



Yeovil Town Council

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Planning and Licensing Committee

The Meeting... **Planning and Licensing Committee**

The Time... **7.00pm**

The Date... **Monday 17 November 2014**

The Place... **Town House, 19 Union Street, Yeovil**

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



Alan Tawse

Alan Tawse
Town Clerk

11 November 2014

Please contact Sally Freemantle at the Town House for more information about this meeting

To: All Members of the Planning and Licensing Committee

Kris Castle

Philip Chandler (Vice-Chairman)

John Clark

David Dollard

Andrew Kendall

Mike Lock (Ex-officio)

Manny Roper

Darren Shutler (Chairman) (Ex-officio)

Equality Act 2010

The *general* public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age

Race

Disability

Religion or Belief

Gender Reassignment

Sex

Marriage and Civil Partnership

Sexual Orientation

Pregnancy and Maternity

A G E N D A

PUBLIC COMMENT – Members of the public wishing to comment on any application or other matter are requested to speak at the beginning of consideration of that item, for a duration of no more than 3 minutes. Any further comments or questions will be solely at the Chairman's discretion. Please inform the Chairman at the beginning of the meeting and identify the application on which you wish to speak.

Please note that the Town Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any Application. The decisions and comments this Committee makes will be fed into the planning process and added to the report by the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision making process has been completed.

1. MINUTES

To confirm as a correct record the Minutes of the previous meeting held on 3 November 2014.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

Members of the Committee, who are also Members of South Somerset District Council, are reminded of the need to declare their membership of that Council and indicate that they may speak and/or vote on applications which may be later referred to that Council for determination, and that they could reconsider any such applications at district level taking into account all relevant evidence and representation made at that tier.

4. PLANS LIST (Pages 3 to 13)

5. REPORT TABLE (Page 14)

6. PARISH/TOWN COUNCIL CONSULTATION - TREE PRESERVATION ORDER

Application No. 14/04784/TPO

Applicant: Dr Tahir Farooq

Proposal: Application to fell a Poplar tree in the South Somerset District Council (Yeovil No.1) Tree Preservation Order 1993 (GR 355435/116928)

Location: 76 College Green Yeovil Somerset BA21 4JU

To consider the above application, details on page 15. The plans will be available at the meeting.

7. PARISH/TOWN COUNCIL CONSULTATION - TREE PRESERVATION ORDER

Application No. 14/04937/TPO

Applicant: South Somerset District Council

Proposal: Application to fell 8 No. trees all within the South Somerset District Council (Yeovil No.1) Tree Preservation Order 1993 (GR 355496/116929)

Location: SSDC Land at College Green Yeovil Somerset BA21 4JU

To consider the above application, plans and further information will be available at the meeting.

8. PLANNING DECISIONS (Pages 16 to 17)

9. CORRESPONDENCE

10. NEW INITIATIVES BUDGET

Report to Follow.

11. COMMITTEE REVENUE ESTIMATES – 2015/16

To consider a report by the Town Clerk attached at pages 18 to 21

12. FINANCIAL STATEMENT – AUGUST/SEPTEMBER 2014

To consider the financial statement for the period 1 August 2014 to 30 September 2014 attached at pages 22 to 25.

	Application No	Proposal	Address
1	14/04644/PAIA	Prior approval for proposed change of use of ground floor shop (Use Class A1) to residential (Use Class C3) (GR 356025/115921)	82 Middle Street Yeovil Somerset
2	14/04835/FUL	The installation of a new shop front (GR 355932/115917)	64 Middle Street Yeovil Somerset
3	14/05021/FUL	Alterations and the erection of a two storey side extension to dwellinghouse (GR 355412/117341)	65 Chilton Grove Yeovil Somerset

PLANNING MEETING
MONDAY 17 November 2014

PLANS LIST

The schedule of planning applications is attached.

The delegation agreement relating to planning applications between the District Council and the Town Council provides for the Town Council to receive written reports on applications in the Yeovil Town area, and those that are regarded as having a significant impact on this area. These reports include key considerations, which, in the opinion of the Area Planning Manager, are planning issues to which the Town Council should have regard in considering its views and making recommendations on each application.

The recommendations of the Town Council are taken into consideration by the District Council (the Planning Authority) as part of the application determination process. However, the final decision will be made by the Planning Authority having regard to the level allocated to the application (as outlined in the extract from the District Council's Scheme of Delegation set out below*) and to any views expressed by various consultees (including the Town Council) and District Council Ward Members.

BACKGROUND PAPERS

The background papers to the items in this Plans List are the planning files listed which are held in the Area South Planning Department, South Somerset District Council, Council Offices, Brympton Way, Yeovil, BA20 2HT.

HUMAN RIGHTS ACT 1998 ISSUES

The determination of the applications which are the subject of reports in this Plans List are considered to involve the following human rights issues:-

1. Articles 8: Right to respect for private and family life
 - i) Everyone has the right to respect for his private and family life, his/her home and his/her correspondence.
 - ii) There shall be no interference by a public authority with the exercise of this right except such as in accordance with the law and is necessary in a democratic society in the interests of national security, public safety or the economic well being of the country, for the prevention of disorder or crime, for the protection of health or morals, or for the protection of the rights and freedom of others.
3. The First Protocol
4. Article 1: Protection of property

Every natural or legal person is entitled to the peaceful enjoyment of his possessions. No-one shall be deprived of his possessions except in the public interests and subject to the conditions provided for by law and by the general principles of international law.

The preceding provisions shall not, however, in any way impair the right of a State to enforce such laws as it deems necessary to control the use of property in accordance with the general interest or to secure the payment of taxes or other contributions or penalties.

Each report considers in detail the competing rights and interests involved in the application. Having had regard to those matters in the light of the convention rights referred to above, it is considered that the recommendation is in accordance with the law, proportionate and both necessary to protect the rights and freedoms of others and in the public interest.

***APPLICATION LEVELS AS DEFINED IN THE DISTRICT COUNCIL SCHEME OF DELEGATION**

LEVEL 1 APPLICATIONS

The following applications can be determined contrary to officer recommendation in balanced cases by the Area Chair and Head of Development and Building Control where the proposals lie within the development limits.

1. Dwellings

- 1-2 units (full) and less than 0.1 hectare (outline)

2. Offices/R&D/Light Industry

3. Heavy Industry/Storage/Warehousing

4. Retail/Distribution/Servicing

5. All Other Minor Developments

- Floorspace is less than 500 square metres and the site is less than a half hectare (applies to 2-5)

6. Minor Change of Use (In line with policy)

The following applications can be determined contrary to officer recommendation in balanced cases by the Area Chair and Head of Development and Building Control

1. Householder

Householder developments are defined as those within the curtilage of residential property which require an application for planning permission and are not a change of use.

2. Adverts

3. Listed Building Consents (Alterations)

4. Listed Building Consents (Demolitions)

5. Conservation Area Consents

6. Demolition of unlisted buildings in Con. Areas

7. Others This category includes all decisions relating to:

- applications for Lawful Development Certificates for existing use (from July 1992); (**CLUEDs**)

- applications for Lawful Development Certificates for proposed use (from July 1992); (**CLOPUDs**)
- applications for Certificates of **Appropriate Alternative Development**;
- notifications under:
 - **Circular 18/84** (Development by Government Departments); and
 - **Circular 14/90** (Overhead electric lines).
- applications by the **British Coal Corporation** under Class A, Part 21 of the General Permitted Development Order 1995.
- Telecom Notifications, any Tree Application, Agricultural Notifications, County Matters, Demolition Prior Approvals.

LEVEL 2 APPLICATIONS

1. Dwellings

- More than 2 units (full) and more than 0.1 hectare (outline)

2. Offices/R&D/Light Industry

3. Heavy Industry/Storage/Warehousing

4. Retail/Distribution/Servicing

5. All Other Minor Developments

- Floorspace is more than 500 square metres and the site is more than a half hectare (applies to 1-5)

6. Change of Use

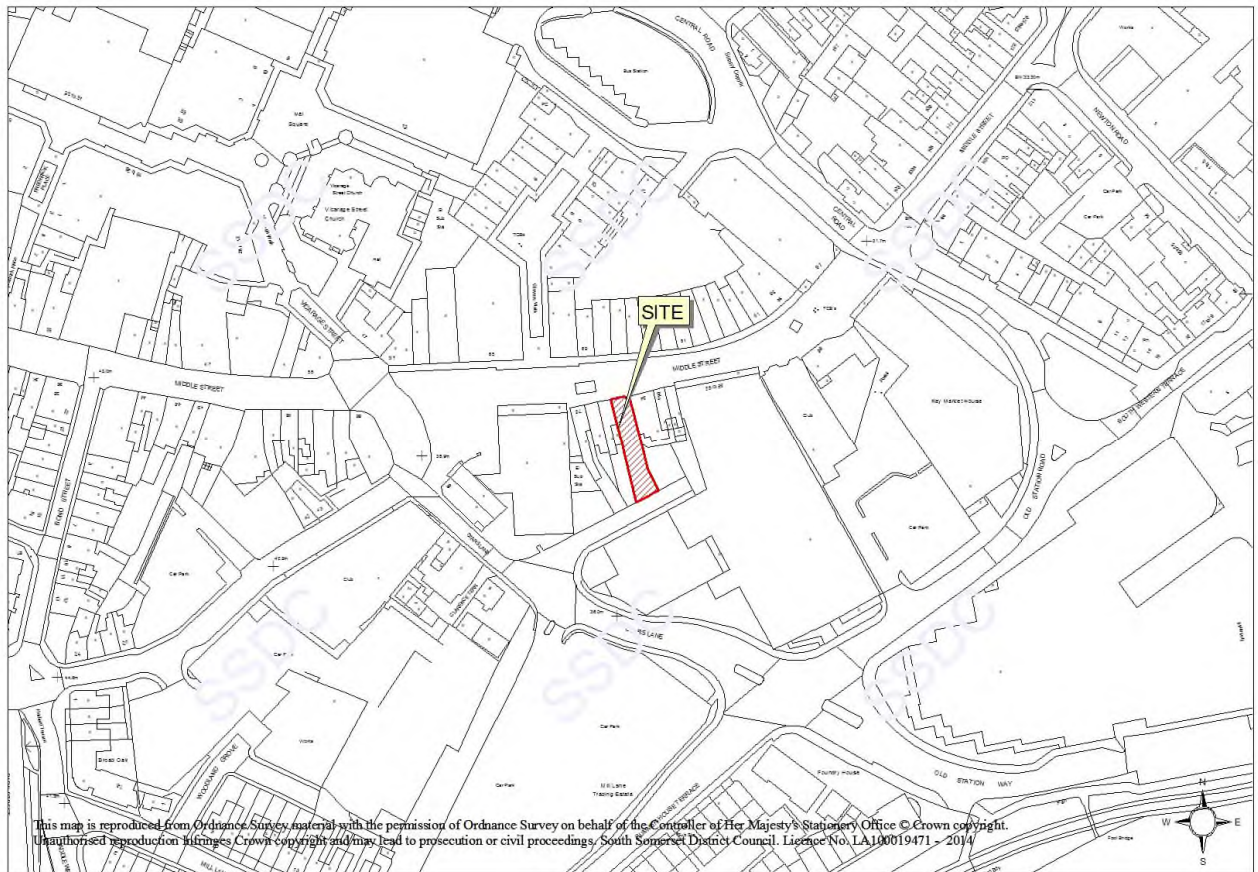
LEVEL 3 APPLICATIONS

Level 3 applications are likely to be developments that because of the significance of their impact should always be determined by the relevant Area Committee (or Regulatory Board where necessary). Whether an application falls into the Level 3 category shall be decided by the Head of Development & Building Control in consultation with the relevant Area Chair.

1. **Officer Report On Planning Application: 14/04644/PAIA**

Site Address:	82 Middle Street Yeovil Somerset
Ward :	Yeovil (Central)
Proposal :	Prior approval for proposed change of use of ground floor shop (Use Class A1) to residential (Use Class C3) (GR 356025/115921)
Recommending Case Officer:	Mrs Jennie Roberts
Target date :	23rd December 2014
Applicant :	Riverside Property Management
Type : 21	Part 3 Prior Approvals

SITE DESCRIPTION AND PROPOSAL



The site is located in Yeovil Town Centre. The property is currently an A1 retail shop (formerly the Old Sausage Shop).

This application is a notification of intent by the applicant to exercise their permitted development rights under Part 3 of Schedule 2 (Class IA) of the Town and Country Planning (General Permitted Development) (England) Order 2013 to change the use of a building to a use falling within Class C3 (dwellinghouses) of the Schedule to the Use

Classes order, from a use falling within Class A1 (shops) or A2 (financial and professional services) of that Schedule; or a mixed use combining use as a dwellinghouse with a use falling within either Class A1 (shops) or Class A2 (financial and professional services) of that Schedule, together with building operations reasonably necessary to convert the building to a use falling within Class C3 (dwellinghouses) of that Schedule.

The proposal seeks the change of use of the premises from a retail shop to a ground floor, one bedroom flat. The applicant states that the existing glass shop front windows with a suitable "bay" type window, and that no other external modifications are needed.

HISTORY

96/00908/COU - The change of use of existing butchers shop (Use Class A1) to coffee/gift shop (Use Class A3) - conditional consent - 11/06/1996

POLICY

Part 3 of Schedule 2 (Class IA) of the Town and Country Planning (General Permitted Development) (England) Order 2013

REPRESENTATIONS

None received at time of writing report.

ENVIRONMENTAL IMPACT ASSESSMENT

None required

CONSIDERATIONS

Part 3 of Schedule 2 (Class IA) of the Town and Country Planning (General Permitted Development) (England) Order 2013 requires the building to fall within Class A1 (shops) or A2 (financial and professional services) of that Schedule, or a mixed use combining use as a dwellinghouse with a use falling within either Class A1 (shops) or Class A2 (financial and professional services) of that Schedule in order for the change of use to Class C3 to be considered permitted development.

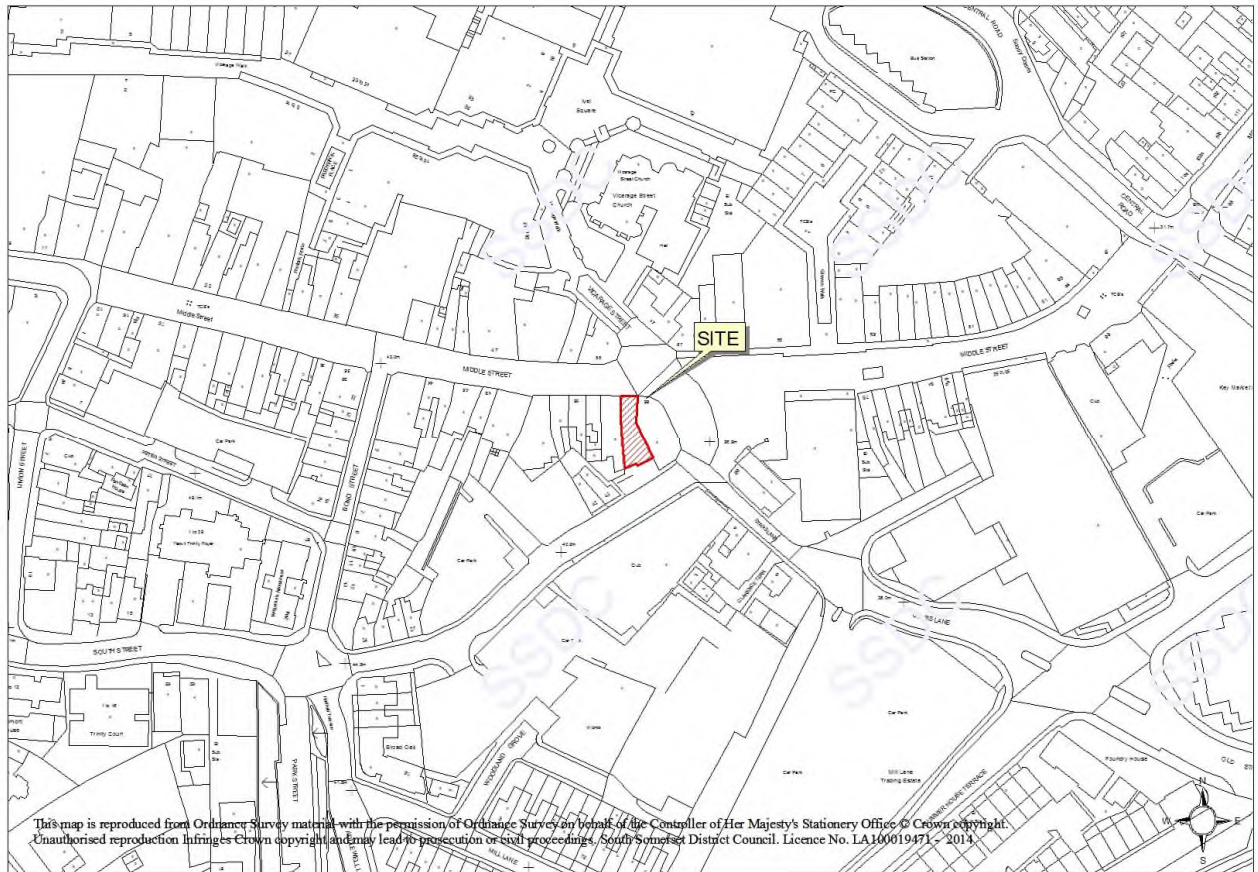
RECOMMENDATION

That the Town Council is advised of this application for prior approval.

2. Officer Report On Planning Application: 14/04835/FUL

Site Address:	64 Middle Street Yeovil Somerset
Ward :	Yeovil (Central)
Proposal :	The installation of a new shop front (GR 355932/115917)
Recommending Case Officer:	Jacqui Churchill
Target date :	30th December 2014
Applicant :	Hellier Capital Holdings Ltd
Type : 09	Minor Retail less than 1,000 sq.m or 1ha

SITE DESCRIPTION AND PROPOSAL



64 Middle Street is a commercial unit that is currently vacant but was previously operating as a restaurant. The applicant is to reopen the premises as a restaurant. Middle Street is within the Yeovil Town Centre Shopping Area and this part of Middle Street is within the Primary Shopping Frontage.

The application seeks planning permission for alterations to the shopfront which also facilitates internal alterations. The main change is the moving of the entrance door from the left hand side to the right hand side. In addition the door will be brought flush with the existing shopfront. It is detailed that this change will facilitate disabled access.

HISTORY

History relates from the 1970's regarding use of the premises as a restaurant.

POLICY

Section 38(6) of the Planning and Compulsory Purchase Act 2004 repeats the duty imposed under S54A of the Town and Country Planning Act 1990 and requires that decision must be made in accordance with relevant Development Plan Documents unless material considerations indicate otherwise.

The policies of most relevance to the proposal are:

South Somerset Local Plan (adopted April 2006)
ST5 (General Principles of Development)
ST6 (The Quality of Development)
MC1 (Primary Shopping Frontages)
MC2 (Yeovil Town Centre Shopping Area)
MC7 (Design in Town Centres)

National Planning Policy Framework (March 2012):
Chapter 7 (Requiring Good Design)

The South Somerset District Council Design of Shopfronts, Signs and Security Measures Guidance

CONSULTATIONS

Yeovil Town Council - observations sought

Highways Authority - awaiting response

REPRESENTATIONS

4 neighbours notified and site notice (general interest) displayed, no representations received.

CONSIDERATIONS

The main considerations here are:

- Whether the proposal safeguards the visual amenity of the area

RECOMMENDATION

The views of the Town Council are invited.

3. Officer Report On Planning Application: 14/05021/FUL

Site Address:	65 Chilton Grove Yeovil Somerset
Ward :	Yeovil (West)
Proposal :	Alterations and the erection of a two storey side extension to dwellinghouse (GR 355412/117341)
Recommending Case Officer:	Jacqui Churchill
Target date :	30th December 2014
Applicant :	Mr And Mrs R I Mears
Type : 13	Other Householder - not a Change of Use

SITE DESCRIPTION AND PROPOSAL



65 Chilton Grove is a detached two storey dwellinghouse within a generous sized plot, located within a residential area close to Mudford Recreation Ground. It is constructed of red brick with white UPVC boarding under a tiled roof with white UPVC windows. The property benefits from an existing garage set at an angle to the host property which has been connected to the property by means of a single storey infill covered porch. There is hardstanding for the parking of vehicles to the front of the property. Surrounding properties are two storey detached and semi-detached houses of varying design.

The application seeks planning permission for alterations and the erection of a two storey side extension. The existing garage and porch will be demolished and a two storey side extension built on a similar footprint. The proposed lobby will be set back from the existing principal elevation and extend 2.6 metres in width on the front elevation. The proposed garage will measure 3.5 metres x 7 metres and be set at the same angle to the host property as the existing garage which it replaces.

The first floor will be indented by way of a ground floor canopy resulting in the gable of the proposed extension being set lower than the roofline of the existing property. Openings on the front elevation include two windows on the first floor, and a garage door and pedestrian door on the ground floor. The side elevation includes a high level window on the ground floor. The rear elevation includes two windows on the first floor and one window and one pedestrian door on the ground floor. Materials are stated as K render to the front and rear and a brick gable and quoin features to match the existing property. Roof tiles from the rear elevation will be re-used on the front elevation.

As a result of the development a master bedroom with en-suite bathroom is created on the first floor. Internal alterations are also made resulting in a larger kitchen and a utility on the ground floor and the lounge moving from ground floor to first floor.

HISTORY

13/02171/PREAPP - Two storey side extension

00/02654/FUL - Demolition of existing garage and the erection of a single storey extension to dwellinghouse - permitted with conditions 14.12.00

POLICY

Section 38(6) of the Planning and Compulsory Purchase Act 2004 repeats the duty imposed under S54A of the Town and Country Planning Act 1990 and requires that decision must be made in accordance with relevant Development Plan Documents unless material considerations indicate otherwise.

The policies of most relevance to the proposal are:

South Somerset Local Plan (adopted April 2006)

ST5 (General Principles of Development)

ST6 (The Quality of Development)

South Somerset District Council Supplementary Guidance - Extensions and Alterations to Houses - A Design Guide

National Planning Policy Framework (March 2012)

Chapter 7 (Requiring Good Design)

Somerset County Council Parking Strategy (March 2012) and Standing Advice (June 2013)

CONSULTATIONS

Yeovil Town Council - Observations sought

Highways Authority - Awaiting response

REPRESENTATIONS

11 neighbours were notified, no representations were received at the time of writing this report.

CONSIDERATIONS

This is an extension to a domestic property and therefore the principle of development is acceptable. The main consideration of the application lies with policy ST5 and ST6 of the Local Plan, namely:

- Is the design and scale of the extension in keeping with the existing and neighbouring houses and surrounding area?
- Does the extension cause demonstrable harm to the residential amenities of the existing or neighbouring householders?

RECOMMENDATION

The views of the Town Council are invited.

PLANNING DECISIONS

14/02619/FUL The change of use of premises from public house (Use Class A4) to a children's day nursery (Use Class D1), landscaping proposals and the erection of fencing (GR 354344/114988) at Yew Tree Inn, 25 Forest Hill, Yeovil BA20 2PG
Applicant: Mr Paul Allaway

APPROVAL

14/03581/FUL Conversion of existing public house into 9 residential units, demolition of skittle alley and the erection of a single storey rear extension (GR 356084/117034) at Milford Inn, 85 Milford Road, Yeovil BA21 4QJ
Applicant: Mr Kevin Lake

APPROVAL

14/03659/ADV The display of 2 internally illuminated fascia signs (GR356135/115906) at Beefeater and Premier Inn, Middle Street, Yeovil BA20 1LT
Applicant: Whitbread plc

APPROVAL

14/03901/ADV The display of 1 non-illuminated fascia sign and 1 non-illuminated projecting sign (GR 355543/116058) at Yeovil Key Stores, 27 Princes Street, Yeovil BA20 1EN
Applicant: Swinton Group Ltd

APPROVAL

14/04088/LBC The display of one illuminated fascia sign and one non illuminated projecting sign (GR 355543/116058) at Yeovil Key Stores, 27 Princes Street, Yeovil, BA20 1EN
Applicant: Swinton Group

APPROVAL

14/04002/FUL The formation of a vehicular access and hard standing (part retrospective) (GR 354019/116834) at 149 Larkhill Road, Yeovil BA21 3HG
Applicant: Mr Dale Reed

APPROVAL

14/04219/FUL Alterations and the erection of a two storey side and rear extension to dwelling (Revised application) (GR 354723/114567) at 39 Turner's Barn Lane, Yeovil BA20 2LW
Applicant: Mr Paul Rothwell

APPROVAL

14/04402/S73A To vary planning conditions 2 (approved plans) and 3 (materials) of approval 13/04702/FUL to allow a change in the external material finish of the roof (GR 354390/114463) at 7 Wraxhill Road, Yeovil, BA20 2JZ
Applicant: Mr AE & Mrs JA Lewis

APPROVAL

14/03952/P3JPA Prior approval for change of use of office to residential dwelling (GR 355188/116012) at 90 Huish, Yeovil, BA20 1AQ
Applicant: Mrs Fiona Bannister

REFUSED

Note:

Highlighted Planning Decisions:

Decision of District Council differs from Yeovil Town Council Recommendation.

Report Table for Town Council 17 November 2014

<u>APPLICATION NO.</u>	<u>LOCATION</u>	<u>PROPOSAL</u>	<u>OBJECTIONS</u>	<u>CONSIDERATIONS</u>
14/04696/ADV	Natwest Bank, 2 Hendford	The display of 2 No. internally illuminated fascia signs, 1 No. externally illuminated projecting sign and 1 No. internally illuminated ATM sign	None at time of writing.	<ul style="list-style-type: none"> • Are the fascia signs in keeping with the character of the area in terms of siting, design, materials, illumination, scale and number? • Do the signs prejudice public safety?
14/03996/FUL	49 Lime Tree Avenue, Yeovil	The erection of a boundary wall and fencing	YTC recommend refusal on 20.10.14	Further to consideration on 20.10.14 the agent was invited to submit amended plans to address concerns raised by Yeovil Town Council. If received, the amended plans are to be re-considered. If not, the application will be determined according to material considerations and existing consultations.
14/03971/ADV	Yeovil Ford, Plot 1 Houndstone Business Park, Challenger Way, Yeovil	The display of an internally illuminated pylon sign, an internally illuminated fascia sign and 3 No. non illuminated post mounted signs	None at time of writing	<ul style="list-style-type: none"> • Are the signs in keeping with the character of the area in terms of siting, design, materials, illumination, scale and number? • Do the signs prejudice public safety?
As neighbouring parish:				
14/04932/FUL (East Coker PC)	133 West Coker Road	The erection of a single storey building for use as place of worship (Use Class D1) with access and car park	None at time of writing	<ul style="list-style-type: none"> • Impact upon residential amenity. • Impact upon highway safety / amount of car parking. • Affect upon protected trees (covered by TPO). • Any impact upon Public Right of Way?

TPO'd poplar in rear of garden.

Removal of this tree is requested due to the fact it has outgrown its environment.

It requires a significant reduction in size to stabilise the canopy, but this would lead to topping and would leave large diameter wounds which would be detrimental to the trees health.

3. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: Yes No
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. Yes No
If YES, you are required to provide for:

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? Yes No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

COMMITTEE REVENUE ESTIMATES - 2015/16

Budget Strategy

In setting recent year's budgets, the Council has drawn attention to the importance of officers and committees making bids for growth to give careful consideration to the impact of such bids on the overall finances of the Council as part of the initial budget process.

With this in mind, the Finance Working Group has met and, taking into consideration known growth bids and inescapable increases, has worked with the officers in drawing up the Committees' draft estimates for 2015/16. The Working Group were grateful for the support provided by the officers and wished to record their thanks for their contribution to the work of the Group.

To help co-ordinate the overall process, each Committee has once again been asked by the Working Group to keep their expenditure within the suggested maximum limits – with any proposed increases beyond those suggested being matched by reductions elsewhere in the draft budget.

This approach worked successfully last year, and the Working Group feels that following the same approach this year will ensure that a balanced and sustainable budget is set for 2015/16. However, in reviewing the draft estimates, the Group have had to make a number of assumptions – including the anticipated level of Government Council Tax Support Grant and the Council's Tax Base – both of which have yet to be confirmed by the District Council. A further review of the draft estimates may need to be undertaken if the final figures are substantially different to the indicative forecasts.

The Working Group has again proposed that contingencies continue to be included in a separate budget and that bids for the use of these funds be considered by the Policy, Resources and Finance Committee. This approach is consistent with the way in which unspent revenue balances are now dealt with, and it ensures that all Committees have the same opportunity to put forward bids for additional expenditure during the year.

This approach has been successfully followed for the last twelve years, and the Working Group feel that the same approach should be followed next year.

The Group have also proposed that to ensure a co-ordinated approach is taken to the use of any unspent allocated budgets, committees wishing to carry forward any underspends to the following financial year continue to seek the prior approval of the Policy, Resources and Finance Committee.

The Finance Working Group has provisionally included a further allocation of £49,300 in the 2015/16 estimates towards new initiatives of which it proposed that £29,300 continues to be available to enable contributions to be made towards threatened services currently delivered in Yeovil Town. It is further proposed that the service committees continue to be invited to put forward bids that meet the agreed definition of a new initiative for the use of the £20,000 balance of this fund during the next financial year.

Contingencies

At present, contingencies are calculated at 5% of the overall budgets set by the Town Council. In view of the fact that inflation is predicted to rise by 2% over the coming year, and given the ongoing discussions over the future of the Ski and Activity Centre, it is proposed that these continue to be set at 5%.

RECOMMENDATION

The Committee is **RECOMMENDED:**

- (1) to note and support the budget strategy drawn up by the Finance Working Group;
and
- (2) to consider the notes on page 20 and the draft estimates attached at page 21, with a view to making recommendations to the Policy, Resources and Finance Committee.

(Alan Tawse, Town Clerk – 01935 382424)

NOTES ON BUDGET ESTIMATES

The Planning and Licensing Committee's anticipated income from its licensing functions is estimated to be £22,400 in the financial year 2015/16, with licensing direct costs expected to be £12,990. These direct costs plus an anticipated planning recharge (in line with inflation) of £14,770 equate to £27,760.

Income includes the cost of Disclosure and Barring Service (formerly Criminal Records Bureau) checks for which a corresponding amount is included in expenditure.

(Alan Tawse, Town Clerk - 01935 382424)

YEOVIL TOWN COUNCIL - ESTIMATES

PLANNING AND LICENSING COMMITTEE

		<u>YEAR 2013/14</u>		<u>YEAR 2014/15</u>			<u>YEAR 2015/16</u>		
NOTES	Item	Allocated	Spent	Allocated	1/2 year spent 30.09.14	Full year estimated spend to 31.03.15	Estimated over/under spend	Estimated required	To be allocated
Income to 30/09/14	Licensing Direct Costs	12,600	11,490	12,730	6,753	12,730		12,990	
Licensing 9,681	Planning Recharge	14,188	14,188	14,480	7,094	14,480		14,770	
Est Income 1/2 Year	Total	26,788	25,678	27,210	13,847	27,210	0	27,760	0
Ending 31/03/15									
Licensing 12,400							Estimated recharge (+)		27,760
Total							Estimated 2015/16 income (-)		22,400
							Estimated underspend (-)		0
									5,360
Estimated Income 2015/16							Plus contingencies (5%)		<u>268</u>
									5,628
Licensing 22,400									
Notes									
1 Income for 2014/15 includes fees and charges which will be received before the financial year end which relates to 2015/16 financial year									
2 Planning recharge increased in line with inflation									