



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Mayor : Cllr D Recardo, Town Clerk : Amanda Card BA (Hons), CPFA, BSc (Open)
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Minutes of the meeting of Buildings & Civic Matters Committee 16th March 2021 at 7.00pm held by video-conferencing using Zoom meeting software.

Present: Cllrs R Stickland (Chair); K Gill; D Gubbins; A Kendall; T Ledlie and T Lock

Also Present: Cllrs A Richards (Wyndham Hill Ward).

In Attendance: A Card (Town Clerk) and H Ferdinand (Deputy Town Clerk).

There were no members of the public and one member of the press present.

Public Comment

There were no public comments.

7:02pm – *The meeting commenced.*

10/119 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Apologies were received from Cllr H Stonier (personal reasons).

RESOLVED: to accept the apologies with the reasons given.

10/120 DECLARATIONS OF INTEREST

There were no declarations at this time.

10/121 MINUTES

The Committee confirmed as a correct record the Minutes of the meeting held on 19th January 2021.

RESOLVED: that the Minutes of the meeting held on 19th January 2021 and that they be signed as a correct record at the next appropriate opportunity.

10/122 FINANCIAL STATEMENTS – FEBRUARY 2020 / MARCH 2020

Members considered the Financial Statement for the period 1st February 2020 to 31st March 2020. The internal auditor, as part of her audit, had picked up that these were not yet approved. They were due to be approved in May 2020 but the Committee did not meet for COVID-19 purposes. They were omitted from the agenda of July 2020 meeting.

RESOLVED: that the Financial Statement for the period 1st February 2020 to 31st March 2020 be approved.

10/123 FINANCIAL STATEMENTS – DECEMBER 2020 / JANUARY 202

Members considered the Financial Statement for the period 1st December 2020 to 1st January 2021.

RESOLVED: that the Financial Statement for the period 1st December 2020 to 1st January 2021 be approved.

10/124 SOMERSET DAY

Members considered the report of the Town Clerk regarding the request of the Chair of the Somerset County Council and the Lord-Lieutenant of Somerset to take part in the celebrations of Somerset Day.

RESOLVED: (1) to agree to celebrate Somerset Day by joining the “Fly the Flag for Somerset” celebrations; and (2) to agree that these celebrations can take place each and every year subject to the format changing.

10/125 REQUEST FOR EXTENSION OF DOUBLE YELLOW LINES

Members considered the e-mail correspondence asking for support with a request for the extension of double yellow lines.

RESOLVED: (1) that the individual be informed that the request be directed to the County Council; and (2) that no further action be taken by Yeovil Town Council.

10/126 DEFIBRILLATOR UPDATE

Member considered the report of the Town Clerk regarding the Defibrillators update. She informed the Committee that she had been in discussions with the manager of the Co-operative Food at Westfield who would be happy to support the defibrillator project.

RESOLVED: (1) to note the report; (2) to note the decision made in accordance with Standing Order Urgent Business 4 (d) (xiv); (3) to note the progress to date; (4) to agree that no contributions can be made to the manager at the Emporium at this time, but support in helping to communicate the fundraising campaign could be given; (5) to note the procurement process; and to delegate to the Clerk in consultation with the Chair of Buildings and Civic Matters the commissioning of the defibrillators; (6) to agree that the Clerk liaise with the company highlighted in the report to enquire what support can be given to this project; (7) to note the intention to increase awareness of the location of the publicly accessible defibrillators; and (8) that further updates be put on future agendas.

10/127 REQUEST FOR GRIT BIN AT ST JOHN’S CHURCHYARD

Member considered the report of the Deputy Town Clerk (SF) regarding the installation of a grit bin at St John’s Churchyard.

RESOLVED: (1) to note the report; and (2) approve the request of the grit bin.

10/128 TOWN HOUSE SIGN

Member considered the report of the Deputy Town Clerk (HF) regarding a sign incorporating the Town Council crest and the address.

RESOLVED: (1) to note the report; (2) to agree to a brass new sign for the Town House and that option 2 wording be used; (3) to agree to delegate to the Town Clerk, in consultation with the Chair, the commissioning and cost of the sign, and (4) that a listed building application be submitted.

10/129 TOWN HOUSE EXTERNAL WORKS UPDATE

Member considered the report of the Deputy Town Clerk (HF) concerning the progress on the works at Town House.

RESOLVED: to note the report.

Public Comment

Steve Sowden (Yeovil Press) stated he would be happy to promote the work on the defibrillators.

8:00pm – *the member of the Press left the meeting and did not return.*

10/130 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity of agenda items 10/104 – 10/106 would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Public Bodies (Admission to Meetings) Act 1960 s3

10/131 UPDATE ON COMMEMORATIVE BENCHES (COMMERCIAL IN CONFIDENCE)

The Committee considered the report of the Deputy Town Clerk (SF). Concerns were raised that the designs presented did not commemorate VE day the VJ day anniversaries and that the NHS bench did not give the appropriate meaning.

RESOLVED: (1) to the note the report; (2) to revisit the designs and re-consider the location of the benches; and (3) to review the costings for the bench and the appropriate means of funding.

RESOLVED: to the note report.

10/131 UPDATE ON MONMOUTH HALL (COMMERCIAL IN CONFIDENCE)

The Clerk gave a verbal update on Monmouth Hall.

RESOLVED: to the note report.

The Chairman noted that it was Cllr D Recardo's birthday and wished him happy birthday.

The meeting closed at 8:23 pm.

Signed:

Dated: