

YEOVIL TOWN COUNCIL

MINUTES of the meeting of the **TOWN COUNCIL** held in the Council Chamber, Town House, 19 Union Street, Yeovil on **Tuesday 4 February 2014**

(7.30pm – 9.00pm)

Present:

Manny Roper – Mayor
Martin Bailey
Peter Brock
Clive Davis
Bridget Dollard
David Dollard
Jon Gleeson
Dave Greene
Peter Gubbins

John Hann
Kaysar Hussain
Andrew Kendall
Mike Lock
Tony Lock
Wes Read
David Recardo
Darren Shutler
Alan Smith

Also present:

Alan Tawse

Town Clerk

(Prior to the start of the meeting, the Mayor's Chaplain led those Members of the Council in attendance in prayers on behalf of the Townspeople of Yeovil).

GRANT PRESENTATIONS

The Mayor presented a grant cheque to a representative of the following organisation for the purposes indicated:

Applicant	Amount	Purpose
Good Fellowship Club	£250	Towards transport costs

PUBLIC COMMENT

Keith Anderson outlined the aims and objectives of the Yeovil Shopmobility scheme on which he served as a trustee. He drew attention to the benefits that the initiative brought to users of the service and to the Town, and emphasised the importance of the annual contribution that the Town Council had made in recent years towards its operation.

He then referred to the proposal put forward by the Policy, Resources and Finance Committee to exclude this contribution from the Council's base budget and expressed concern about the implications of seeking funding by way of a grant application to the Council instead. Keith concluded by outlining the steps that Yeovil Shopmobility were taking to reduce their costs and increase their income.

David Mills, Manager of the Quedam Shopping Centre, indicated that the Centre had recently granted Yeovil Shopmobility a new lease on the premises

that it used within the Centre for its operation. He felt that the initiative fulfilled a vital role to the local community and was run in a professional manner. He also drew attention to the wide range of people who benefited from its services and the need for it to be supported.

The Chairman of the Policy, Resources and Finance Committee thanked Keith and David for their contributions and indicated that he would respond, on behalf of the Committee, during Agenda item 6 (Estimates 2014/15).

8/405 **MINUTES**

The Minutes of the previous meeting held on 7 January 2014, copies of which had been circulated, were confirmed as a correct record and signed by the Mayor.

8/406 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Kris Castle, J Vincent Chainey, Philip Chandler, Tristan Cobb and Tony Fife.

8/407 **DECLARATIONS OF INTEREST**

Clive Davis declared a personal and prejudicial interest in Agenda item 6 (Estimates 2014/15) by virtue of his appointment as the Town Council's representative on the Management Committee of Yeovil Shopmobility.

John Hann declared a similar interest in the same item by virtue of his appointment as a trustee of the Organisation.

(In accordance with the Localism Act 2011, all the members attending the meeting had sought and been granted a dispensation to enable them to participate in the discussion and to vote on Agenda item 6 (Estimates 2014/15) despite having a disclosable pecuniary interest arising from property within the Parish of Yeovil Town, as the number of members otherwise prohibited from taking part in the meeting would impede the transaction of the business).

8/408 **MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS**

Details of the Mayor and Deputy Mayor's recent and forthcoming engagements and announcements were attached to the Agenda.

8/409 **CORRESPONDENCE**

The Town Clerk reported that all items of correspondence had already been circulated to Members by email.

8/410 **ESTIMATES 2014/15**

(Clive Davis and John Hann, each having declared a personal and prejudicial interest in this item, left the room during its consideration and took no part in the discussion or voting thereon)

The Chairman of the Policy, Resources and Finance Committee indicated that in preparing this year's estimates, the opportunity had again been taken to review the way the Council financed its expenditure - using a combination of income and the precept. The proposals put forward by the Policy, Resources and Finance Committee allowed the Town Council to achieve many of its aspirations with a modest increase in the household precept for the people of Yeovil.

This had been secured by a combination of careful budgeting, prudent financial management, more efficient working arrangements, and more effective partnership working.

He explained that these proposals included the adoption of a financial strategy aimed at ensuring that the Council achieved a sustainable balanced budget whilst, at the same time, maintaining flexible ways of responding to future requests for unforeseen and inescapable expenditure, and for contributions towards threatened services currently delivered by the District and the County Councils in Yeovil Town, which the Town Council felt need to be supported.

As part of this strategy, all Committees had been asked to keep their expenditure within suggested maximum limits – with any proposed increases beyond those suggested being matched by reductions elsewhere in their respective budgets. He was pleased to report that all Committees had followed this suggestion and he was grateful for their support.

The strategy had also identified the benefits of Committees continuing to pool their contingency funds and bidding for the use of these funds as the necessity arose. This approach was consistent with the way in which unspent revenue balances were dealt with and it ensured that all Committees had the same opportunity to bid for additional expenditure next year. Again, he was pleased to report that all Committees had accepted this proposal.

Put simply, the strategy that had been adopted made sure that the Council planned not only for next year's expenditure, but also for the years to come. He added that the proposals before the meeting set the foundation for future budgets.

The Chairman indicated that the revised draft committee estimates put forward by the Policy, Resources and Finance Committee totalled £835,673 excluding the contribution made each year towards the operation of Yeovil Cemetery. After including this contribution, the proposed total precept for the Town amounted to £935,297 which equated to a 1.98% increase in the Town Council's share of the Council Tax.

He added that bearing in mind the impact on the budget of items over which the Town Council and all other local authorities had no control - such as inflation, which was currently running at 2%, and fluctuations in interest rates (which affected the income that the Town Council received from its investments) this was an extremely reasonable budget.

The Chairman then drew attention to some important initiatives, which it was proposed be funded by the Town Council in 2014/15.

These included the provision of a grants budget of £20,000 to help new and existing local organisations based in the Town or serving the Town's population. He explained that this budget helped a wide range of new and existing organisations that benefitted Yeovil Town to seek any assistance they might need towards their operation and activities, and that the application process that the Town Council followed ensured that each application was considered on its individual merits.

The Chairman indicated that during the Committee's discussion of the draft budget, reference had been made to the proposal by the Finance Working Group that, in line with the funding arrangements for other local organisations, the allocation for Yeovil Shopmobility be removed from the base budget and that the Organisation be invited to apply for grant assistance in the future as necessary.

He added that, in supporting this approach, it had been pointed out that this would improve public accountability by ensuring that Yeovil Shopmobility was treated in the same way as other local organisations who provided services in the Town with the support of the Town Council, and that any application for such assistance would be considered on its merits.

Mindful of the need to develop the range of services that the Town Council delivered to the people of Yeovil Town, and the need to ensure that *additional* funding was available to enable contributions to be made towards threatened services currently delivered in Yeovil Town, a total allocation of £49,300 had been included in the New Initiatives budget.

The Chairman indicated that last year, a review of the use of this budget had been carried out and various amendments agreed to the definition and procedure in the administration of the New Initiatives budget – including the use of an assessment sheet – to help Members consider the relative merits of each bid that came forward and to demonstrate that there was community support for the proposal.

Members were reminded that the Town Council had again agreed to use this fund to meet the cost of making a planned £4,000 contribution towards the ongoing provision of tourist information services in Yeovil Town, which had been under threat, as well as any other threatened services that the Town Council wished to support.

Turning to the Capital Fund, the Chairman reported that at the moment, this stood at £10,690 with commitments totalling £5,187 which meant an unallocated balance of £5,503.

He explained that the fund would be boosted by the capital receipt arising from the disposal of the former Goldcroft Allotment Site, which the Council had agreed would be sold and would include much needed affordable housing. He added that the disposal of this land would help meet the costs of the Town Council contributing to future capital projects.

In the meantime, the Council had continued to make revenue contributions to capital to match fund play area improvements - including the recent upgrade and enhancement of the play area at Preston Park.

Taking into account agreed funding partner contributions, S106 contributions from local developers and external grant assistance, the total cost of this scheme had amounted to £36,963. However, through negotiations and discussion with funding partners, the overall cost to the Town Council had been £12,500 – just under 34%.

He emphasised that effective partnership working was the key to success and, by working closely with the Council's funding partners, external funding totalling over £900,000 had been secured in the past five years for the benefit of tens of thousands of local residents and visitors to the Town.

The meeting was informed that last year, following a further audit of the play areas managed by the Town Council, a new programme of play area improvements had been adopted. This identified the phasing of proposed future upgrades having regard to the condition of the play equipment at all of the sites managed by the Town Council.

The Chairman indicated that its delivery would continue to be subject to the Town Council allocating 50% of the estimated costs and matching funding being secured from the District Council. The Town Council had already identified how it would meet its planned contribution of £10,000 towards the next upgrade at Summerhouse View, and was awaiting the District Council's confirmation of its contribution.

He added that representations made by the Town Council to include the former Ski and Activity Centre in the masterplan for the nearby urban village - as part of the emerging Core Strategy (Preferred Options) had been successful, and further feasibility work was planned. The Town Council would be involved in the planned further feasibility work on the ski slope site.

The Chairman drew attention to the decision by the Town Council last December to defer the fixing of the 2014/15 precept. He reminded Members that the reason for taking this approach was to provide a breathing space, which would enable any additional requests for funding assistance towards services under threat that might be made in the meantime by the County and the District Councils to be put before Members, and to consider the impact of the changes introduced last year by the Government in the payment of Council Tax benefits.

He reported that as a direct result of these changes, the tax base of the Town Council had been reduced in 2013/14 by 14.6% and that the net effect of the new arrangements was that the Council's overall net income had been reduced by £18,923. This shortfall in funding, which was beyond the control of the Town Council, had necessitated a further review of the draft budget by the Policy, Resources and Finance Committee.

The Chairman indicated that reductions in the level of public expenditure in all tiers of local government had put pressure on the delivery of services and the Town Council needed to make sure that it identified the reasons for these reductions and had the opportunity to consider how these might potentially affect the people of Yeovil and how the Town Council might help to alleviate the impact on services that it felt needed to be protected.

He added that the New Initiatives budget had been established to enable the Town Council to respond positively to supported requests and opportunities to help protect threatened services currently delivered in Yeovil Town.

The Chairman reported that the Policy, Resources and Finance Committee had recommended that the 2014/15 draft revenue estimates for the various Service Committees of the Council be adopted, it being noted that this would result in a 1.98% increase (equivalent to £1.86 per year or less than 4p per week per Band D property) in the Town Council's share of the household precept. This included proposed provision of £17,700 towards the costs of delivering youth services in Yeovil Town following the withdrawal of funding by Somerset County Council on 1 April 2014.

He explained that in making this recommendation, the Committee had noted that the Government had yet to confirm whether it would be applying the council tax referendum rules to town and parish councils and that in the event that this turned out to be the case and the proposed increase would result in the Town Council having to hold a referendum (previously estimated at a non-recoverable cost of £10,000) the proposed provision for youth services be reduced by an appropriate amount to secure compliance with the set rules.

However, it had been confirmed that any necessary reduction in the proposed allocation of £17,700 towards the costs of delivering youth services in the Town, which arose as a direct result of the council tax referendum rules set by the Government, might be offset by a matching contribution toward these services from the New Initiatives budget.

The Chairman commended the budget recommendations of the Policy, Resources and Finance Committee to the Town Council.

During the ensuing discussion, Members considered the merits of the proposal by the Policy, Resources and Finance Committee to exclude from the base budget the annual contribution made in recent years to Yeovil Shopmobility and to invite the Organisation to apply, as necessary, for grant assistance towards its operation instead.

It was pointed out that this would bring the organisation in line with other organisations such as the Citizens Advice Bureau (CAB) and the South Somerset Association for Voluntary and Community Action (SSVCA) who also delivered community services in the Town and who were currently funded through the Council's Grant Assistance scheme.

Taking this approach would improve openness, transparency and accountability as the case for funding would need to be set out in the application along with a copy of the Organisation's recent financial statements and a business plan.

Whilst it was acknowledged that this would involve additional work by the Organisation, it was indicated that the same process had been followed by Yeovil Shopmobility last May when it had successfully applied to the Town Council for additional funding towards the cost of purchasing replacement equipment.

Following the discussion, it was proposed and seconded

“that the existing provision for Yeovil Shopmobility be included in the 2014/15 base budget and that the costs involved be met by a corresponding reduction in the New Initiatives budget”

On being put to the vote, the motion was lost.

(David Recardo requested that his vote for the above motion be recorded)

Reference was also made to the impending withdrawal of funding by Somerset County Council towards youth services and the need for the Town Council to make adequate provision to help fund the future delivery of such services in the Yeovil area.

RESOLVED

- (1) that the 2014/15 draft revenue estimates for the various Service Committees of the Council, summarised below and attached as an appendix, be approved and adopted:

Committee	Revenue Estimate
Planning and Licensing	£5,471
Grounds and General Maintenance	£243,391
Promotions and Activities	£76,955
Buildings and Civic Matters	£112,434
Policy, Resources and Finance	£397,422
Total	£835,673

- (2) that the sum of £835,673 be agreed as the Town Council's budget for 2014/15, subject to the addition of the Town Council's contribution towards the maintenance and operation of Yeovil Cemetery for that financial year, making an overall total budget of £935,297 **it being noted that this would result in a 1.98% increase (equivalent to £1.86 per year or less than 4p per week per Band D property)** in the Town Council's share of the household precept;
- (3) that, subject to the provisions set out in Resolution (4) below, the sum of £815,882 be agreed as the Town Council's precept for 2014/15, it being noted that the balance would be met by the allocated grant of £119,415; and
- (4) that it be noted that the Government had yet to confirm whether it would be applying the council tax referendum rules to town and parish councils and that in the event that this turned out to be the case and the proposed increase would result in the Town Council having to hold a referendum (previously estimated at a non-recoverable cost of £10,000) the proposed provision for youth services be reduced by an appropriate amount to secure compliance with the set rules.

8/411 **PUBLIC PATH DIVERSION ORDER**

Council considered the report of the Town Clerk (agenda item 7 refers).

During the ensuing discussion, reference was made to the importance of retaining the public right of way to West Street.

RESOLVED

- (1) that the matter be noted; and
- (2) that no objections be made to the diversion proposals subject to the retention of the public right of way to West Street.

8/412 **DISPENSATION**

Council considered the report of the Town Clerk (agenda item 9 refers).

RESOLVED

- (1) that the matter be noted; and
- (2) that, in accordance with S.85 of the Local Government Act 1972, approval be given to the granting of a dispensation to Councillor J Vincent Chainey from attending meetings of the Council by reason of illness for a six-month period commencing 4 February 2014, in order to avoid him ceasing to be a member of the Authority.

8/413 **PROGRAMME OF MEETINGS - 2014/15**

Council considered the report of the Town Clerk (agenda item 9 refers).

RESOLVED

- (1) that the matter be noted; and
- (2) that the Programme of Meetings for 2014/15 (attached as an appendix) be adopted subject to the August 2014 and January 2015 meetings of the Town Council being designated reserve dates.

8/414 **REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS**

The Chairmen of the various Committees of the Council presented the Minutes from the previous cycle of meetings, drawing attention to specific references to Council, any matters of particular interest and answering any questions.

Planning and Licensing Committee

6 January 2014
20 January 2014

Grounds and General Maintenance Committee

13 January 2014

Promotions and Activities Committee

14 January 2014

Buildings and Civic Matters Committee

21 January 2014

Policy, Resources and Finance Committee

28 January 2014

8/415 **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

The Minutes of the following meetings of Outside Bodies were attached to the Agenda and Members were given an opportunity to raise matters relating to them:

Yeovil Twinning Association

14 November 2013

Yeovil Youth Council

25 November 2013

South Somerset Countryside Steering Group

12 December 2013

Yeovil Crematorium and Cemetery Committee

15 January 2014

Members who represented the Town Council on outside bodies were given an opportunity to report on any matters of interest.

8/416 **PUBLIC COMMENT**

There were no further comments from members of the public.

Mayor

YEovil TOWN COUNCIL - ESTIMATES

PLANNING AND LICENSING COMMITTEE

		<u>YEAR 2012/13</u>		<u>YEAR 2013/14</u>			<u>YEAR 2014/15</u>		
NOTES	Item	Allocated	Spent	Allocated	1/2 year spent 30.09.13	Full year estimated spend to 31.03.14	Estimated over/under spend	Estimated required	To be allocated
Income to 30/09/13	Licensing Direct Costs	12,360	11,903	12,600	5,534	12,600		12,730	12,730
Licensing 9,697	Planning Recharge	13,910	13,910	14,188	7,094	14,188		14,480	14,480
Est Income 1/2 Year	Total	26,270	25,813	26,788	12,628	26,788	0	27,210	27,210
Ending 31/03/14									
Licensing 11,600							Estimated recharge (+)		27,210
Total	21,297						Estimated 2014/15 income (-)		22,000
							Estimated underspend (-)		0
									5,210
Estimated Income 2014/15							Plus contingencies (5%)		261
									5,471
Licensing 22,000									
Notes									
1	Income for 2013/14 includes fees and charges which will be received before the financial year end which relates to 2014/15 financial year								
2	Planning recharge increased in line with inflation								

YEOVIL TOWN COUNCIL - ESTIMATES

GROUNDS AND GENERAL MAINTENANCE COMMITTEE

		YEAR 2012/13		YEAR 2013/14			YEAR 2014/15			
NOTES	Item	Allocated	Spent	Allocated	1/2 year spent	Full year estimated	Estimated		Estimated required	To be allocated
					30.09.13	spend to 31.03.14	over spent	under spent		
INCOME 2013/14	Materials and equipment	820	754	840	249	750		90	750	750
1/2 Year to 30/09/13	Water Mains Refurbishment/Repairs	1,820	0	2,200	0	2,200			2,000	2,000
	Water charges	4,120	2,675	4,200	648	4,200			4,280	4,280
Lease 1044	Allotment Maintenance (SSDC)	7,500	6,831	7,650	3,486	7,650			7,810	7,810
Taps & Keys 83	Allotment Maintenance (Tenants)	3,220	2,517	3,280	1,730	3,280			3,350	3,350
Allotment rents 4949	Allotments - Fence Repairs	1,880	87	1,920	750	1,920			1,960	1,960
1/2 Year 6076	Leases	335	335	400	0	400			400	400
	Goar Knap - Building	1,400	1,105	1,430	671	1,300		130	1,330	1,330
ESTIMATED INCOME	Newsletter	160	104	160	0	140		20	140	140
2013/14	Best Kept Allotments Competition	220	178	230	160	200		30	210	210
Taps & keys 100	Labour	15,000	14,790	15,150	6,451	15,150			15,300	15,300
Rent 10857	Vehicle	950	1,166	970	377	970			990	990
Lease 2088	Protective clothing	160	39	160	30	160			160	160
Est 2013/14 13045	Dog Bins	200	0	210	0	210			220	220
	Open spaces:									
	Open Spaces	139,360	139,360	142,150	35,538	142,150			145,000	145,000
ESTIMATED INCOME	Play Area Repairs/Enhancements	11,040	9,645	11,260	8,909	11,260			11,490	11,490
2014/15	Country Park	29,620	29,620	30,220	15,110	30,220			30,830	30,830
	Enhancements	3,150	3,150	3,210	0	3,210			0	0
Taps & Keys 100	Play and Landscape Officer	11,250	11,250	11,480	2,870	11,480			11,710	11,710
Rents 14311	Holiday Playscheme contribution	8,000	4,387	5,000	0	5,000			8,380	8,380
Lease 2088	Door Step Green	720	467	740	152	740			760	760
Est 2014/15 16499	Yew Tree Park - Gate Opening	1,440	1,289	1,470	699	1,470			1,500	1,500
	Total expenditure	242,365	229,749	244,330	77,830	244,060	0	270	248,570	248,570
Notes:								Estimated underspend (-)		-270
										248,300
1	Budget prepared on a year on year basis, with adjustments made for previous year's accruals							Estimated 2014/15 income		16,499
2	Water mains refurbishment/repairs budget allocated to meet planned programme of phased improvements									231,801
3	Income of £2,090 pa receivable from lease of land at Higher Ryalls							+ contingencies @ 5%		11,590
4	Enhancements budget used to increase Holiday Playscheme contribution - to help meet cost of new scheme in Yeovil South Ward									243,391

YEOVIL TOWN COUNCIL - ESTIMATES

PROMOTIONS AND ACTIVITIES COMMITTEE

		YEAR 2012/13		YEAR 2013/14			YEAR 2014/15				
NOTES	Item	Allocated	Spent	Allocated	1/2 year	Full year	Estimated		Estimated required	To be allocated	
					spent	estimated	over	under			
				30.09.13		31.03.14					
INCOME 2013/14	Town Centre Partnership	3,090	3,000	3,150	0	3,150		150	3,000	3,000	
1/2 Year to 30/09/13	Christmas Lights	20,360	19,515	20,770	2,075	20,770			21,190	21,190	
Festive Lights	Yeovil in Bloom Working Budget	14,870	14,870	15,170	3,795	15,170			15,480	15,480	
- SSDC	2,000	22,660	22,660	22,890	5,722	22,890			23,350	23,350	
- Traders	1,000	930	818	950	0	950			970	970	
Sponsorship	500	1,650	1,822	1,800	1,541	1,600		200	1,840	1,840	
Souvenirs	0	530	816	540	0	540			550	550	
	3,500	210	0	220	0	220			230	230	
		8,000	8,000	8,000	0	8,000			8,000	8,000	
ESTIMATED INCOME	Christmas Lights Competition	30	18	30	0	30			30	30	
2013/14	Yeovil Flower and Gardeners' Market	2,500	2,195	2,550	1,766	2,550			2,600	2,600	
Festive Lights											
- SSDC	2,000										
- Traders	0										
Sponsorship	500										
Souvenirs	50										
	2,550										
Estimated Income											
2014/15											
Festive Lights											
- SSDC	2,000										
- Traders	1,000										
Sponsorship	500										
Souvenirs	100										
	3,600	Total Expenditure	74,830	73,714	76,070	14,899	75,870	0	350	77,240	77,240
Notes:								Estimated underspend (-)		-350	
1	Christmas Lighting - Expenditure offset by agreed contributions from New Initiatives Fund and anticipated contribution from SSDC							Estimated 2014/15 income		3,600	
2	Town Centre Environmental Improvements budget previously used to help meet costs of Middle Street. and Princes Street Enhancement Schemes. Possible top-slicing to fund ongoing Town Centre maintenance programme?							+ contingencies @ 5%		73,290	
3	Yeovil Town Centre Flower and Gardeners' Market - maximum guarantee against loss (offset by income from stalls and sponsorship)									3,665	
										76,955	

YEovil TOWN COUNCIL - ESTIMATES

BUILDINGS AND CIVIC MATTERS COMMITTEE

		YEAR 2012/13		YEAR 2013/14		YEAR 2014/15				
NOTES	Item	Allocated	Spent	Allocated	1/2 year spent 30.09.13	Full year estimated spend to 31.03.14	Estimated over spent	Estimated under spent	Estimated required	To be allocated
INCOME 2013/14	Yeovil Town Band - Sponsorship	3,000	3,000	3,000	3,000	3,000			3,000	3,000
1/2 Year 30/09/13	Litter/Grit bins	640	0	650	0	650			670	670
Monmouth Hall 1,523	Monmouth Hall	15,660	12,152	15,970	5,912	14,000		1,970	16,290	16,290
Milford Hall 8,567	Town House (excluding services)	6,000	6,189	6,120	3,084	6,120			6,250	6,250
SCC deleg functions 0	Town House - business rates	9,810	10,076	10,280	6,218	10,360	80		10,570	10,570
Library 0	Town House - water charges	310	281	320	113	320			330	330
	Town House - electricity	1,550	984	1,580	301	1,200		380	1,400	1,400
1/2 year 8,567	Town House - gas	1,650	1,774	1,800	826	1,800			2,040	2,040
	Town House - repairs and maintenance	3,090	1,877	3,150	1,482	3,150			3,220	3,220
	Civic Items (Town Twinning)	210	95	210	0	210			210	210
ESTIMATED INCOME 2013/14	Sports Development Officer (SSDC)	2,000	2,000	2,040	0	2,040			2,080	2,080
	War memorials	310	12	320	0	320			330	330
Monmouth Hall 3,400	Public noticeboards	310	0	320	0	320			330	330
Milford Hall 17,000	Community safety	4,740	4,740	4,830	0	4,830			4,930	4,930
SCC deleg functions 4,000	CCTV	30,000	30,000	30,600	15,300	30,600			31,220	31,220
Library 1,780	Millennium Clock	270	260	280	239	280			290	290
	Transport support	4,200	1,196	4,290	0	4,290			4,380	4,380
Yr to 31/03/14 26,180	Public toilets	16,810	14,668	17,150	8,465	17,150			21,900	21,900
	Milford Hall	21,660	26,814	22,100	11,810	22,100			22,550	22,550
ESTIMATED INCOME 2014/15										
Monmouth Hall 3,500										
Milford Hall 17,340										
Library 1,800										
Est. 2014/15 22,640										
	Total expenditure	122,220	116,118	125,010	56,750	122,740	80	2,350	131,990	131,990
Notes							Estimated underspend (-)			-2,270
										129,720
1	Transport Support budget to meet cost of contributions towards new bus shelters and related matters						Estimated 2014/15 income			22,640
2	Separate budget to be created to meet ongoing operational costs of Petter's Way Public Toilets with initial dowry from SSDC									107,080
3	SCC funding for deleg functions (removal of highway obstructions) to be withdrawn from April 2014						+ contingencies @ 5%			5,354
										112,434

YEOVIL TOWN COUNCIL - ESTIMATES

POLICY RESOURCES AND FINANCE COMMITTEE

		YEAR 2012/13		YEAR 2013/14			YEAR 2014/15			
NOTES	Item	Allocated	Spent	Allocated	1/2 year	Full year	Estimated		Estimated required	To be allocated
					spent	estimated	over	under		
					30.09.13	31.03.14	spent	spent		
Income	Grants	20,000	17,678	20,000	3,766	20,000			20,000	20,000
2012/13	Insurance	9,310	8,275	9,000	7,837	7,837		1,163	8,500	8,500
	Telephone	2,270	2,017	2,320	1,067	2,320			2,370	2,370
Investment Int	Postage	4,000	3,162	4,080	1,522	3,500		580	4,000	4,000
	Stationery/supplies	4,640	2,697	4,730	2,231	4,730			4,830	4,830
	Furniture, office equipment & servicing	3,900	3,258	3,500	957	3,000		500	3,570	3,570
Income 2013/14	Advertising	730	436	750	0	750			770	770
1/2 Year to 30/09/12	Audit fees	4,000	3,868	4,000	876	2,876		1,124	3,000	3,000
	Prof. fees/subs	5,360	5,668	5,470	3,365	5,470			5,580	5,580
Investment Int	Books/periodicals	210	18	220	0	220			230	230
	Salaries	170,090	167,907	171,800	82,078	167,000		4,800	173,520	173,520
	Mayoral allowance	8,380	8,380	8,380	8,380	8,380			8,380	8,380
Estimated Income	Courses/conferences	5,150	2,725	5,250	386	5,250			5,360	5,360
2013/14	Costs of Democracy	25,290	23,289	25,540	11,761	25,540			25,800	25,800
	Regalia	680	298	700	20	700			720	720
Investment Int	Youth Council	1,310	1,616	1,340	42	1,340			1,370	1,370
Ski Centre	Best Value	2,100	1,637	2,140	1,650	1,650		490	1,800	1,800
	NVQ Trainee Administrator	5,300	2,963	5,350	0	2,000		3,350	5,400	5,400
	Franking Machine	540	518	550	484	550			560	560
	PC Support	7,500	5,862	7,650	2,705	7,650			7,810	7,810
Estimated Income	Delivery of Yeovil Vision	10,000	10,000	10,000	10,000	10,000			10,000	10,000
2014/15	Yeovil Shopmobility	5,360	5,360	5,470	5,470	5,470			0	0
	PWLB Loan Repayments	30,704	30,704	30,704	15,352	30,704			30,704	30,704
Investment Int	New Initiatives Fund	49,300	13,492	49,300	0	49,300			49,300	49,300
Ski Centre	Youth Services	0	0	0	0	0			17,700	17,700
	Ski Centre	6,180	5,822	6,300	3,176	6,300			6,430	6,430
	Contingencies	38,591	10,188	39,222	33,483	39,222				
	Total Expenditure	420,895	337,838	423,766	196,608	411,759	0	12,007	397,704	397,704
Notes:								Estimated underspend (-)		-12,007
										385,697
1	Investment income set to reflect anticipated interest rates							Estimated 2014/15 income		7,200
2	Capital Fund commitments set out elsewhere on the agenda									378,497
3	PC Support budget extended to include Members' PC support and internal/external broadband connections							+ contingencies @ 5%		18,925
4	Costs of Democracy budget set to reflect anticipated Members' allowances									397,422
5	Salaries budget adjusted to meet anticipated national pay awards, Employer's pension contributions and previously agreed increments									
6	Regalia budget to meet rolling programme of civic robe refurbishment and repairs									
7	PWLB loan repayments reflect cost of servicing £265,000 ten-year loan to meet costs of replacement Town Centre public toilets and contribution towards upgrade of Yew Tree Park Play Area and redevelopment of Milford Hall									

Yeovil Town Council

Programme of Meetings of Council and Committees - 2014/15

Meeting	Venue	Day	Time	2014								2015				
				May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Council	Council Chamber	Tuesday	7.30pm	6* 13**	3	1	(5)	2	7	4	2	(6)	3	3	7	19* 26**
Planning and Licensing Committee	Council Chamber	Monday	7.00pm	12 26	2 16 30	14 28	26*****	8 22	6 20	3 17	1	5 19	2 16	2 16 30	13 27	27***
Grounds and General Maintenance Committee	Council Chamber	Monday	7.00pm	14***	-	7	-	1	-	10	-	12	-	9	-	-
Promotions and Activities Committee	Council Chamber	Tuesday	7.00pm	15****	-	15	-	9	-	11	-	13	-	17	-	-
Buildings and Civic Matters Committee	Council Chamber	Tuesday	7.00pm	20	-	22	-	16	-	18	-	20	-	24	-	-
Policy, Resources and Finance Committee	Council Chamber	Tuesday	7.00pm	27	24	29	-	23	-	25	-	27	-	31	-	-

* Annual Town Meeting followed by Annual Meeting of the Town Council

** Annual Meeting of the Town Council (reconvened)

*** moved to Wednesday to avoid clash with Bank Holiday and/or Town Council meeting

**** moved to Thursday to avoid clash with Bank Holiday and/or Town Council meeting

***** moved to Tuesday to avoid clash with Bank Holiday

Meetings in brackets are reserve dates for Council and will be held if necessary

Public Holidays

May Bank Holiday
Spring Bank Holiday
August Bank Holiday
Christmas Day
Boxing Day

Monday 5 May 2014
Monday 26 May 2014
Monday 25 August 2014
Thursday 25 December 2014
Friday 26 December 2014

New Year's Day Holiday
Good Friday
Easter Monday
May Bank Holiday
Spring Bank Holiday

Thursday 1 January 2015
Friday 3 April 2015
Monday 6 April 2015
Monday 4 May 2015
Monday 25 May 2015

Elections

European Parliament
District/Town/Parish
UK Parliament

Thursday 22 May 2014
Thursday 7 May 2015
Thursday 7 May 2015