

YEOVIL TOWN COUNCIL

MINUTES of a meeting of the **POLICY, RESOURCES AND FINANCE COMMITTEE** held in the Council Chamber, Town House, 19 Union Street, Yeovil on **Tuesday 29 July 2014**

(7.00pm – 7.45pm)

Present:

Tony Lock - Chairman
Martin Bailey
Philip Chandler
Bridget Dollard
David Dollard

Tony Fife
John Hann
Andrew Kendall
Mike Lock
Wes Read

Also Present:

Alan Tawse Town Clerk

PUBLIC COMMENT

There were no comments from members of the public.

8/273 **MINUTES**

The Minutes of the previous meeting held on 24 June 2014, copies of which had been circulated, were confirmed as a correct record and signed by the Chairman.

8/274 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Jon Gleeson, Peter Gubbins, Darren Shutler and Alan Smith.

8/275 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

8/276 **CORRESPONDENCE**

There were no items of correspondence.

8/277 **APPLICATIONS FOR GRANT AID**

(a) Yeovil Olympiads Athletics Club

During the ensuing discussion, Members considered the merits of the application and, in line with the grants policy, a number of matters were proposed for inclusion in a Service Level Agreement with the Council.

RESOLVED that a grant of £900 be awarded towards the running cost of this year's Annual Yeovil Games (S.1 of the Localism Act 2011 – General Power of Competence) subject to the following matters being included in a Service Level Agreement between the Applicant and the Town Council for the forthcoming year:

- Given the area of benefit, the Applicant agrees to also apply in future to other local authorities and funding organisations in and around the Yeovil Town area for grant assistance towards this annual event;
- Reference to the Town Council's grant assistance being made in the programme for this year's event; and
- A written report on the outcome of this year's event, along with a copy of the programme, being submitted to the Town Council.

(b) Octagon Theatre (SSDC)

During the ensuing discussion, Members considered the merits of the application and, in line with the grants policy, a number of matters were proposed for inclusion in a Service Level Agreement with the Council.

RESOLVED that a grant of £1,000 be awarded towards the running costs of the Annual Theatre Summer School (S.1 of the Localism Act 2011 – General Power of Competence) subject to the following matter being included in a Service Level Agreement between the Applicant and the Town Council for the forthcoming year:

- The Applicant agrees to continue actively encouraging young people in Yeovil to participate in the initiative.

(c) Golden-Oldies

RESOLVED that a grant of £614 be awarded towards hall hire and community transport costs. (S.1 of the Localism Act 2011 – General Power of Competence).

8/278 **CAPITAL FUND**

The Committee considered the report of the Town Clerk (Agenda item 6 refers).

RESOLVED

- (1) that the position concerning the Capital Fund and the General Reserve be noted; and
- (2) that the current position regarding the rolling programme of play area improvements be noted.

8/279 **SOUTH SOMERSET CITIZENS ADVICE BUREAU**

The Committee considered the report of the Town Clerk (Agenda item 7 refers).

During the ensuing discussion, Members considered the response of the Bureau and reference was made to the key role that it played in dealing with clients across South Somerset.

Whilst it was noted that the majority of its clients came from Yeovil Town, it was acknowledged that other parts of the District needed the Organisation's support and that the Bureau was well placed to identify where additional resources needed to be allocated to deliver its services – including the planned pilot outreach session. However, it was hoped that should the initial pilot prove to be a

success, the Bureau would consider delivering a similar session in one of the deprived wards in Yeovil Town.

RESOLVED that a grant of £2,000 be awarded towards the Organisation's running costs (S.1 of the Localism Act 2011 – General Power of Competence) subject to the following matters being included in a Service Level Agreement between the Applicant and the Town Council for the forthcoming year:

- In view of the significant demand for local services, it is proposed that no reduction be made in the present level of drop in and appointment sessions in Yeovil Town without prior consultation with the Town Council; and
- In the interests of sustainability and sharing the costs of delivering its services, further information be requested about the steps that the Applicant has taken to encourage more town and parish councils to contribute towards its operation – including those in whose areas drop in sessions are currently delivered.

8/280 **BEST VALUE**

The Committee considered the report of the Town Clerk (Agenda item 8 refers).

The Town Clerk reported at the meeting that the recent customer satisfaction survey had shown a satisfaction rate of 81.0%.

RESOLVED

- (1) that the matter be noted; and
- (2) that the Committee notes this year's achievements and sets similar targets for next year's performance; and

8/281 **FINANCIAL STATEMENTS – APRIL/MAY 2014**

The Committee considered the report of the Finance Administrator (Agenda item 9 refers).

RESOLVED

that the Financial Statements and payments therein for the above months be approved.

PUBLIC COMMENT

There were no comments from members of the public.

Chairman