

Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ



Mayor : Cllr D Recardo
Town Clerk: Amanda Card BA (Hons), CPFA
E-mail: Town.Clerk@yeovil.gov.uk
Tel: 01935 382424 www.yeovil.gov.uk

Minutes of the meeting of the Promotions and Activities Committee of Yeovil Town Council held on Tuesday 10th March 2020 at 7.00pm in the Town House, 19 Union Street, Yeovil BA20 1PQ

Present: Cllrs E Potts-Jones (Chairman); J Dash; T Ledlie; J Lowery; W Read and D Recardo.

In Attendance: A Card (Town Clerk) and S Freemantle (Deputy Town Clerk).

Public Comment. There were no members of the public, and no members of the press present.

10/45. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Apologies of absence were received from Cllrs A Grieves (conflicting engagement) and S Lowery (conflicting engagement).

RESOLVED: to accept the apologies with the reasons given.

10/46. DECLARATIONS OF INTEREST

Cllr J Lowery declared a personal interest in agenda item 10/52 due to her membership of the Royal British Legion.

10/47. MINUTES OF LAST MEETING

The Committee approved as a correct record the Minutes of the previous meeting held on 12th November 2019. (note the meeting scheduled for 14th January 2020 was cancelled).

RESOLVED: That the Minutes of the meeting of the Promotions and Activities Committee held on 12th November 2019 be signed by the Chairman as a correct record.

10/48. AMENDMENTS OF MINUTES DATED 9TH JULY 2019

The Committee approved amendment of the incorrect date (10th June should state 11th June), minute reference 10/16.

RESOLVED: that the amendment of the date on the minutes of 9th July 2019 be approved and signed by the Chairman.

10/49. SUPER SATURDAY

The Committee considered the verbal report by the Deputy Town Clerk. The Mayor explained that there may be a record breaking attempt to reclaim the title of the longest pizza for Yeovil.

RESOLVED: to note the report.

10/50. SUPER SATURDAY EAT FESTIVALS: Urgent Business Standing Order 4/d/xiv

The Committee considered the report by the Deputy Town Clerk regarding the date of the event, and the verbal report regarding the partnership with eat:Festivals which was agreed using Standing Order 4/d/xiv due to a deadline to book the services of the organisation.

RESOLVED: to note the reports.

10/51. CUSTOMISED SOUVENIRS: Urgent Business Standing Order 4/d/xiv

The Committee considered the report by the Deputy Town Clerk regarding the purchase of customised souvenirs for the VE Day event and the requirement to place the order in time to manufacture and receive the goods from China, given the current unusual situation with restrictions in place in certain provinces in China.

RESOLVED: to note the report.

10/52. VE DAY ANNIVERSARY 2020

The Committee considered the verbal report by the Deputy Town Clerk who provided a presentation on the Intergenerational Project and explained the site plan for the event. The design of the poster was also agreed.

The Mayor informed the Committee that Yeovil Literary Festival was holding a writing competition about VE Day and prizes had been offered from Brimsmore and the Octagon Theatre.

Consideration was also given to acknowledgment of VJ day, and it was agreed to ask the Royal British Legion if they were planning an activity.

RESOLVED: a) to note the report b) to note the site plan as explained by the Deputy Town Clerk; c) to approve the design of the poster; and d) to contact the Royal British Legion regarding VJ Day.

10/53. YEOVIL IN BLOOM

The Committee noted the minutes of the Yeovil in Bloom meeting held on 16th December 2019, and the Mayor gave a brief verbal summary.

RESOLVED: that the Yeovil in Bloom minutes of 16th December be noted.

10/54. THE BUGFEST BIO BLITZ

The Committee considered involvement in the above event proposed by Bugfest to take place at Ninesprings in June 2020. The Deputy Town Clerk advised (in answer to a query raised at the previous meeting held in November) that the venue had not at that point been approached about the event.

RESOLVED: that a) the proposed event be noted; and b) that the event be supported by the Town Council should it go ahead.

10/55. BEE EVENT

The Committee considered involvement in an event at Yeovil Country Park on Friday 29th May.

RESOLVED: that a) the proposed event be noted; and b) that the event be supported by the Councillors who are available and the Mayor.

10/56. TOWN GUIDE

The Committee nominated Cllrs J Dash, J Lowery and D Recardo to form the editorial panel of the Town Guide.

RESOLVED: that Cllrs J Dash, J Lowery and D Recardo form the editorial panel of the Town Guide.

10/57. FINANCIAL STATEMENT – OCTOBER NOVEMBER AND DECEMBER 2019 AND JANUARY 2020

The Committee considered the Financial Statement for the period 1st October 2019 to 31st January 2020.

RESOLVED: that the Financial Statement for the period 1st October 2019 to 31st January 2020 be approved.

Public Comment. There were no members of the public present.

10/58 EXCLUSION OF PRESS AND PUBLIC

The Committee resolved to exclude the press and public from the next item in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

10/59 VE DAY ANNIVERSARY 2020

The Deputy Town Clerk explained the need for the Event Management Plan and summarised each aspect of the document.

RESOLVED: that the verbal report and the Event Management Plan be noted.

The meeting closed at 8.31pm.

Signed: (Chairman)

Date: