



# Yeovil Town Council

Town House  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ

Mayor : Cllr D Recardo, Town Clerk : Amanda Card BA (Hons), CPFA, BSc (Open)  
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## Minutes of the meeting of Buildings & 19<sup>th</sup> January 2021 at 7.00pm held by video-conferencing using Zoom meeting software.

**Present:** Cllrs R Stickland (Chair); K Gill; D Gubbins; A Kendall; T Ledlie; T Lock; D Recardo and H Stonier.

**Also Present:** Cllrs A Richards (Wyndham Hill Ward) and A Soughton (Westlands Ward).

**In Attendance:** A Card (Town Clerk) and H Ferdinand (Deputy Town Clerk).

There were no members of the public and one member of the press present.

### Public Comment.

Steve Sowden (Yeovil Press) enquired whether there would be an event to mark the centenary of the war memorial which was unveiled on 14<sup>th</sup> July 1921. He also commented that the Yeovil Museum had been closed for almost 10 years and asked that Yeovil Town Council consider a re-opening for visitors without the need for appointments to view the Town's past. In addition, he stated that the £9,000 for defibrillators was money well spent.

**7:07 pm** – *The meeting commenced.*

### **10/107 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

There were no apologies.

### **10/108 DECLARATIONS OF INTEREST**

There were no declarations at this time.

### **10/109 MINUTES**

The Committee confirmed as a correct record the Minutes of the meeting held on 17<sup>th</sup> November 2020.

**RESOLVED:** that the Minutes of the meeting held on 17<sup>th</sup> November 2020 and that they be signed as a correct record at the next appropriate opportunity.

### **10/110 FINANCIAL STATEMENTS – OCTOBER 2020 / NOVEMBER 2020**

Members considered the Financial Statement for the period 1<sup>st</sup> October 2020 to 30<sup>th</sup> November 2020.

**RESOLVED:** that the Financial Statement for the period 1<sup>st</sup> October 2020 to 30<sup>th</sup> November 2020 be approved.

#### **10/111 DEFIBRILLATORS IN YEOVIL TOWN**

The Town Clerk informed the Committee that she had contacted the South Western Ambulance Service NHS Foundation Trust to identify potential locations. The representative had indicated that defibrillators needed to be in areas where there were high footfall, and were best placed near a pub, shop or village hall. They needed to be in prominent positions so that they can be visually seen. The areas identified by Cllr G Oakes were appropriate, although other locations were also identified. Consideration would have to be given regarding planning and conservation. The Clerk informed the Committee of the Support package the South Western Ambulance Service NHS Foundation Trust offered and the responsibilities of the “guardian” of the defibrillators.

**RESOLVED:** (1) to note the report; (2) that the Clerk investigate the following locations: Westfield near the Co-op, Forest Hill shopping centre, St John’s Road Shops and the Town Centre (near Boots); (3) to consider further locations of the Country Park café and the Borough (should adequate sponsorship/funding be secured); and (4) that the Clerk research other providers of defibrillators and the packages that they offered.

#### **10/112 GRIT BIN HATHERMEAD GARDENS**

Members considered the request from a resident for a grit bin in Hathermead Gardens.

**RESOLVED:** (1) to agree that a grit bin be installed at Hathermead Gardens; and (2) that any further request for grit bins be considered by their merits.

#### **Public Comment**

Steve Sowden (Yeovil Press) offered support in promoting the opportunity to financially support Defibrillators in Yeovil Town.

**7:44pm** – *the member of the Press left the meeting and did not return.*

#### **10/113 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity of agenda items 10/104 – 10/106 would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Public Bodies (Admission to Meetings) Act 1960 s3

#### **10/114 TOWN HOUSE CCTV UPGRADE (COMMERCIAL IN CONFIDENCE)**

The Committee considered the report of the Deputy Town Clerk regarding CCTV at Town House.

**RESOLVED:** (1) to note the report; and (2) to agree the appointment of Inno Fire and Security to carry out the upgrading of the Town House CCTV system on the basis of their quotation dated 23<sup>rd</sup> October 2020.

**10/115 TOWN HOUSE WINDOWS REPAIR UPDATE (COMMERCIAL IN CONFIDENCE)**

Members considered the report by the Deputy Town Clerk regarding the Town House. The contractors for both the repairs to the windows and the replacement of the Mayor's Parlour had now been appointed. The contractors could keep to the timetable despite lockdown. Councillors agreed that having the contractors on site during lockdown would create less inconvenience. Discussions were held as to the additional risks involved with the project being carried out during lockdown.

**RESOLVED:** (1) to the note report; (2) to agree that the work could continue during lockdown; and (3) that the Committee accepted the additional risks involved with the project being carried out during lockdown.

**10/116 PETER STREET PUBLIC TOILETS: WATER HARVESTING SYSTEM (COMMERCIAL IN CONFIDENCE)**

Members considered the report of the Deputy Town Clerk regarding the water harvesting system at Peter Street Public Toilets. Discussions were held regarding the issues with the failure of the water harvesting system. The Deputy Town Clerk also drew to the attention of the Committee the Council's legal duty to test systems and that she was investigating how this could be done.

**RESOLVED:** (1) to the note report; (2) that the Deputy Town Clerk seek a second opinion in respect of the problems with the rainwater harvesting system; and (3) that quotations are sought to carry out risk assessments, monitoring and testing of the water supply systems as necessary at the public toilets, Town House and Milford Hall, and to delegate the appointment of a suitable company to the Town Clerk in consultation with the Chair.

**10/117 MILFORD HALL REPLACEMENT FILTERS (COMMERCIAL IN CONFIDENCE)**

Members considered the report of the Deputy Town Clerk regarding the replacement filters on the air conditioning unit. In accordance with Standing Orders, paragraph 4d(xiv) 'Urgent Business'. There is a requirement to report to this meeting.

**RESOLVED:** to the note report; and that the use of Standing Orders, paragraph 4d(xiv) 'Urgent Business' be noted.

**10/118 REPAIRS TO THE BOROUGH WAR MEMORIAL (COMMERCIAL IN CONFIDENCE)**

Members considered the report of the Deputy Town Clerk regarding inspection of the Borough War Memorial. On inspection he noted a defect. This has since been rectified.

**RESOLVED:** to the note report.

The meeting closed at 8:18 pm.

Signed: .....

Dated: .....