



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Mayor : Cllr E Potts-Jones
Town Clerk: Amanda Card BA (Hons), CPFA
E-mail: Town.Clerk@yeovil.gov.uk
Tel: 01935 382424 www.yeovil.gov.uk

Minutes of the hybrid meeting of Annual Town Meeting/Annual Meeting of the Town Council held on Tuesday 4th May 2021 at 7.00pm held by video-conference using Zoom meeting software; and in the Town House, 19 Union Street, Yeovil BA20 1PQ.

Present (in person): Cllrs D Recardo (outgoing Chairman and Mayor); A Kendall; G Oakes and E Potts-Jones (incoming Chairman and Mayor).

Present (virtually): Cllrs H Stonier; O Darling-Finan (from 7:10pm); N Gage; K Gill; D Gubbins; G Hunting; T Ledlie; T Lock; J Lowery; S Lowery; W Read; A Richards; R Spinner (from 7:41pm) and R Stickland

In Attendance (in person): A Card (Town Clerk); H Ferdinand (Deputy Town Clerk); B Trigger (Mace Bearer); Y Recardo (Mayoress) and R Caunce (incoming Mayor's Consort).

In Attendance (virtually): S Freemantle (Deputy Town Clerk) and Rev J Pearce.

There were 18 members of the public and 2 members of the press present.

Public Comment

There was no public comments.

7:00pm The meeting commenced.

10/166 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. LGA 1972 s85(1)
Apologies were received from: K Hussain (work commitments); M Lock (conflicting engagement); P Lock (conflicting engagement) and A Soughton (conflicting engagement).

Cllr R Spinner would be late arriving to the meeting (work commitments).

RESOLVED: to accept the apologies with the reasons given.

10/167 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

There were no declarations made at this time.

10/168 **MINUTES OF THE LAST MEETING**

To confirm as a correct record the minutes of the previous Town Council Meeting held on 6th April 2021.

RESOLVED: that the minutes of the previous Annual Town Meeting held on 11th May 2019 and that they be signed as a correct record at the next appropriate opportunity.

10/169 **ADDRESS BY COUNCILLOR DAVID RECARDO – MAYOR OF YEOVIL TOWN**

The Mayor of Yeovil, Councillor David Recardo, welcomed those present to the meeting.

He then made a speech outlining that due to COVID-19 activities were limited. He spoke of some of the events he was able to attend, welcoming the new chef at the Great Lyde's re-opening event, cutting the ribbon to the opening of Edgar's Pizza, the attendance of the memorial for Charles Gillard who died as a result of a time delayed bomb which exploded in the town during the war. He also attended events to remember the end of the Second World War; VJ Day and small ceremony of commemorative thanks to His Royal Highness The Duke of Edinburgh. He was able to carry out a virtual visit to St Gilda's school where the pupils were studying the history of Yeovil's Mayor.

Acknowledgement of Support

The Mayor thanked the Mayoress and his family, the Chaplain, the staff at the Council, the mace bearer and he extended a special thanks to his PA. He also thanked Radio NineSprings for his monthly "Mayor on the Air".

Mayors' Charities

The Mayor indicated that during the year, a total of £1,565, for his Charity – Yeovil Hospital Charity: the Breast Cancer Unit Appeal. He commented that unfortunately the corona virus had substantially impacted on his total.

The Mayor Award 2021

The Mayor's Award 2021 was awarded all the Staff at Yeovil District Hospital for going above and beyond the call of duty to keep the patients in their care as safe as possible during these very difficult times.

RESOLVED: to note the address by Cllr David Recardo – Mayor of Yeovil.

10/170 **ELECTION OF MAYOR OF YEOVIL TOWN – 2021/22**

Cllr David Recardo, Mayor of Yeovil, called for nominations for the office of Mayor of Yeovil Town for 2021/22.

It was proposed by Cllr D Recardo, seconded by Cllr G Hunting that Cllr Evie Potts-Jones be elected as Mayor of Yeovil.

Cllr D Recardo and then Cllr G Hunting spoke in support of the nomination. *(During this time, the meeting was adjourned and Cllr Evie Potts-Jones left the meeting).*

Cllr Evie Potts-Jones returned to the meeting, which was then reconvened.

RESOLVED: that Cllr Evie Potts-Jones be elected to serve as Mayor of Yeovil Town for the ensuing year.

Cllr Evie Potts Jones then made and signed the Declaration of Acceptance of Office.

10/171 ELECTION DEPUTY MAYOR OF YEOVIL TOWN – 2021/22

Cllr David Recardo, Mayor of Yeovil, called for nominations for the office of Deputy Mayor of Yeovil Town for 2021/22.

It was proposed by Cllr T Lock, seconded by Cllr K Gill that Cllr Andy Kendall be elected as Deputy Mayor of Yeovil.

(At this point Cllr Andy Kendall left the meeting).

Cllr T Lock and then Cllr K Gill spoke in support of the nomination.

RESOLVED: that Cllr Andy Kendall be elected to serve as Deputy Mayor of Yeovil Town for the ensuing year

Cllr Andy Kendall then made and signed the Declaration of Acceptance of Office.

10/172 ADDRESS BY THE WORSHIPFUL MAYOR OF YEOVIL TOWN – CLLR EVIE POTTS-JONES

The Mayor said she was humbled and honoured to have been give this opportunity of trust in becoming Mayor for the forthcoming year. She acknowledged the hardship of the community due to the current current crisis. She wanted to enable a sense of belonging to the people of Yeovil. She discussed her aspirations of inspiring and empowering people so that Yeovil can thrive.

The Mayor announced that the Mayor's Chaplain for the forthcoming year would be Rev Jim Pearce. Her cadets would be Lola and Summer. The Mayor's Consorts for 2021/22 would be Aimi Chivers, Bruce Trigger, Naomi Passmore, Rev Jim Pearce and Ruth Allen. Her official named consort for 2021/22 is Rachel Counce.

She introduced her chosen charities for 2020/21: SSAFA in Somerset (Soldiers' Sailors & Airmen's Families Association) and MIND in Somerset, an organisation who provides services and support to anyone affected by or vulnerable to mental illness, improving their quality of life and wellbeing. She invited a representative from each charity to give a brief overview of their charities – Pauline Homeshaw and Victoria Pool respectively.

10173 ANNUAL REPORT 2020/21

RESOLVED: to note the Annual Report 2020/21.

10/174 APPOINTMENT OF COMMITTEES AND OTHER BODIES

Council considered the appointment and constitution of committees for 2021/22.

It was noted that in accordance with Standing Order 4(d)(xi), all Committees needed to reflect the political balance of the Council.

RESOLVED: that the members indicated in Appendix A be appointed to serve on the Service Committees shown.

Council then considered the appointment and membership of the Policy, Resources and Finance Committee.

It was proposed, seconded and

RESOLVED: that the Policy, Resources and Finance Committee be appointed comprising of the following membership:

Mayor (Ex-Officio) *

Deputy Mayor (Ex-Officio) *

Chairman of the Policy, Resources and Finance Committee

Buildings and Civic Matters Committee (Chairman and Nominee)

Grounds and General Maintenance Committee (Chairman and Nominee)

Planning Committee (Chairman and Nominee)

Promotions and Activities Committee (Chairman and Nominee)

Representative(s) of Opposition Groups (Labour and Conservative);

Council then considered the election of the Chairman of the Policy, Resources and Finance Committee for 2021/22.

It was proposed, seconded and

RESOLVED: that Cllr G Oakes be elected Chairman of the Policy, Resources and Finance Committee for 2021/22.

At 7:49pm Council then agreed to adjourn the meeting to enable the four Service Committees to meet and elect their respective Chairmen and Vice-Chairmen for 2021/22 (details of which are shown in Appendix A) and to appoint their representative to serve on the Policy, Resources and Finance Committee.

The meeting was further adjourned to enable the Policy, Resources and Finance Committee to meet and elect their Vice-Chairman for 2021/22.

On resumption of the meeting at 8:07pm, the Town Council the re-appointment of various Sub-Committees and Steering Groups.

RESOLVED:

- (1) that representatives of the Opposition Groups be appointed for consultation purposes under the Council's Emergency Procedure (Standing Order 4 (d) (xiv)) and that the member for the Labour Group be Cllr T Ledlie and that the member of the Conservative Group be Cllr N Gage. *(Note: in accordance with the Scheme of Delegation – the Chairman of the Committee concerned (or, in his/her absence, the Vice Chairman) and the Mayor (or in his/her absence, the Deputy Mayor) will also be consulted);*
- (2) that the following be Members be appointed to serve on the Staffing Committee for the ensuing year: Cllrs T Ledlie; E Potts-Jones; N Gage; D Recardo and R Stickland;
- (3) that the following Members be appointed to serve on the Monmouth Hall Working Party for the ensuing year: Cllrs M Lock; T Lock; G Oakes; D Recardo and R Stickland;
- (4) that the following Members be appointed to serve on the Ski Centre/Goldcroft Working Party for the ensuing year: Cllrs K Gill; P Gubbins; A Kendall and G Oakes;
- (5) that the following Members be appointed to serve on the Climate Control Working Party for the ensuing year: Cllrs D Gubbins; G Hunting; A Kendall; A Soughton and D Recardo;
- (6) that the following Members be appointed to serve on the Allotment Maintenance Working Party for the ensuing year: Cllrs A Kendall; P Lock; A Soughton and R Spinner.

10/175 APPOINTMENT OF REPRESENTATIVES TO SERVE ON OUTSIDE BODIES FOR 2021/22

Council considered the appointment of representative to serve on Outside Bodies for the ensuing year.

RESOLVED: (1) that the Members indicated be appointed to serve as representative of the Town Council for 2020/21 on the Outside Bodies identified at Appendix B to these Minutes; and (2) that the appointment to the Yeovil Rivers Community Trust be carried to a future meeting.

10/176 **REPORT OF RECOMMENDATIONS & RESOLUTIONS FROM COUNCIL'S COMMITTEES**

Planning Committee – 12th April 2021

Presented by Cllr Graham Oakes. There were no questions.

RESOLVED: that the minutes of the above Committee be accepted together with any resolutions and recommendations contained therein.

10/177 **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

Members who represent the Town Council on Outside Bodies were invited to take the opportunity to report on any matters of interest.

There were no reports. Representative on Outside Bodies were asked to forward copies of minutes to the Clerk, who would distribute minutes to Councillors.

10/178 **MEMBERS' ATTENDANCE**

Members considered the Schedule of Members' Attendance at Council and Committee Meetings in 2021/22.

There is a correction to the table for Cllr T Ledlie.

Member	Total Expected Attendances	Present as Expected		Apologies Received		Absent (including Apologies)	
Terry Ledlie	30	29	97%	1	3%	1	3%

One minutes silence was held for the late Phil Chandler.

RESOLVED: that the Schedule of Members' Attendance at Council and Committee meetings in 2020/21 be received and noted.

10/179 **FUTURE HYBRID MEETINGS**

The Town Clerk reiterated that the measures mentioned within the report was the safety of both staff and councillors. She said that only Councillors on Committees would be admitted to Town House. The Clerk would be keeping a watchful eye on the Guidance issues by Central Government. The Council Chamber is only able to accommodate 20 people (18 members and 2 members of staff), so consideration would have to be given as to who would and would not attend. Any member who would rather attend meetings virtually for the time-being should let the Town Clerk know.

RESOLVED: (1) to note the report; and (2) any member who would rather attend meetings virtually for the time-being should let the Town Clerk know.

10/180 FORWARD PLAN

RESOLVED: to approve the forward plan.

Public Comment

There were no public comments.

Meeting closed at 8:20pm.

Signed:

Date: