



Yeovil Town Council

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Minutes of the meeting of the Grounds & General Maintenance Committee of Yeovil Town Council held on 6th July 2020 at 7.00pm held by video-conferencing using Zoom meeting software.

Present: Cllrs A Kendall (Chair); G Hunting; T Ledlie; S Lowery; D Recardo; A Soughton; R Spinner; H Stonier and Manny Roper (co-opted non-voting from 7.10pm).

Also Present: Cllrs P Lock (Yeovil Summerlands Ward) and T Lock (Yeovil Lyde Ward)

In Attendance: Amanda Card (Town Clerk); Sally Freemantle (Deputy Town Clerk).

Public Comment. There were no members of the public and no members of the press present, however Cllr D Recardo informed the Committee that a request had been sent to the Council for consideration of the management of the allotments by the Allotment Association. It was agreed that this would be an agenda item at the next meeting of the Committee.

7.02pm - Meeting commenced.

10/61 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN.

There were no apologies for absence.

10/62 DECLARATIONS OF INTEREST.

Members declare interests that accord with the Council's adopted Code of Conduct. This does not preclude any later declarations.

Cllr D Recardo declared a Personal and Prejudicial interest in items relating to allotments due to his allotment tenancy with the Town Council.

10/63 MINUTES

To approve as a correct record the Minutes of the meetings held on 6th January and 26th May 2020. (Note, the meetings which were due to be held on 16th March and 13th May were cancelled).

RESOLVED: that the minutes of the meetings held on 6th January and 26th May 2020 be signed as a correct record at the next appropriate opportunity.

10/64 CO-OPTION OF NON-VOTING MEMBER

To co-opt a representative of the allotments as a non -voting member of the Grounds and General Maintenance Committee.

RESOLVED: that Manny Roper be the co-opted non-voting member of the Committee.

10/65 TREE AND HEDGING MANAGEMENT AT SUNNINGDALE DOORSTEP GREEN: Urgent Business Standing Order 4/d/xiv

The Committee considered the report by the Deputy Town Clerk regarding the requirement to make an urgent decision about cutting back trees overgrowing onto Sunningdale Doorstep Green. It had been decided to proceed with the required works.

RESOLVED: 1) that the matter be noted; and 2) that the District Council be contacted regarding clearing the pathway from Monmouth Road to the entrance of Sunningdale allotment site.

10/66 ALLOTMENT SKIP REQUEST: Urgent Business Standing Order 4/d/xiv

The Committee considered the report by the Deputy Town Clerk regarding a request for a skip at an allotment site due to the closure of the Waste Recycling Centres. It was decided not to provide a skip.

RESOLVED: that the matter be noted.

10/67 REQUEST FOR LITTER BINS ALONG SHERBORNE ROAD BETWEEN MOLE VALLEY AND CO-OP SERVICE STATION

The Deputy Town Clerk explained that a resident had made requests for two litter bins to be located along Sherborne Road between Mole Valley and Co-op Service Station. It had been reported by the resident that he and other residents would be prepared to collect litter and deposit it in the bins. The District Council's response regarding their recommendation of siting of the bins and whether they would be able to empty them was awaited.

Discussion took place regarding the proposals for a new fast food restaurant in the vicinity and a suggestion was made to write to existing nearby businesses to request that they ask their customers not to drop litter.

RESOLVED: 1) that a letter be written to local businesses regarding the dropping of litter; and 2) that the matter of installation of bins be deferred until the planning decision on the new fast food restaurant had been made.

10/68 ALLOTMENTS MAINTENANCE WORKING PARTY

The Committee considered the minutes of the Allotment Maintenance Working Party and the proposals for the revised Allotment Tenancy Agreement and Terms and Conditions of Sheds, Greenhouses and Polytunnels on Allotment Plots.

RESOLVED: that the minutes of the Allotment Maintenance Working Party and revised Allotment Tenancy Agreement and Terms and Conditions of Sheds, Greenhouses and Polytunnels on Allotment Plots be noted.

10/69 ALLOTMENT MAINTENANCE WORKING PARTY MEMBERSHIP

It was agreed that the membership remain the same as the previous year.

RESOLVED: that Cllrs A Kendall; P Lock; A Soughton and R Spinner form the Allotment Maintenance Working Party.

10/70 SIDNEY GARDENS FOUNTAIN

There was no further information to report, so it was agreed to defer the matter and include it in a future meeting of the Grounds and General Maintenance Committee when an update is available.

RESOLVED: that the matter be deferred until an update is available.

10/71 FINANCIAL STATEMENT – DECEMBER 2019 AND JANUARY, FEBRUARY AND MARCH 2020

The Committee considered the Financial Statement for the period 1st December 2019 to 31st January 2020. The Deputy Town Clerk apologised that the Financial Statements for February and March 2020 were not yet available as a summary but explained that they would be brought to the next meeting.

RESOLVED: that the Financial Statement for the period 1st December 2019 to 31st January 2020 be approved.

Public Comment. There were no comments from members of the public.

8.00pm - Manny Roper left the meeting and did not return.

10/72 EXCLUSION OF PRESS AND PUBLIC

The Committee resolved to exclude the press and public from the next item in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

10/73 MAINTENANCE OF ALLOTMENTS

The Committee considered the confidential report by the Town Clerk. The Town Clerk also updated the Committee on the recruitment process for the Facilities Officer, explaining that the vacancy would be re-advertised.

RESOLVED: that the confidential report be noted.

10/74 REQUEST FROM OAKLANDS SURGERY HEALTH COACH

The Committee considered the request.

RESOLVED: 1) that the request be noted; and 2) that no waiver be granted.

10/75 PLAY BOXES IN YEOVIL: Urgent Business Standing Order 4/d/xiv

The Committee considered the confidential report by the Deputy Town Clerk.

RESOLVED: that the confidential report and the decision be noted.

The meeting closed at 8.15pm.

Signed: (Chairman) Date: