

Yeovil Town Council



Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Yeovil Town Council

Yeovil Town Council

Tuesday 3rd November 2020

7:30pm

Virtual Meeting using Zoom meeting software

Any members of the public wishing to make comments at Public Comments need to email ytic@yeovil.gov.uk by 9:00am on Tuesday 3rd November 2020.

For further information on the items to be discussed, please contact town.clerk@yeovil.gov.uk.

Amanda Card, Town Clerk

28th October 2020

This information is also available on our website: www.yeovil.gov.uk

Members of Yeovil Town Council are summoned to attend:

David Recardo – Mayor of Yeovil Town

Helen Stonier – Deputy Mayor of Yeovil Town

Olivia Darling-Finan

Pauline Lock

Jade Dash

Tony Lock

Nigel Gage

Jane Lowery

Karl Gill

Sarah Lowery

Peter Gubbins

Graham Oakes

David Gubbins

Evie Potts-Jones

Gordon Hunting

Wes Read

Kaysar Hussain

Ashley Richards

Andrew Kendall

Andy Soughton

Terry Ledlie

Roy Spinner

Mike Lock

Rob Stickland

Information for the Public

During the coronavirus pandemic Town Council meetings will be held via Zoom video-conferencing. For more details on the regulations regarding remote/virtual meetings please see the Local Authorities and Police and Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 as part of the Coronavirus Act 2020.

Public Comments at meetings (held via Zoom)

We recognise that these are challenging times but we still value the public's contribution to our virtual meetings. If you would like to make a comment or raise a question in the meeting, you will need to do this in writing before the meeting. Please email ytic@yeovil.gov.uk by 9:00am on Tuesday 3rd November 2020.

If you would like to view the meeting, please e-mail ytic@yeovil.gov.uk by 9:00am on Tuesday 3rd November 2020. Instructions will be sent to you to view the meeting.

Equality Act 2010

The general public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at www.yeovil.gov.uk. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

A G E N D A

Public Comment (15 Minutes)

Johnathan Higman (Chief Executive of Yeovil District Hospital) will deliver a presentation on the work of Yeovil District Hospital and their future plans.

10/130 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

10/131 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

10/132 MINUTES OF THE PREVIOUS TOWN COUNCIL MEETING

To confirm as a correct record the Minutes of the previous Town Council Meetings held on 1st September 2020 and 8th September 2020.

10/133 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS

To note the Mayor and Deputy Mayor's recent and forthcoming engagements as attached at page 3.

10/134 CORRESPONDANCE

To consider any correspondence.

10/135 REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS

Planning Committee – 14th September 2020 and 12th October 2020.

Presented by Cllrs Rob Stickland and Graham Oakes

Promotions and Activities Committee – 15th September 2020

Presented by Cllr Sarah Lowery

Grounds and General Maintenance Committee – 7th September 2020

Presented by Cllr Andy Kendall

Buildings and Civic Matters Committee – 22nd September 2020

Presented by Cllr Rob Stickland

Policy, Resources and Finance Committee – 29th September 2020

Presented by Cllr Graham Oakes

10/136 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Members who represent the Town Council on outside bodies should take this opportunity to report on any matters of interest.

10/137 PROGRAMME OF MEETINGS 2020/21

Attached at page 4 is a draft programme of the Town Council and its committees for 2021/22.

Council is **RECOMMENDED** to adopt this programme.

10/138 FORWARD PLAN

The Forward Plan (attached at page 5) lists the items due to be discussed and the decisions due to be made by Yeovil Town Council.

The timings given are indicative and occasionally may be rescheduled and new items added as required.

It is **RECOMMENDED** that Yeovil Town Council approve the Forward Plan.

Public Comment (15 Minutes)

List of Engagements attended/to be attended by the Mayor of Yeovil, Councillor David Recardo and the Deputy Mayor of Yeovil, Councillor Helen Stonier from 6 October to 1 December 2020.

06/10/20	The Mayor of Yeovil, Councillor David Recardo featured on the regular 'Mayor on the Air' Radio Ninesprings
14/10/20	The Mayor of Yeovil, Councillor David Recardo presented the Behcet's UK Judith Buckle Award 2020 to Mrs Julie Davis & daughter Zoe-Elizabeth
22/10/20	The Mayor of Yeovil, Councillor David Recardo attended the launch of the E-scooters at the Country Park
03/11/20	The Mayor of Yeovil, Councillor David Recardo will feature on the regular 'Mayor on the Air' Radio Ninesprings
08/11/20	The Mayor of Yeovil, Councillor David Recardo and the Deputy Mayor of Yeovil, Councillor Helen Stonier will attend the Remembrance Service at St Johns Church
08/11/20	The Mayor of Yeovil, Councillor David Recardo will feature in Yeovil Town Council's video of Remembrance, which will be premiered via social media and the website
01/12/20	The Mayor of Yeovil, Councillor David Recardo will feature on the regular 'Mayor on the Air' Radio Ninesprings

Yeovil Town Council

Programme of Meetings of Council and Committees – 2021/22

Meeting	Venue	Day	Time	2020								2021				
				May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Council	Council Chamber	Tuesday	7.30pm	4* 11**	(1)	6	(3)	7	(5)	2	7	-	1	(1)	5	3* 10**
Planning	Council Chamber	Monday	7.00pm	17	14	12	16	20	11	15	13	17	14	14	18	16
Grounds and General Maintenance Committee	Council Chamber	Monday	7.00pm	24		19		13		8		10		7		23
Promotions and Activities Committee	Council Chamber	Tuesday	7.00pm	18		13		14		9		111		8		17
Buildings and Civic Matters Committee	Council Chamber	Tuesday	7.00pm	25		20		21		16		18		15		24
Policy, Resources and Finance Committee	Council Chamber	Tuesday	7.00pm	26***		27		28		23		25		29		31

* Annual Town Meeting followed by Annual Meeting of the Town Council

** Annual Meeting of the Town Council (reconvened)

*** Moved to Wednesday to avoid clash with Bank Holiday and/or Town Council meeting

() Meetings are reserve dates and will only be held if necessary

Public Holidays

May Bank Holiday
Spring Bank Holiday
August Bank Holiday
Christmas Day
Boxing Day
Christmas Day (substitute)
Boxing Day (substitute)

Monday 3rd May 2021
Monday 31st May 2021
Monday 30th August 2021
Saturday 25th December 2021
Sunday 26th December 2021
Monday 27th December 2021
Tuesday 28th December 2021

New Year's Day
New Year's Day (substitute)
Good Friday
Easter Monday
May Bank Holiday
Spring Bank Holiday

Saturday 1st January 2022
Monday 3rd January 2022
Friday 15th April 2022
Monday 18th April 2022
Monday 2nd May 2022
Monday 30st May 2022

Elections

District/Town/Parish

Thursday 4 May 2023

10/138 FORWARD PLAN

Date	Item
1 st December 2020	Presentation from Chief Inspector Sharon Baker – Avon and Somerset Police * Reports and Recommendations from Council's Committees <ul style="list-style-type: none">• Planning – 16th November 2020• Grounds & General Maintenance – 9th November 2020• Promotions & Activities – 10th November 2020• Buildings & Civic Matters – 17th November 2020• Policy, Resources & Finance – 24th November 2020 Draft Budget 2021/22
2 nd February 2021	Reports and Recommendations from Council's Committees: <ul style="list-style-type: none">• Planning – 14th December 2020 / 18th January 2021• Grounds & General Maintenance – 11th January 2021• Promotions & Activities – 12th January 2021• Buildings & Civic Matters – 19th January 2021• Policy, Resources & Finance – 26th January 2021 Budget 2021/22
2 nd March 2021	Reserve Date
6 th April 2021	Reports and Recommendations from Council's Committees: <ul style="list-style-type: none">• Planning – 15th February 2021 / 15th March 2021• Grounds & General Maintenance – 8th March 2021• Promotions & Activities – 9th March 2021• Buildings & Civic Matters – 16th March 2021• Policy, Resources & Finance – 30th March 2021

* Please send the Town Clerk questions/topics to be covered by Chief Inspector Sharon Baker by Friday 13th November 2020.

Members have requested presentations from:

- South Somerset District Council – CCTV
- Ambulance Service
- Fire Brigade