



# Yeovil Town Council

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**Yeovil Town Council**

The Meeting... **Yeovil Town Council**

The Time... **7.30pm**

The Date... **Tuesday 3 June 2014**

The Place... **Town House, 19 Union Street, Yeovil**

*The Town Council will be discussing all the items listed overleaf*

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



*Alan Tawse*

Alan Tawse

Town Clerk

27 May 2014

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Please contact Alan Tawse at the Town House for more information about this meeting

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## **YEOVIL TOWN COUNCIL**

Mike Lock – Mayor of Yeovil

Darren Shutler – Deputy Mayor

Martin Bailey

Vacancy

Kris Castle

J Vincent Chainey

Philip Chandler

Tristan Cobb

Leah Cross

Clive Davis

Bridget Dollard

David Dollard

Tony Fife

Jon Gleeson

David Greene

Peter Gubbins

John Hann

Kaysar Hussain

Andrew Kendall

Tony Lock

Wes Read

David Recardo

Manny Roper

Alan Smith

### **Equality Act 2010**

The *general* public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

*Age*

*Disability*

*Gender Reassignment*

*Marriage and Civil Partnership*

*Pregnancy and Maternity*

*Race*

*Religion or Belief*

*Sex*

*Sexual Orientation*

**Prior to the start of the meeting, Members are invited to join the Mayor's Chaplain in the Council Chamber at 7.25pm for prayers.**

## **A G E N D A**

### **Grant Presentations**

### **Public Comment (15 Minutes)**

1. **MINUTES**

To confirm as a correct record the Minutes of the previous meetings held on 6 May (adjourned) and 13 May (reconvened) 2014.

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATIONS OF INTEREST**

4. **MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS**

(See attached at page 3 - 4)

5. **CORRESPONDENCE**

6. **YEOVIL TOWN TEAM**

David Mills – Chairman of the Yeovil Town Team will give presentation about the achievements of this town centre partnership over the past year, and its plans for the future.

7. **REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS**

(The Minutes of the following meetings are open to discussion. Where a Committee has made a recommendation that will be listed on a separate sheet circulated with the Agenda).

### **Planning and Licensing Committee**

12 May 2014

### **Grounds and General Maintenance Committee**

14 May 2014

### **Promotions and Activities Committee**

15 May 2014

**Buildings and Civic Matters Committee**

20 May 2014

**Policy, Resources and Finance Committee**

27 May 2014

**8. REPORTS AND REPRESENTATIVES ON OUTSIDE BODIES**

**Yeovil Twinning Association**

10 April 2014

5 - 6

**Yeovil Youth Council**

22 April 2014

7 – 13

Members who represent the Town Council on Outside Bodies may wish to take the opportunity to report on any matters of interest.

**Public Comment (15 Minutes)**

**List of Engagements attended/to be attended by  
His Worship the Mayor of Yeovil, Councillor Mike Lock and  
the Deputy Mayor of Yeovil, Councillor Darren Shutler  
from 6 May to 1 July 2014**

08/05/14	The Mayor of Yeovil, Councillor Mike Lock attended an Art Exhibition at the Octagon Theatre
08/05/14	The Deputy Mayor of Yeovil, Councillor Darren Shutler attended Taunton Deane Borough Council Mayor Making
11/05/14	The Mayor of Yeovil, Councillor Mike Lock attended Wimborne Minster Town Council Civic Thanksgiving.
12/05/14	The Mayor of Yeovil, Councillor Mike Lock attended Axbridge Town Council Mayor Making.
15/05/14	The Mayor of Yeovil, Councillor Mike Lock attended Weston Super Mare Town Council Mayor Making.
16/05/14	The Mayor of Yeovil, Councillor Mike Lock attended a presentation at St Margaret's Hospice on the South Somerset Macmillan Welfare Benefits service.
16/05/14	The Mayor of Yeovil, Councillor Mike Lock attended Bridgwater Town Council Mayor Making
19/05/14	The Mayor of Yeovil, Councillor Mike Lock attended Sherborne Town Council Mayor Making
19/05/14	The Deputy Mayor of Yeovil, Councillor Darren Shutler attended Dorchester Town Council Mayor Making and Reception
25/05/14	The Mayor of Yeovil, Councillor Mike Lock attended Wellington Town Council Civic Service
28/05/14	The Mayor of Yeovil, Councillor Mike Lock attended the Cutting of the Turf Ceremony at Yeovil Country Park
07/06/14	The Deputy Mayor of Yeovil, Councillor Darren Shutler will attend the Installation of Rt Revd Peter Hancock as the 79 <sup>th</sup> Bishop of Bath and Wells
07/06/14	The Mayor of Yeovil, Councillor Mike Lock will attend the Yeovil Shopmobility 8 Year Anniversary celebration.
07/06/14	The Mayor of Yeovil, Councillor Mike Lock will attend a 'County Festival' organised by St Margaret's Hospice.

12/06/14	The Mayor of Yeovil, Councillor Mike Lock will attend Preston School World Cup Exhibition.
14/06/14	The Mayor of Yeovil, Councillor Mike Lock will attend The Somerset Schools' Folk Dance Festival in Wells
15/06/14	The Mayor of Yeovil, Councillor Mike Lock will attend the Service of Dedication at the National Memorial Arboretum.
15/06/14	The Deputy Mayor of Yeovil, Councillor Darren Shutler will attend Glastonbury Town Council's Mayor's Sunday
18/06/14	The Mayor of Yeovil, Councillor Mike Lock will attend the Gateway Community Church to view the packing up of boxes of Cream Teas by Action Medical Research before being dispatched.
19/06/14	The Mayor of Yeovil, Councillor Mike Lock will attend Yeovil College Health and Social Care Intergenerational Project at Milford Hall.
22/06/14	The Deputy Mayor of Yeovil, Councillor Darren Shutler will attend Bridport Town Council Exercising of the Civic Honour of the Freedom of the Town of Bridport by the Rifles.
22/06/14	The Mayor of Yeovil, Councillor Mike Lock will attend the SSDC Fun Dog Show at Goldenstones.
22/06/14	The Mayor of Yeovil, Councillor Mike Lock will host his Civic Service at St Johns Church.
27/06/14	The Mayor of Yeovil, Councillor Mike Lock will attend the Grand Opening of the Tiny Turrets Foundation Stage Unit.

## **YEOVIL TWINNING ASSOCIATION**

### **Minutes of the Committee Meeting held on Thursday 10<sup>th</sup> April 2014**

**Present:** David Recardo (Chairman), Theresa Mahoney (Vice Chair), David Torrance (Secretary) John Attwood, Suzanne Biddiscombe, Diane Chant, Bridget Dollard, Barbara Stimpson, Andrew Kendall (YTC)

**Apologies:** Diana Gray (Hosting Representative), Barrie Smallcalder (Treasurer), Norma Northcott,

#### **Minutes:**

The minutes of the March meeting were agreed and signed. There were no matters arising or correspondence.

#### **Correspondence:**

DIT confirmed that he had been in correspondence with Herblay re the forthcoming visit and arrangements (ongoing) and with Samarate re the September visit and re the potential postponement until 2015 to coincide with the Centenary celebrations by AgustaWestland (no response as yet).

There had been an exchange of thank you emails with Thornford re quiz and information on the YTA had been sent to a new potential member recommended by BS

Herblay had subsequently asked if it is appropriate to have flag of St George on table (they will Union Jack and French flag) for the re-signing of the pledge document

#### **Treasurer's report:**

BS had indicated that there were no changes with the YTA finances except for the income from for the flight to Herblay.

#### **Outgoing Herblay trip: Thursday 1st to Tuesday 6th May:**

DR confirmed that at the moment 11 members were going to Herblay. TM confirmed that Sharon and Malcolm Blake were going out before the main group but that they would be returning with them. TM had arranged for a mini- bus to collect the Turtles first and then to collect everyone at the Chiltern Grove Car Park at 13:00 hrs. The flight was scheduled to leave at 16:10 hrs. TM had completed the necessary boarding cards and DIT had distributed the initial list of hosts provided by Herblay.

DR could provide a St George flag and TM had a Union Jack. DIT to confirm flight details to Herblay when they had been confirmed. JA queried whether the mayor would be involved in the re-signing but DR confirmed that this would not be possible due to the forthcoming mayoral changes.

#### **Outgoing Taunusstein trip: Thursday 26th to Tuesday 1st July:**

Concern was expressed that the numbers going were small. DIT to write to those who had not responded with a cut off response date of Tuesday 15<sup>th</sup> April. TM warned that to fly from Bristol using BMI would cost in excess of £298 pp. Lufthansa was £107 and BA £94 return. There was also the need to add in the cost of the transport to and from the UK airport. AK felt that it would be possible to use National Express as a cheaper transport alternative but it was realised that the journey would take considerably longer due to stops on the way to collect other passengers.

JA felt that there was now some urgency to sort everything out and TM suggested a mini- bus if the numbers were low.

**Incoming Samarate visit: Thursday 25th to Tuesday 30th September:**

BS provided feedback from the recent meeting with AgustaWestland – this year Augusta were heavily involved during September with their Apprenticeship initiative and it was unlikely that they would be able to entertain visitors from Samarate. However, it appears that 2015 will be the centenary year for aircraft production at Yeovil and it might be possible to include visitors from Samarate in the celebrations and events that were being planned.

It was felt that we should encourage the Samarate Youth Orchestra to come in 2015 an option may be for them to have a “spot” somewhere in the events. Additionally AgustaWestland might be able to consider some form of sponsorship for a public concert in Yeovil.

BS warned that postponing the Samarate visit would set things out of sequence for the subsequent years and DC felt that it would be good to have a chance not to have the Herblay and Taunusstein visits in the same year. BS suggested that we explain the situation to Herblay when we are visiting. The Committee agreed to postpone the Samarate visit until 2015 but discussions still to continue re the possibility of the orchestra coming over with the Samarate group. DIT to confirm with Mariangela in Samarate.

DR had made enquiries re the possible use of the Yeovil Golf Club for the formal dinner. Whilst the visit was not going ahead he felt it would be useful to obtain a sample menu and he undertook to arrange for this. DR would cancel the booking with St John’s for the concert.

**Socials/Fundraising:**

DR gave feedback from the Thornford Quiz and they had indicated that they were keen to have this as an annual event between the two twining organisations. Consideration could be given to making it bi-annual.

DR felt that the Coffee Morning had been successful and DIT confirmed that he had spoken to Graham Voizey and had asked him to arrange some further dates. A Car Boot Sale had previously been suggested and TM and BS thought that this was a good idea to raise funds.

DIT to circulate possibility as an idea to the members.

**Any other business:**

There were no items under this heading

The Meeting closed in good order at 8 .15pm

Theresa Mahoney, Acting Chair YTA.....  
Dated: .....

**Next meeting: Thursday 8<sup>th</sup> May 2014**  
**Boardroom, Yeovil College – 7.00 pm**

David Torrance  
YTA Secretary  
[yeoviltwin@aol.com](mailto:yeoviltwin@aol.com)



## YEOVIL TOWN COUNCIL

**Minutes** of the Meeting of **Yeovil Youth Council** held in the Town House, 19 Union Street, Yeovil, on **Tuesday 22 April 2014**

(7.00pm – 8.45pm)

**Present:**

Rebecca Pitts (Chairman)  
Sam Barnes-Thornton  
Zoe Braddick  
Luke Brickley  
Kevin Chan  
David Cook  
Rhiannon Davies  
Natasha Dennington  
James Gard  
Louise Golby  
Isabella Tandy  
Bethany Vince  
Sami Wiltshire  
Hayley Worton

**Also Present:**

Steve Haigh	Yeovil Radio
Gill Tomlinson	Committee Administrator

**(1) Apologies for Absence**

Apologies for absence were received from, Chloe Broadribb, Isobel Brennan-Laird, Daisy Parsons, Heather Murphy and Alan Tawse.

**(2) Minutes**

The Minutes of the previous meeting held on 24 March 2014, copies of which had been previously circulated, were confirmed as a correct record and signed by the Chairman.

**(3) Yeovil Radio**

Steve Haigh was welcomed to the meeting and gave a presentation on plans to bring a not for profit community radio station to Yeovil. A summary of the aims and objectives of the initiative, which was circulated at the meeting, is attached as an appendix.

Steve handed out a survey for each member to complete and return. This included the type of programmes and content Members would like to hear on Radio Yeovil and whether the Youth Council could help with content for programmes, funding and premises.

Steve said that studio equipment had been kindly donated by The Breeze who

are now based at the Innovation Centre in Yeovil.

Radio Yeovil would be setting up a studio in the town and hopefully at Yeovil College (Making Radio Together), to enable media training opportunities to be offered to its students.

Yeovil is the only town in Somerset without a Community Radio

He added that the intention was to give local people and organisations the opportunity to use the community radio station, to share information and views about local issues and topics that affect the Town.

The new station would transmit its programmes, which would include webstreaming and, subject to the agreement of Ofcom (the communications regulator) via an AM licence. The longer term options of also broadcasting via DAB and FM radio.

The minimum age of presenters would be 16, if younger than 16 they can take part in programmes but must be supervised.

Steve said we would be able to link our website to Radio Yeovil.

The cost of the PPI and PRS licenses are approximately £2,000 per year.

Steve was thanked for a very interesting presentation.

## **RESOLVED**

that the matters be noted.

### **(4) New Website**

David gave an update on the new website that he was developing on behalf of the Youth Council.

David said he had uploaded the personal biographies but was still waiting for more information on the past and future projects.

Additional photos were taken outside of the Town House main door and these would be added to the website.

## **RESOLVED**

(1) that the matters be noted; and

(2) that David gives a further presentation at the May meeting of the Yeovil Youth Council.

### **(5) Repainting Underpasses**

Rebecca read out Alan's Agenda item and it was agreed to await the outcome of further discussions regarding future grant applications.

## **RESOLVED**

that the matters be noted.

**(6) Youth Services Pilot Projects**

**RESOLVED**

that the matter be deferred until the next meeting.

**(7) Schools' Update**

There had been a trip to Switzerland from the Park School where 6 students attended CERN, the European Organisation for Nuclear Research, as part of their physics course.

Students from India came for a four day visit to Westfield Academy as an opportunity to interact with people from other countries and learn about different cultures.

Yeovil College has a new common room called the Student Experience Centre.

Preston Academy has a new Autism Centre.

**RESOLVED**

that the matters be noted.

**(8) Any Other Business**

Sam mentioned that he would be going to Japan for the World Scout Jamboree in 2015.

Issy said that she had been approached by Barwick and Stoford Parish Council regarding the future needs of the community within Barwick and Stoford. They want young people to get involved and would like to have a link to the Youth Council Website.

**RESOLVED**

that the matters be noted.

**(9) Date of Next Meeting**

**IT WAS NOTED**

that the next meeting of the Yeovil Youth Council would take place at 7.00pm on Monday 19 May 2014.

**Future Dates**

Monday 23 June 2014

Monday 21 July 2014

Chairman

# **Radio Ryeovil**

*Making  
Radio  
Together*

## **Why Community Radio for Yeovil?**

Community radio stations are popping up all over the country bringing a chance to chat over the garden fence in a local and organized way. It is high time that Yeovil joined the game and enjoyed the benefits easy, relevant communication throughout the area. Community radio stations exist because the people locally want one. There are no profits to be made and they survive because of the determination of volunteers committed to making it all happen. Community radio brings the total area together, it provides a noticeboard and a soapbox, it is challenging and entertaining and, above all else, it is fun.

### **Our Mission:**

We will aim to provide a radio service that meets the needs of the local community for news, information, discussion and debate and also entertainment through drama, comedy and, not least, music. Radio Yeovil is and will remain entirely for and by the people of Yeovil and South Somerset district.

We will support economic development through partnership working with businesses and commerce, business start-ups and enterprise initiatives to build community demand for a healthy and sustainable local economy.

### **Our objectives:**

To provide a wide range of radio listening to include chat, discussion, investigation and many music genres

To provide a platform for local organisations, associations and businesses to promote their activities to the local population

To provide opportunities for local people to express their views, to explore issues of interest to them through the medium of radio

To foster a sense of community and belonging in Yeovil and South Somerset district

### **Broadcasting hours:**

We will broadcast approximately 50 hours of live programming each week. The bulk of the output will be locally produced. Live output will typically comprise 60% speech and 40% music.

Speech output will include current affairs led programming with local and some national news items, community based interviews, arts discussion, debate, school/ college student magazine, magazine-style programming, sports, comedy, poetry/book readings.

### **Music:**

We will play music that will include traditional and broadly popular musical styles, with programmes featuring a range of specialist music. We will feature, in particular, the work of local musicians through live or pre-recorded performance.

## **Social Gain:**

We will provide training to local people to enable them to make and broadcast programmes of local interest. We will provide work placement opportunities. We will run training programmes in local schools /Yeovil College to enable students to develop skills in the context of their studies.

We will support enterprises to talk about their products and services.

We will encourage on-air exchanges with other community radio stations to foster understanding and tolerance of Yeovil and South Somerset district.

We will develop, in partnership with others, broadcasting to support civil contingency planning to reach the most vulnerable in our broadcast area.

## **Audience:**

The target community will be the current underserved communities of Yeovil and South Somerset district. We will seek to serve young people aged 18 and under, home workers, house parents, people who live in isolated locations, local businesses, elderly people, people with specific interests i.e. sport, environment, history, arts, and migrant workers domiciled within our broadcast area.

Our output will be broadcast mainly in English with some content by the ethnic minority communities either in English or their own native language.

## **What we have achieved so far:**

- We have obtained our studio equipment
- We have formed Radio Yeovil into a Community Interest Company (CIC).
- We have formed partnerships with Yeovil College, Yarlington Housing, Battens Solicitors, Yeovil Foundation Learning Partnership
- 

**How will we be funded?** We are a “not-for-profit” organisation set-up to serve the community through local broadcasting.

Our funding sources include:

- Donations-in-kind (volunteers time, use of facilities, donated equipment)
- Community support grants
- Advertising and promotional sales
- Media sales – packaged materials (news, interviews, studio loan to BBC)
- Media training
- Community fundraising

## **Costs annual (approx)**

- Ofcom licence £850
- Music licences PRS, PPL, MCPS £1963
- Live webcasting £500
- Lighting and heating £4000
- Business rate /service charge £8000

- Telecoms and internet £650
- Insurance £900
- Depreciation £2000
- Sundry expenses £2000
- Non specified £1500
- **Total £22,363**

**Our next steps:**

- To gain wide stakeholder support - April/May/June
- To establish our operational policies - May
- To acquire studio premises – July
- To build our studio(s) – July/August
- To open our studio(s) - September/October
- To begin webcasting – October/November
- To apply for our community radio licence – October/November
- To have our community licence awarded – early 2015
- To begin AM transmissions – March/April 2015

**Who will run Radio Yeovil?** Radio Yeovil will be overseen by an Advisory Board of Stakeholders and run by an experienced Management Team, together with media students, and army of local volunteers. The Advisory Board of Stakeholders to include representatives of our stakeholder community:

Advisory Board of Stakeholders	Role / Stakeholder

Management Team will undertake the executive operational duties on a day-to-day basis:

Management Team	Role
John Bradford	Chairman
Steve Haigh	Project Manager
Adrian Denning ..	Technical Manager

**Our immediate Need – Letters of support from community stakeholders.** We now need your endorsement to demonstrate sufficient community support to proceed to the next stage with our project and make community radio for Yeovil a reality. Thank you for coming to the meeting today.

**Steve Haigh,**  
Project Manager, Radio Yeovil  
Mobs:07836 246678

**Radio Yeovil Community Interest Company, (company number: 8488902)**  
**Registered office: 42, Preston Grove, Yeovil BA20 2BD Directors: John Bradford (Chairman), Steve Haigh (Project Manager), Adrian Denning (Technical Manager).**