



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Mayor : Cllr D Recardo
Town Clerk: Amanda Card BA (Hons), CPFA
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Minutes of the meeting of Yeovil Town Council held on Tuesday 4th February 2020 at 7.30pm in the Town House, 19 Union Street, Yeovil BA20 1PQ

Present: Cllrs D Recardo (Chairman and Mayor); P Chandler; N Gage; K Gill; P Gubbins; D Gubbins; K Hussain; A Kendall; M Lock; P Lock; T Lock; J Lowery; S Lowery; G Oakes; E Potts-Jones; A Soughton; R Spinner; and R Stickland.

In Attendance: A Card (Town Clerk); Katherine Hoskins (Duty Manager and Arts Engagement assistant at Octagon Theatre and Westlands Entertainment Venue) and Rev J Pearce (Mayor's Chaplain).

There was one member of the public and one member of the press present.

Public Comment

Mr Winford James of Elliots Drive, Yeovil raised concerns about old buses being used in Yeovil which affected Yeovil's air quality. Cllr P Gubbins stated that although nothing could be done about old buses, there could be restrictions on where buses go. He said there were plans afoot to investigate this. Mr James stated that he owned an electric vehicle and that the number of charging points in Yeovil was poor. Cllr T Lock indicated that there were proposals in place to increase the number of charging points around South Somerset and he would arrange to have a list sent to Mr James. He said that Government needed to change planning legislations so that this would be a condition put on developers and suggested that Mr James write to his MP.

Katherine Hoskins (Duty Manager and Arts Engagement assistant at Octagon Theatre and Westlands Entertainment Venue) gave a presentation about the Summer School which the Town Council have contributed £1,000 per annum. She explained the programme and the level of attendance for the past 4 years. She also highlighted the benefits of the programme to the young people who attended including those who were from low income families or considered vulnerable. She informed Council that the programme would consist of "the Greatest Dancer Summer School" from 3rd August 2020 to 7th August 2020; and "Castaways Summer School" from 10th August 2020 to 14th August 2020, both weeks with 55 places available. Councils agreed that the Summer School did a great job and thanked Katherine Hoskins for her presentation.

8:05pm Katherine Hoskins and the member of the public left the meeting and did not return

8:06pm The meeting commenced.

10/59 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*
Apologies were received from: J Dash (maternity); A Grieves (work commitments); G Hunting (family commitments); T Ledlie (conflicting engagement); H Stonier (conflicting engagement) and W Read (conflicting engagement). The Mayor congratulated Cllr J Dash on the birth of her son.

RESOLVED: (1) to accept the apologies with the reasons given; and (2) that the Mayor organise a congratulations card for Cllr J Dash.

10/60 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

There were no declarations made at this time.

10/61 MINUTES OF THE LAST MEETING

To confirm as a correct record the minutes of the previous meeting held on 3rd December 2019.

RESOLVED: that the minutes of the previous meeting held on 3rd December 2020 be signed as a correct record.

10/62 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS

A Councillor highlighted that the 4th January 2020 should read "The Mayor of Yeovil, Councillor David Recardo attended the Somerset Malayalee Cultural Association event".

RESOLVED: to note the Mayor's and Deputy Mayor's recent and forthcoming appointments and engagements with the correction as mentioned above.

10/63 CORRESPONDANCE

There was no correspondence.

10/64 REPORT OF RECOMMENDATIONS & RESOLUTIONS FROM COUNCIL'S COMMITTEES

Planning Committee – 16th December 2019 / 13th January 2020

Presented by Cllr S Lowery. There were no questions.

Grounds and General Maintenance Committee – 6th January 2020

Presented by Cllr A Kendall. He stated that the Allotment Maintenance Working Party had met to discuss the allotment tenancy agreement and that Tenders for the Allotment Maintenance contract had a deadline of 7th February 2020. There were no questions.

Promotions and Activities Committee – 14th January 2020

This meeting was cancelled due to insufficient attendance to make a quorum.

Buildings and Civic Matters Committee – 21st January 2020

Presented by Cllr M Lock. He informed Council that the Committee had been very busy. He spoke of the new SID. He also stated that there was going to be a lot of work carried out to Town House; the refurbishment of the kitchens and the internal and external painting of the building. There were no questions.

Policy, Resources and Finance Committee – 28th January 2020

Presented by Cllr G Oakes. There were no questions.

RESOLVED: that the minutes of the above Committee be accepted together with any resolutions and recommendations contained therein.

10/65 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Members who represent the Town Council on Outside Bodies were invited to take the opportunity to report on any matters of interest.

- **Westfield Community Association** – 7th November 2019 (minutes previously circulated).
- **Yeovil Rivers Community Trust** – 15th January 2020 (minutes previously circulated) The Town Clerk clarified that a grant application had been received from the Yeovil Rivers Community Trust which will be considered at the next meeting of the Policy, Resources and Finance Committee subject to receiving all the relevant information.
- **Yeovil Crematorium and Cemetery Committee** – 8th January 2020 (minutes previously circulated).
- **South Somerset Countryside Steering Group** – 5th December 2019 (minutes previously circulated).

RESOLVED: to note the minutes of the above Outside Bodies.

10/66 BUDGET 2020/21

Members considered the Budget for 2020/21 which had been recommended by the Policy, Resources and Finance Committee. The Town Clerk brought a typographical error on the agenda. It should read: "This results in an increase on a Band D Charge of £13.08 per year (25p per week), and an increase from £113.47 to £126.55".

One member stated that although he agreed with the budget, he did not agree with the proposed funding of the budget.

RESOLVED: to approve the budget for the financial year 2020/21, as recommended.

(voting: 17 for; 1 against)

10/67 RISK STRATEGY AND RISK ASSESSMENT 2020/21

Members considered the Risk Strategy and Risk Assessment for 2020/21 which had been recommended by the Policy, Resources and Finance Committee.

RESOLVED: to approve and adopt the Risk Strategy and Risk Assessment for 2020/21.

(voting: unanimous)

10/68 STANDING ORDERS

Members considered the Standing Orders which had been recommended by the Policy, Resources and Finance Committee.

RESOLVED: to approve and adopt the Standing Orders.

(voting: unanimous)

10/69 FUTURE OF LOCAL GOVERNMENT IN SOUTH SOMERSET

Members considered both the letters from Cllr David Fothergill (Leader at Somerset County Council) and Cllr Val Keitch (Leader at South Somerset District Council).

RESOLVED: (1) to note both letters; and (2) to invite both Cllr David Fothergill (Leader at Somerset County Council) and Cllr Val Keitch (Leader at South Somerset District Council) to future meetings of this Council to discuss their proposals respectively.

(voting: unanimous)

10/70 PROGRAMME OF MEETINGS 2020/21

Members considered the draft programme of the Town Council and its Committees. It was noted that 2 dates fell on a Wednesday which could potentially clash with a meeting of Yeovil Without Parish Council which would prove problematic to Councillors of both Councils.

RESOLVED: to adopt the programme of meetings for 2020/21 subject to resolving any clashes with Yeovil Without Parish Council.

(voting: unanimous)

Note: *The Programme of Meetings for 2020/21 has subsequently be amended. A revised Programme of Meetings for 2020/21 is included within these minutes.*

10/71 FORWARD PLAN

Members to approve the forward plan as detailed within the agenda. Members suggested inviting a representative from the Police, Fire Brigade and Yeovil Refresh

RESOLVED: to approve the forward plan, with the inclusion of Cllr David Fothergill (Leader at Somerset County Council) and Cllr Val Keitch (Leader at South Somerset District Council).

Public Comment

There were no public.

Meeting closed at 8:46pm.

Signed:

Dated:

Yeovil Town Council Programme of Meetings of Council and Committees – 2020/21

Meeting	Venue	Day	Time	2020								2021				
				May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Council	Council Chamber	Tuesday	7.30pm	5* 12**	(2)	7	(4)	1	(6)	3	1	-	2	(2)	6	4* 11**
Planning	Council Chamber	Monday	7.00pm	18	15	13	17	14	12	16	14	18	15	15	12	17
Grounds and General Maintenance Committee	Council Chamber	Monday	7.00pm	13***		6		7		9		11		8		24
Promotions and Activities Committee	Council Chamber	Tuesday	7.00pm	19		14		15		10		12		9		18
Buildings and Civic Matters Committee	Council Chamber	Tuesday	7.00pm	26		21		22		17		19		16		25
Policy, Resources and Finance Committee	Council Chamber	Tuesday	7.00pm	27***		28		29		24		26		30		26***

* Annual Town Meeting followed by Annual Meeting of the Town Council

** Annual Meeting of the Town Council (reconvened)

*** Moved to Wednesday to avoid clash with Bank Holiday and/or Town Council meeting

() Meetings are reserve dates and will only be held if necessary

Public Holidays

May Bank Holiday
Spring Bank Holiday
August Bank Holiday
Christmas Day
Boxing Day
Boxing Day (substitute)

Friday 8th May 2020
Monday 25th May 2020
Monday 31st August 2020
Friday 25th December 2020
Saturday 26th December 2020
Monday 28th December 2020

New Year's Day
Good Friday
Easter Monday
May Bank Holiday
Spring Bank Holiday

Friday 1st January 2021
Friday 2nd April 2021
Monday 5th April 2021
Monday 3rd May 2021
Monday 31st May 2021

Elections

District/Town/Parish Thursday 4 May 2023