peter Brock, Kris Castle, Mike Lock, David Recardo and Manny Roper.

8/160 DECLARATIONS OF INTEREST

There were no declarations of interest.

8/161 CORRESPONDENCE

There were no items of correspondence.

8/162 YEOVIL IN BLOOM UPDATE

The Members present considered the Minutes of the Yeovil In Bloom Steering Group meeting held on 25 March 2013. (Agenda Item 5 refers), and it was noted that the Quedam Community Planting Initiative was a success.

RECOMMENDED

that the matter be noted.

8/163 **YEOVIL CHRISTMAS LIGHTS COMPETITION**

The Members present considered the report of the Assistant Town Clerk (Agenda Item 6 refers)

It was felt that the Committee should make more use of social media to publicise the competition, together with posters on local noticeboards.

RECOMMENDED

- 1) that the matter be noted, and
- 2) that a meeting be set up between the Chairman and the appointed representative of Yeovil Without Parish Council and the Assistant Town Clerk to discuss the arrangements for the 2013 competition.

8/164 **BEST VALUE**

The Members present considered the report of the Assistant Town Clerk (Agenda Item 7 refers).

The Town Clerk gave an update on the procurement of a new set of Christmas lights.

RECOMMENDED

- 1) that the matter be noted, and
- 2) that the Committee notes this year's achievements, and sets the same customer satisfaction targets for next year's Yeovil In Bloom and Christmas Lights displays.

8/165 **REVIEW OF TOWN CRIERS COMPETITION**

The Members present noted that this years' event had been a great success. (Agenda Item 8 refers). Correspondence of thanks, received from a number of participants were handed round to those present to read.

Reference was made to arrangements that had been put in place to assist with communications during next year's event.

RECOMMENDED

that the matter be noted

8/166 **FINANCIAL STATEMENT FOR FEBRUARY/ MARCH 2013**

The Members present considered the Financial Statement for the period 1 February 2013 to 31 March 2013.

RECOMMENDED

that the Financial Statement be noted.

Chairman