



Yeovil Town Council

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Yeovil Town Council

The Meeting... **Yeovil Town Council**

The Time... **7.30pm**

The Date... **Tuesday 7 October 2014**

The Place... **Town House, 19 Union Street, Yeovil**

The Town Council will be discussing all the items listed overleaf

If you need this information in large print, Braille, audio or another language, please ring 01935 382424



Alan Tawse

Alan Tawse

Town Clerk

30 September 2014

Please contact Alan Tawse at the Town House for more information about this meeting

YEOVIL TOWN COUNCIL

Mike Lock – Mayor of Yeovil

Darren Shutler – Deputy Mayor

Martin Bailey

Kris Castle

J Vincent Chainey

John Clark

Philip Chandler

Tristan Cobb

Bridget Dollard

David Dollard

Tony Fife

Jon Gleeson

David Greene

Peter Gubbins

John Hann

Kaysar Hussain

Andrew Kendall

Tony Lock

Sarah Lowery

Sophie Phillips

Wes Read

David Recardo

Manny Roper

Alan Smith

Equality Act 2010

The *general* public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age

Disability

Gender Reassignment

Marriage and Civil Partnership

Pregnancy and Maternity

Race

Religion or Belief

Sex

Sexual Orientation

Prior to the start of the meeting, Members are invited to join the Mayor's Chaplain in the Council Chamber for prayers.

A G E N D A

Public Comment (15 Minutes)

1. **MINUTES**

To confirm as a correct record the Minutes of the previous meeting held on 9 September 2014.

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATIONS OF INTEREST**

4. **MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS**

(See attached at pages 4 to 6)

5. **CORRESPONDENCE**

6. **SOUTH SOMERSET ASSOCIATION FOR VOLUNTARY AND COMMUNITY ACTION**

Sam Best – Chief Executive Officer and Alison Baker - Communications Officer of the South Somerset Association for Voluntary and Community Action (SSVCA) will give a presentation about the achievements of the Organisation over the past year, and its plans for the future.

7. **MEMBERSHIP OF COMMITTEES**

Newly elected Members, John Clark and Sophie Phillips have expressed an interest in serving on the following Committees:

John Clark Planning and Licensing Committee
Sophie Phillips Promotions and Activities Committee

Council is **RECOMMENDED** to consider these requests and, if supported, to appoint John and Sophie to serve on their chosen Committees with immediate effect.

8. **SOUTH SOMERSET TOGETHER - HOUSING ASSEMBLY**

The Local Strategic Partnership - South Somerset Together has invited the Town Council to be represented at a forthcoming event, which will explore the challenges of where future generations are going to live in South Somerset.

Key speakers will share their views and insights into better ways to house present and future generations - including land supply, lifetime homes and community land

trusts. There will also be the opportunity to discuss housing gaps and explore solutions.

The event takes place between 4.30pm and 6.30pm on Thursday 23 October at the District Council's Offices in Brympton Way, Yeovil.

Council is **RECOMMENDED** to note the matter and to consider its representation at the Assembly.

9. **CHRISTMAS AND NEW YEAR OPENING ARRANGEMENTS**

This year, Christmas Day and Boxing Day fall on Thursday 25 and Friday 26 December respectively and, being public holidays, the Office will be closed. The Office will also be closed on the following Thursday 1 January for the New Year public holiday.

It is usual practice for the staff to take one of their extra statutory days at this time of the year, and the staff have requested that this be taken on Friday 2 January.

Council is **RECOMMENDED** to consider the matter.

10. **REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS**

(The Minutes of the following meetings are open to discussion. Where a Committee has made a recommendation that will be listed on a separate sheet circulated with the Agenda).

Planning and Licensing Committee

26 August 2014
8 September 2014
22 September 2014

Grounds and General Maintenance Committee

1 September 2014

Promotions and Activities Committee

9 September 2014

Buildings and Civic Matters Committee

16 September 2014

Policy, Resources and Finance Committee

23 September 2014

11. REPORTS AND REPRESENTATIVES ON OUTSIDE BODIES

Yeovil Youth Council

21 July 2014

7 - 10

Members who represent the Town Council on Outside Bodies may wish to take the opportunity to report on any matters of interest.

The Council is also asked to consider appointing a representative to serve on the following organisations:

- Woborns Almhouse Charitable Trust
- Parish Tree Warden Scheme (details attached at page 11)

Public Comment (15 Minutes)

List of Engagements attended/to be attended by His Worship the Mayor of Yeovil, Councillor Mike Lock and the Deputy Mayor of Yeovil, Councillor Darren Shutler from 2 September to 4 November 2014.

03/09/14	The Mayor of Yeovil, Councillor Mike Lock attended Bridport Town Council Civic Day
04/09/14	The Mayor of Yeovil, Councillor Mike Lock attended the Acorn Pop-In for social activities for the elderly at Oak tree House
05/09/14	The Mayor of Yeovil, Councillor Mike Lock attended Purbeck District Council Civic Day
07/09/14	The Mayor of Yeovil, Councillor Mike Lock attended Gillingham Town Council Civic Day
10/09/14	The Mayor of Yeovil, Councillor Mike Lock attended North Dorset District Council Chairman's Civic Day
12/09/14	The Mayor of Yeovil, Councillor Mike Lock attended the Broadwindsor House Cook Book Launch
12/09/14	The Mayor of Yeovil, Councillor Mike Lock attended a performance of 'High Society' by Crewkerne United Dramatic Operatic Society
13/09/14	The Mayor of Yeovil, Councillor Mike Lock attended Sturminster Newton Town Council Civic Day
20/09/14	The Deputy Mayor of Yeovil, Councillor Darren Shutler attended the Alzheimer's Society Memory Walk in Yeovil Country Park
20/09/14	The Deputy Mayor of Yeovil, Councillor Darren Shutler attended Yeovil & District Chrysanthemum & Dahlia Society Show
20/09/14	The Deputy Mayor of Yeovil, Councillor Darren Shutler attended the Castaways 10 th Anniversary Show
21/09/14	The Deputy Mayor of Yeovil, Councillor Darren Shutler attended Bridgwater Town Council Civic Service
21/09/14	The Deputy Mayor of Yeovil, Councillor Darren Shutler attended Somerset County Scout Council Annual General Meeting
25/09/14	The Deputy Mayor of Yeovil, Councillor Darren Shutler attended Chickerell Town Council Civic Day

26/09/14	The Deputy Mayor of Yeovil, Councillor Darren Shutler attended Tyndale Nursing Home for Macmillan Big Coffee Morning
27/09/14	The Deputy Mayor of Yeovil, Councillor Darren Shutler attended Yeovil's Annual Flower & Gardener's Market
27/09/14	The Deputy Mayor of Yeovil, Councillor Darren Shutler attended Wellington Town Council Carnival Reception
28/09/14	The Deputy Mayor of Yeovil, Councillor Darren Shutler attended Portland Town Council's Ceremony of the Keys
03/10/14	The Mayor of Yeovil, Councillor Mike Lock will attend the Ferndown Town Council Civic Day
04/10/14	The Mayor of Yeovil, Councillor Mike Lock will attend the High Sheriff of Somerset Buffett Lunch
08/10/14	The Mayor of Yeovil, Councillor Mike Lock will attend the Marine Society and Sea Cadets AGM and talk on WW1.
09/10/14	The Mayor of Yeovil, Councillor Mike Lock will attend the Lyme Regis Civic Day
09/10/14	The Mayor of Yeovil, Councillor Mike Lock will attend the Yeovil Amateur Operatic Society Show performance of Jekyll and Hyde
11/10/14	The Mayor of Yeovil, Councillor Mike Lock will attend the Chard Town Council Carnival
14/10/14	The Mayor of Yeovil, Councillor Mike Lock will attend the Active Plus Presentations
14/10/14	The Mayor of Yeovil, Councillor Mike Lock will attend the Westland Classic Motorcycle Club Night
16/10/14	The Mayor of Yeovil, Councillor Mike Lock will attend the GKN Aerospace Manufacturing Day
16/10/14	The Mayor of Yeovil, Councillor Mike Lock will attend the Verwood Town Council Charity Fashion Show
22/10/14	The Mayor of Yeovil, Councillor Mike Lock will attend a Civic Reception in Honour of Marlie Packer – Freewoman of the Town of Yeovil

24/10/14	The Mayor of Yeovil, Councillor Mike Lock will attend UCY Higher Education Graduation Day
25/10/14	The Mayor of Yeovil, Councillor Mike Lock will attend Somerset County Federation of Women's Institutes Annual Meeting
28/10/14	The Mayor of Yeovil, Councillor Mike Lock will attend Yeovil, Sherborne and District Samaritans AGM

YEOVIL TOWN COUNCIL

Minutes of the Meeting of **Yeovil Youth Council** held in the Town House, 19 Union Street, Yeovil, on **Monday 21 July 2014**

(7.00pm – 8.35pm)

Present:

Rebecca Pitts (Chairman)
Natasha Dennington (Deputy Chairman)
Zoe Braddick (Secretary)
Luke Brickley
Jack Britten
Chloe Broadribb
Kevin Chan
Rhiannon Davies
James Gard
Louise Golby
Isabella Tandy
Sami Wiltshire

Also Present:

Helen Ferdinand	Assistant Town Clerk (Job Share)
Gill Tomlinson	Committee Administrator
Barbara	Exchange Student

(1) Apologies for Absence

Apologies for absence were received from, Isobel Brennan-Laird, Bethany Vince, David Cook, Ryan McGuinn, and Alan Tawse.

(2) Minutes

The Minutes of the previous meeting held on 23 June 2014, copies of which had been previously circulated, were confirmed as a correct record and signed by the Chairman.

(3) Summer Project

Helen Ferdinand - Assistant Town Clerk (Job Share) was welcomed to the meeting to discuss projects that she needs help with over the summer. Helen met with interested Members at 6.00pm before the main meeting started.

a) Painting equipment and tidying up at the Summerhouse View Play Area.

It was agreed to meet at 9.00am at the play area on Wednesday 30 July. The following Members said they would like to help, Zoe, Natasha, James, Issy, Rebecca, Chloe and Jack.

b) Work associated with Preston Plucknett War Memorial

There will be a rededication service on Sunday 3 August for the 100th anniversary of the start of WW1. Helen is hoping that young people will get involved in this restoration project, which the Town Council had agreed to organise to help mark the forthcoming centenary.

Sami said she would help with research and Natasha, Zoe, Rhiannon, Louise, Issy and Sami would like to help with the organisation.

RESOLVED

- (1) that the matters be noted; and
- (2) that Helen would be in contact via e-mail to those Members who are interested in helping with the projects.

(4) Youth Services Pilot Projects

Kevin Chan declared a pecuniary interest in the following item and left the room during its discussion.

Members were advised of the latest developments in this matter and expressed their unanimous support.

A meeting of the Steering Group that was overseeing the delivery of the initiative will take place on the 24 July to look at the situation for post September.

RESOLVED

that the matter be noted.

(5) Bus Fares

Alan had written to First Bus to consider whether there is a possibility of similar concessions for young people being extended to the Yeovil area. He is awaiting their reply.

RESOLVED

- (1) that the matter be noted; and
- (2) that Alan will come back to a future meeting of the Youth Council with a reply from First Bus.

(6) New Website

David sent his apologies; hopefully he will be at the next meeting to give an update on the progress of the project.

RESOLVED

- (1) that the matter be noted; and
- (2) that David give an update at the September meeting of the Yeovil Youth Council.

(7) Charity Fundraising

Following on from the last meeting it had been agreed to support the local road safety charity, Brake.

Issy will contact the family and the charity for written permission to fundraise.

- (a) Cake Sale at Quedam Shopping Centre.

Rebecca had e-mailed the Manager of the Centre but had the wrong e-mail address so she will try again. The provisional date is Tuesday 5 August 2014.

- (b) Car Boot Sale at Yeovil Showground

Rhiannon had telephoned Yeovil Show ground but had no reply so she will try again.

- (c) Bag Packing – Tesco

Issy said that Tesco only support one charity a year therefore James will contact Morrisons and Rebecca will contact Asda.

The fundraising can be co-ordinated from Facebook.

RESOLVED

- (1) that the matters be noted;
- (2) that Issy will contact the family and the charity Brake, for permission to fundraise;
- (3) that James and Rebecca contact Morrisons and Asda regarding bag packing; and
- (4) that Rebecca will contact the Manager of the Centre regarding the proposed Cake Sale in the Quedam.

(8) Schools' Update

Westfield Academy had a Charity Cycle Ride for School funds, The Piers Simon Appeal and Help for Heroes.

The Park School had a sponsored run to raise funds for a child from Guatemala to be educated.

RESOLVED

that the matters be noted.

(9) Any Other Business

It was decided to raise funds for the Brake charity by having a music concert.

A discussion followed on where the event could be held, with the following venues being suggested.

Westland Conference and Leisure Complex
Yeovil College
Gateway
Yeovil Rugby Club

Members will speak to various bands and dance groups, check hire prices and facilities and bring this information to the next meeting.

It will be an alcohol free event.

Presenters will be Members of the Youth Council and the concert could be recorded for the Youth Council website.

Members will meet over the summer and maybe have a meal to discuss the concert etc. The time and date will be on Facebook.

RESOLVED

(1) that the matters be noted;

(2) that Members will speak to various bands and dance groups, check hire prices and facilities and bring this information to the next meeting of the Yeovil Youth Council

(10) Date of Next Meeting

IT WAS NOTED

that the next meeting of the Yeovil Youth Council would take place at 7.00pm on **Monday 15 September 2014.**

Future Dates

Monday 13 October 2014 (AGM)

Chairman

Parish Tree Warden Scheme

The Tree Warden Scheme is a national initiative to enable people to play an active role in conserving and enhancing their local trees and woods.

The Tree Council, which launched the Tree Warden Scheme in 1990, co-ordinates its work nationally. It works with local authorities, voluntary organisations, parish councils and local partnerships to set up and develop Tree Warden Networks - in towns, city and countryside.

Tree Wardens are volunteers, appointed by parish councils or other community organisations, who gather information about their local trees, get involved in local tree matters and encourage local practical projects related to the trees and woods. The current most pressing matter is the spread of Ash Dieback, posing a serious threat to the millions of ash trees growing throughout the country.

Today there are around 8,000 Tree Wardens in over 150 local networks throughout the UK.

The South Somerset Tree Warden Network is supported by South Somerset District Council's Conservation Team. It was set up in 1992 which makes it one of the longest running Tree Warden networks. It now has some 130 Tree Wardens covering the District's parishes and the towns of Yeovil, Crewkerne, Ilminster, Langport, Somerton, Martock, Castle Cary, Bruton and Wincanton. 80% of parishes have a Tree Warden.

The cornerstone of the scheme is the dissemination of information and enabling links and communications with the District Council's Tree Officer. They have a steering group of around eight Tree Wardens plus Council officers who meet on a quarterly to discuss the running of the scheme and set up future events. This is usually an informal meeting held on a weekday during the afternoon.

In between meetings, Tree Wardens are kept informed of developments and are able to share information via an Egroup that has been set up. This includes the distribution of a regular newsletter – "Tree Rings" which includes information on past and future events. Tree Wardens are also able to contact the District Council's Tree Officer direct to seek advice or to pass on information about trees within their parish.