



# Yeovil Town Council

Town House  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ

Mayor : Cllr D Recardo, Town Clerk : Amanda Card BA (Hons), CPFA, BSc (Open)  
T-01935 382424, W - [www.yeovil.gov.uk](http://www.yeovil.gov.uk)  
E-mail Town.Clerk@yeovil.gov.uk

## **Minutes of the meeting of the Grounds & General Maintenance Committee of Yeovil Town Council held on 9<sup>th</sup> November 2020 at 7.00pm held by video-conferencing using Zoom meeting software.**

**Present:** Cllrs A Kendall (Chairman); O Darling-Finan, P Lock; S Lowery; D Recardo; A Soughton; Royston Spinner and Mr M Roper (co-opted non-voting).

**Also Present:** Cllrs T Ledlie (Abbey Manor South Ward); T Lock (Yeovil Lyde Ward); E Potts-Jones (Grove Avenue Ward) and A Richards (Wyndham Hill Ward).

**In Attendance:** Amanda Card (Town Clerk); Sally Freemantle (Deputy Town Clerk); Katy Menday (Leisure and Recreation Manager, SSDC) and Rob Parr (Locality Officer, SSDC).

**Public Comment.** There were no members of the public and one member of the press present.

**7.00pm** - Meeting commenced.

### **10/87 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN.**

Apologies for absence were received from Cllrs G Hunting (conflicting engagement) and H Stonier (conflicting engagement).

### **10/88 DECLARATIONS OF INTEREST.**

Members declare interests that accord with the Council's adopted Code of Conduct. This does not preclude any later declarations.

Cllr D Recardo and M Roper declared a Personal interest in items relating to allotments due to their allotment tenancies with the Town Council.

### **10/89 MINUTES**

To approve as a correct record the Minutes of the meeting held on 7<sup>th</sup> September 2020.

**RESOLVED:** that the Minutes of the meeting held on 7<sup>th</sup> September 2020 be signed as a correct record at the next appropriate opportunity.

7.03pm – Due to technical difficulties the Chairman proposed and the Committee agreed to take agenda item 10/91, Play Area Upgrade next, followed by agenda item 10/90, Yeovil Country Park: Yeovil Community Heritage Officer

### **10/91 PLAY AREA UPGRADE**

Cllr T Ledlie declared a Personal interest in this agenda item due to the proximity of Yew Tree park to his property.

The Committee considered the report by the Locality Officer (SSDC) who explained the proposals for the new skate park at Yew Tree Park. Discussions took place regarding the possibility of other funding sources and the Locality Officer was asked to provide further information following investigation of options.

It was explained that there are 14 play areas in Yeovil, one of which is owned by the Town Council. The Town Clerk explained that the Service Level Agreement with regard to the play areas was still yet to be signed by SSDC.

**RESOLVED:** 1) that the report be noted; 2) that the matter be deferred to the next meeting of the Grounds and General Maintenance Committee with a more detailed proposal and other potential funding streams included.

7.52pm – the Locality Officer left the meeting and did not return.

### **10/90 YEOVIL COUNTRY PARK: YEOVIL COMMUNITY HERITAGE OFFICER**

The Committee considered the report by the Leisure and Recreation Manager (SSDC) who gave a presentation to summarise the work being carried out in the Country Park and by the Yeovil Community Heritage Officer. There was a strong attendance at events by Yeovil residents, as well as those living in the surrounding villages.

**RESOLVED:** 1) that the report be noted; and 2) that the contribution of £10,000 per year continue for the next three financial years (2021/2022, 2022/2023 and 2023/2024).

8.10pm – the Leisure and Recreation Manager left the meeting and did not return.

### **10/92 ALLOTMENT RENT REVIEW**

The Committee considered the report by the Town Clerk and it was agreed that there should be no change to the allotment rent from year commencing 1<sup>st</sup> January 2022.

**RESOLVED:** 1) that the report be noted; and 2) that it be proposed to the Policy, Resources and Finance Committee and Town Council that there be no increase in allotment rent for the year commencing 1<sup>st</sup> January 2022.

### **10/93 ALLOTMENT MAINTENANCE WORKING PARTY**

The Chairman summarised the discussions that had taken place at the Allotment Maintenance Working Party which was held to discuss the removal of non-compostable

rubbish (as discussed at the last meeting of the Grounds and General Maintenance Committee, minute ref 10/82). It was agreed that allotment tenants who have rubbish which they are unable to compost and have no means of taking to the Recycling Centre send a photograph of the bagged rubbish to the Town Council office and the rubbish removal be assessed and costed. A reasonable charge would then be stated and the tenant given the option to have the rubbish removed on payment of the charge.

**RESOLVED:** 1) that the verbal update from the Allotment Maintenance Working Party be noted; and 2) that the proposal for rubbish removal from allotment plots be noted.

#### **10/94 SUNNINGDALE TRACKWAY**

The Committee considered the report by the Deputy Town Clerk and considered the issues with the trackway at Sunningdale Allotment site.

**RESOLVED:** 1) that the report be noted; 2) that the trackway be scraped to reduce the mound in the centre and some of the scalplings be use to raise the pitted areas; and 3) that the Town Clerk be instructed to carry out the solution.

#### **10/95 SUNNINGDALE PERIMETER PATHWAY**

The Committee considered the report by the Deputy Town Clerk.

**RESOLVED:** that the report be noted.

*8.46pm – Cllr S Lowery left the meeting and did not return.*

#### **10/96 SUNNINGDALE ALLOTMENT SITE FENCE**

The Committee considered the report given by the Deputy Town Clerk which identified the differing components of the boundary.

**RESOLVED:** that the report be noted.

#### **10/97 FINANCIAL STATEMENT – AUGUST/SEPTEMBER 2020**

The Committee considered the Financial Statement for the period 1<sup>st</sup> August to 30<sup>th</sup> September 2020.

**RESOLVED:** that the Financial Statement for the period 1<sup>st</sup> August to 30<sup>th</sup> September be approved.

#### **10/98 DRAFT BUDGET 2021/22**

The Committee considered the draft budget. It was noted that there was no budget allocation for a new vehicle for the Maintenance Operative and the Town Clerk explained

that this would be included as an aspect of the climate control budget allocation and grant application.

**RESOLVED:** that the draft Grounds and General Maintenance Budget be referred to the Policy, Resources and Finance Committee.

The meeting closed at 9.05pm.

**Public Comment.** M Roper declared that he had turned the water off at Milford Dip allotment site.

Signed: ..... (Chairman)      Date: .....