



Yeovil Town Council

**Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ**

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The Meeting... **Buildings and Civic Matters Committee**

The Time... **7.00pm**

The Date... **Tuesday 17 September 2013**

The Place... **Town House, 19 Union Street, Yeovil**

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



Alan Tawse

Alan Tawse
Town Clerk

11 September 2013

Buildings and Civic Matters Committee

To: All Members of the Buildings and Civic Matters Committee

Martin Bailey
Philip Chandler
Clive Davis
Bridget Dollard (Vice-Chairman)
Tony Fife
Dave Greene
Peter Gubbins
John Hann
Andrew Kendall (Chairman)
Mike Lock
Tony Lock
Manny Roper
Darren Shutler

Equality Act 2010

The *general* public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age

Race

Disability

Religion or Belief

Gender Reassignment

Sex

Marriage and Civil Partnership

Sexual Orientation

Pregnancy and Maternity

A G E N D A

PUBLIC COMMENT (15 minutes)

1. **MINUTES**

To approve as a correct record the Minutes of the previous meeting held on 16 July 2013.

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATIONS OF INTEREST**

4. **CORRESPONDENCE**

5. **ST JOHN'S ROAD – TRAFFIC ISSUES**

To consider the report of the Town Clerk attached at page 3.

6. **SPEED INDICATOR DEVICES**

To consider the report of the Town Clerk attached at pages 4 to 8.

7. **SOUTH SOMERSET CAR PARKING STRATEGY REVIEW**

To consider the report of the Town Clerk attached at pages 9 to 11.

8. **TOWN TWINNING**

To consider the report of the Assistant Town Clerk attached at page 12.

9. **FINANCIAL STATEMENT - JUNE/JULY 2013**

To consider the financial statement for the period 1 June to 31 July 2013 attached at pages 13 to 18.

PUBLIC COMMENT (15 Minutes)

EXCLUSION OF PRESS AND PUBLIC

The Committee will be requested to pass a resolution excluding the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

10. **CCTV MONITORING**

To consider the confidential report of the Town Clerk attached at pages 19 to 29.

5. ST JOHN'S ROAD – TRAFFIC ISSUES

Tony Lock has indicated that during a recent roving surgery with David Laws MP, many residents along St John's Road expressed concerns over the excessive speed of the traffic travelling along this road.

They also stated that, since the resurfacing, much of the traffic calming measures put in place by the Town Council are now ineffective and do not slow vehicles.

In addition, they stated that the parking by coaches and cars on double yellow lines outside Bucklers Mead Academy are causing obstructions.

The views of the Highway Authority on these specific matters have been sought and are set out below:

"You will appreciate that St John's Road is long and extends from St Michael's Avenue to Lyde Road. It is difficult to give any specific observations on claims of speeding without taking a speed survey at appropriate locations. However given the nature of the road I would suggest that speeds are likely to be relatively higher east of its junction of Birchfield Road where the road is straighter.

At present the situation is not helped by the fact that the speed cushions at the eastern end of St John's Road have been removed. These were of block construction held to the carriageway by bolts. They had become damaged and in fact do not meet current design standards. They are shortly to be replaced by cushions with similar dimensions but of tarmac construction.

There may be a case for considering additional traffic calming measures but would have to be promoted as a small improvement scheme through the Local Transport Plan process.

Regarding the parking outside Buckler's Mead Academy, this would appear to be an enforcement issue. However vehicles are permitted to wait for as long as is necessary to allow for the setting down and picking up of passengers. This matter will be referred to our parking enforcement officer for appropriate action."

The Committee is **RECOMMENDED** to note the matter and to consider any comments that they wish to make in response to the Highway Authority.

(Alan Tawse, Town Clerk – 01935 382424)

6. SPEED INDICATOR DEVICES

Attached at pages 5 to 6 are the readings (SS1110) taken from the Speed Indicator Device (SID) that was installed in West Coker Road (A30) during the first part of August 2013.

The results of a similar exercise that took place in Preston Road (SS1111) over the following two weeks are attached at pages 7 to 8.

The County Council have recently confirmed that they have carried out further work into the options available along West Coker Road and the designer has recommended that central hatching could be used to narrow the carriageway, whilst allowing the passage of the wide loads that use this route. However, it has been pointed out that this would not assist pedestrian movements and therefore a controlled crossing could be considered.

The Programme Board will be meeting soon to consider this option and progression of this scheme will be dependent on their supporting such a crossing.

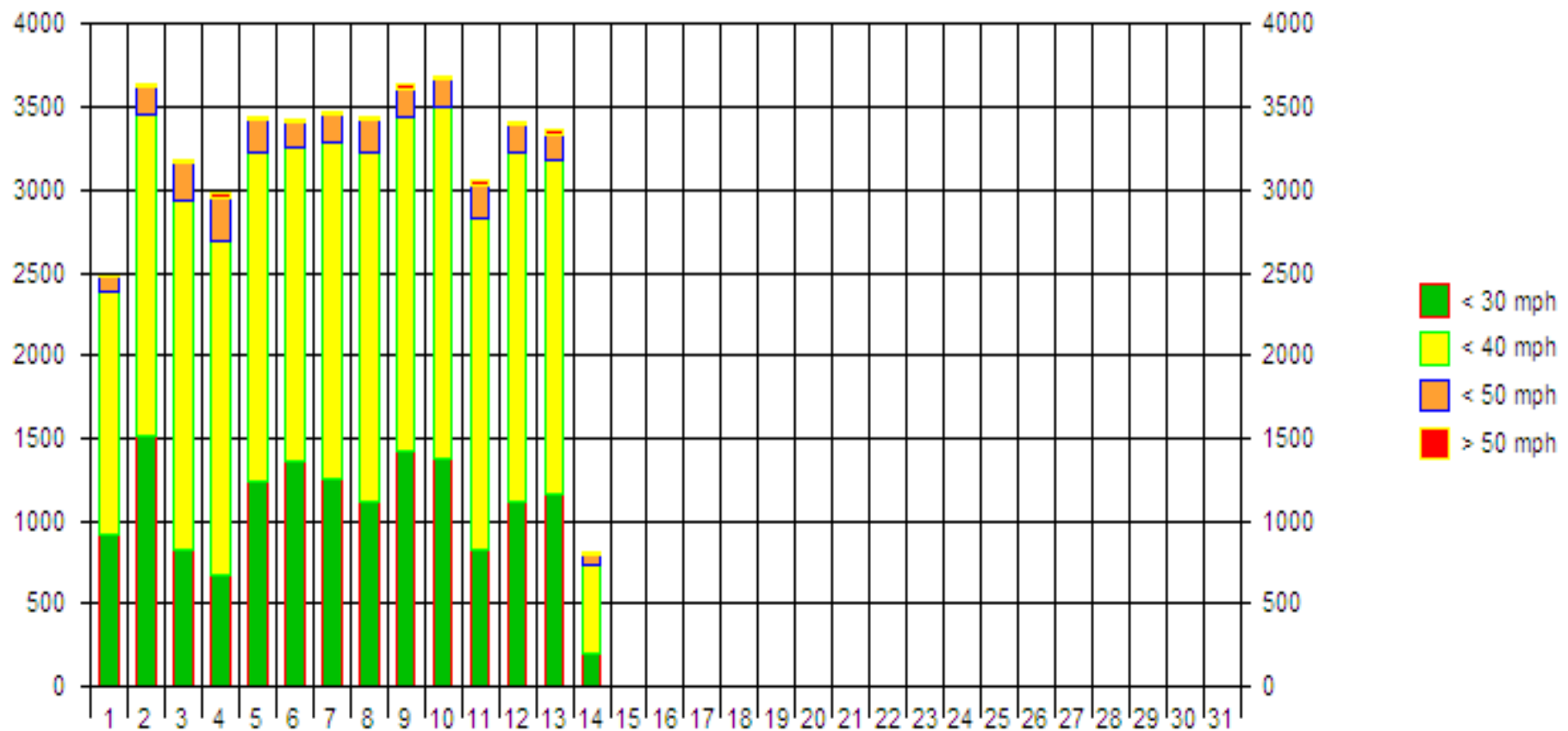
Further to the request made by the Town Council last year (Minute 8/246 refers) the County Council has now completed its initial speed readings for the two suggested additional locations at Goldcroft and Lysander Road (A3088) and they have both successfully met the required criteria.

These two additional locations have now been included in the current SID programme and readings are scheduled to be undertaken in November. They will then receive a regular installation every four months, and the results taken will be reported to future meetings.

The Committee is **RECOMMENDED** to note these developments and to consider the recent readings for West Coker Road (A30) and Preston Road.

(Alan Tawse, Town Clerk – 01935 382424)

SS1110 Yeovil (Aug 2013)



FLOW

(Median = 31 mph | 85% Percentile = 36 mph)

SS1110 Yeovil (Aug 2013)

FLOW

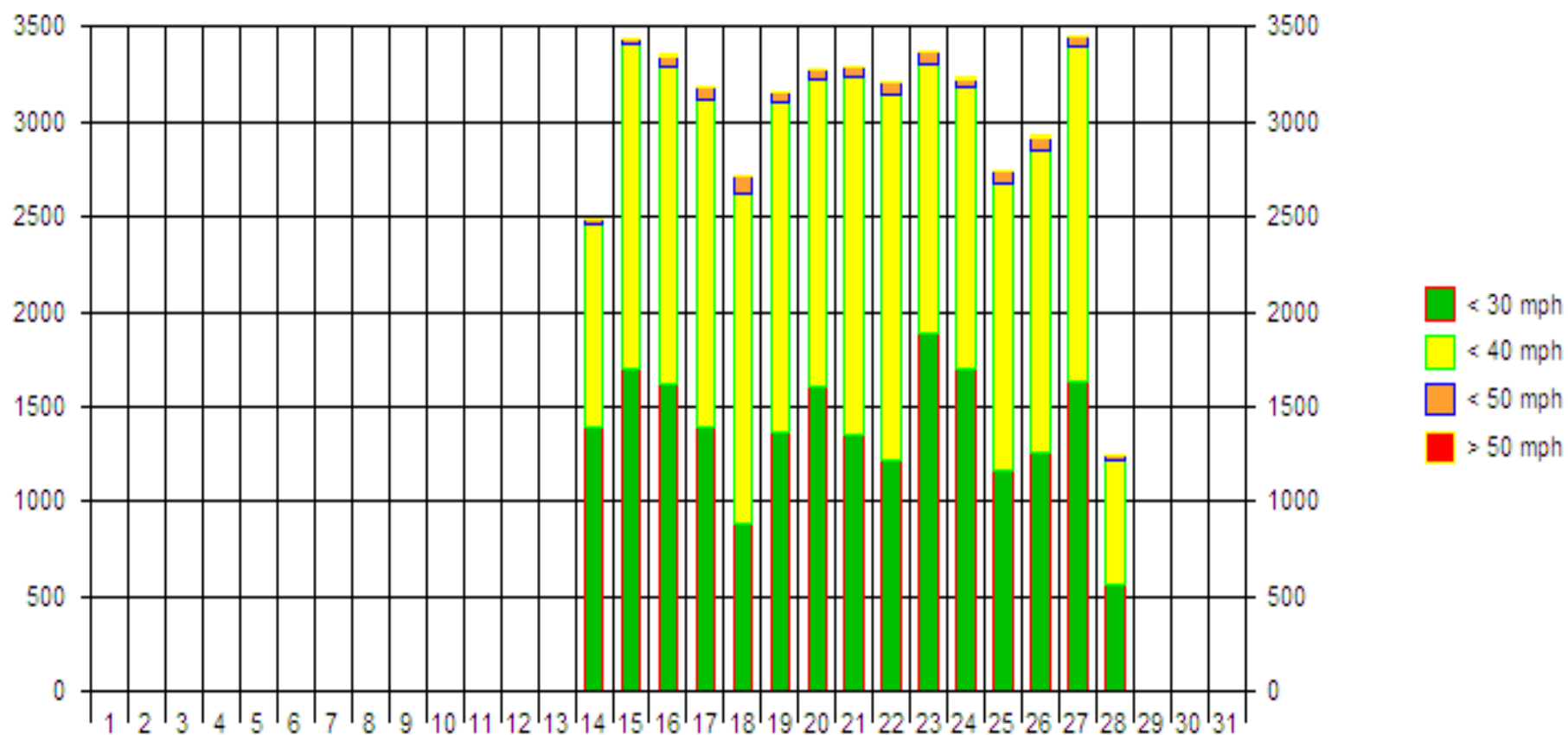
	< 30 mph	< 40 mph	< 50 mph	> 50 mph
1	923	1466	86	3
2	1508	1948	163	18
3	834	2096	238	13
4	669	2029	252	31
5	1241	1987	194	24
6	1363	1897	155	12
7	1259	2029	162	25
8	1122	2107	190	19
9	1428	2005	172	29
10	1381	2124	167	16
11	832	1991	208	21
12	1120	2113	163	16
13	1161	2014	162	19
14	204	536	64	16
15	0	0	0	0
16	0	0	0	0
17	0	0	0	0
18	0	0	0	0
19	0	0	0	0
20	0	0	0	0
21	0	0	0	0
22	0	0	0	0
23	0	0	0	0
24	0	0	0	0
25	0	0	0	0
26	0	0	0	0
27	0	0	0	0
28	0	0	0	0
29	0	0	0	0
30	0	0	0	0
31	0	0	0	0
	15045	26342	2376	262

Median : 31 mph

85% Percentile : 36 mph

Total Count : 44025

SS1111 Yeovil (Aug 2013)



FLOW

(Median = 30 mph | 85% Percentile = 34 mph)

SS1111 Yeovil (Aug 2013)

FLOW

	< 30 mph	< 40 mph	< 50 mph	> 50 mph
1	0	0	0	0
2	0	0	0	0
3	0	0	0	0
4	0	0	0	0
5	0	0	0	0
6	0	0	0	0
7	0	0	0	0
8	0	0	0	0
9	0	0	0	0
10	0	0	0	0
11	0	0	0	0
12	0	0	0	0
13	0	0	0	0
14	1392	1070	23	1
15	1704	1702	32	0
16	1616	1672	60	3
17	1396	1717	71	2
18	883	1734	96	2
19	1360	1741	56	0
20	1607	1622	47	4
21	1357	1875	56	4
22	1225	1924	57	0
23	1885	1421	59	4
24	1694	1485	51	6
25	1163	1515	62	1
26	1262	1587	72	4
27	1628	1765	57	1
28	566	651	23	5
29	0	0	0	0
30	0	0	0	0
31	0	0	0	0
	20738	23481	822	37

Median : 30 mph

85% Percentile : 34 mph

Total Count : 45078

7. **SOUTH SOMERSET CAR PARKING STRATEGY REVIEW**

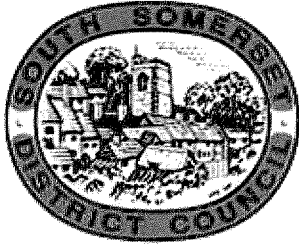
Attached at pages 10 to 11 is a letter from South Somerset District Council setting out their response to the specific points that were raised by the Town Council during the consultation process on the above Review

A copy of the revised strategy, which was adopted by the District Council in June 2013, may be viewed by clicking on the following weblink:

<http://www.southsomerset.gov.uk/environment/travel/cars-and-parking/cars-and-parking>

The Committee is **RECOMMENDED** to note the matter.

(Alan Tawse, Town Clerk – 01935 382424)



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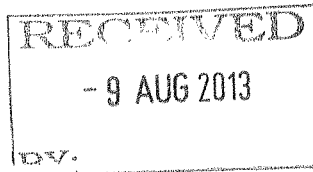


2007-2008
Neighbourhood and
Community Champions:
The Role of Elected Members
2006-2007
Improving Rural Services
Empowering Communities
2005-2006
Getting Closer to Communities

Andy Foyne, *Spatial Policy Manager*

Mr Alan Tawse
Town Clerk
Yeovil Town Council
The Town House,
19 Union Street,
Yeovil,
Somerset,
BA20 1PQ

Date: 6th August 2013
Your Ref:
Our Ref: DWPS/118/NJC
Ask For: Nigel Collins
Telephone: (01935) 462591
Email: nigel.collins@southsomerset.gov.uk



Dear Mr Tawse

South Somerset Car Parking Strategy Review

You may recall that I wrote to you in August 2012 inviting comments from Yeovil Town Council in relation to the current off-street car park provision in the town. This work formed part of a selective review of the car parking strategy, which included a primary aim to ensure that off-street public parking provision enhances the vitality and viability of our market towns and rural centres.

I am writing to inform you that Full Council adopted the South Somerset Car Parking Strategy Review on Thursday 20th June and the revised strategy can be viewed on the SSDC website <http://www.southsomerset.gov.uk/environment/travel/cars-and-parking/cars-and-parking/> (Please scroll down until you reach "District-wide car parking strategy").

The comments that your council helpfully provided have been used to inform this review. In respect of Yeovil the actions have been summarised in the Town by Town Action Plan on page 19 of the Strategy Review. These actions are on-going and have been designated as either high or medium priority.

In your feedback summary you have identified the following issues as being significant:

- Shortage of public car parking in vicinity of the hospital
- Right balance between attracting shoppers & generating income
- Growing number of people living in the town centre & impact any changes in chargeable hours would have on such residents

These issues have been considered and there is a requirement within the town action plan (page 20) for closer working with private car park suppliers including the hospital to manage and level out demand. In terms of attaining the right balance, action PS24 (page 20) affirms "In Yeovil parking will be considered in a 'Town Centre Action Plan' that takes into account new retail potential, access to public transport, and the planned changes to the highway network, as well as regeneration opportunities"

In respect of residents in the town centre Action 10 (page 22) empowers the Council to review all car park charges annually and sets out matters that need to be taken into account.

Continued....

Page 2

This includes *"the results of statutory consultation over pricing changes with residents, businesses and stakeholders"*.

The actions deemed as high priority for Yeovil include the re-designation of some long-stay bays particularly on Saturdays and consideration of 'differential pricing', i.e. offering reduced tariffs on the more peripheral long stay car parks to encourage greater usage. In most instances the lead officer for these actions within SSDC will be our Property & Engineering Services Manager, Garry Green.

I would also draw your attention to appendix 4 of the review, which shows a summary of parking supply and demand together with projections of usage for 2018 and 2023. The Yeovil specific summaries and projections including those for the privately operated car parks are on pages 18 and 19 of the appendix.

Thank you for your assistance in providing information in respect of car parking in your local area.

Yours Sincerely



Nigel Collins
Transport Strategy Officer

CC: Garry Green, Engineering & Property Services Manager, SSDC
Kim Close, Area Development Manager (South)

8. **TOWN TWINNING ANNIVERSARY**

The 30th Anniversary of the Town Twinning between Herblay and Yeovil takes place next year on 13 October 2014.

Herblay Twinning Association is planning a tree planting ceremony to mark the occasion.

The Town Council has been contacted by the Secretary of the Yeovil Twinning Association (YTA) to advise that the Herblay Association would like to make a joint application with the YTA to the EU for a joint funding project.

The YTA has asked the Town Council if they have any ideas for a joint project in which the two towns could participate. To be considered the application has to be politically acceptable, to involve children, ecology and also to encourage an exchange of opinions. Both the Herblay and the Yeovil application would have to be identical.

Herblay report their wording for the application, being:

“We think that if we were to plant a second tree in Herblay, amidst a big flowerbed with bushes and all that comes with it, planted by English and French twinning members but essentially by minors with the help of our Forestry Commission we could ask for their financial help.”

We have not received full details of the joint application process from the Secretary of the Yeovil Twinning Association, although this has been sought. We hope to receive this as soon as possible.

The Committee is **RECOMMENDED** to consider this matter and to forward any suggestions to mark this Anniversary to the Yeovil Twinning Association.

(Juliet Sims, Assistant Town Clerk – 01935 382424)