



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Mayor : Cllr D Recardo
Town Clerk: Amanda Card BA (Hons), CPFA
E-mail: Town.Clerk@yeovil.gov.uk
Tel: 01935 382424 www.yeovil.gov.uk

Minutes of the virtual meeting of Yeovil Town Council held on Tuesday 26th May 2020 at 7.30pm held by video-conference using Zoom meeting software.

Present: Cllrs D Recardo (Chairman and Mayor); P Chandler; J Dash; K Gill; D Gubbins; P Gubbins; G Hunting; K Hussain; A Kendall; T Ledlie; M Lock; P Lock; T Lock; J Lowery; G Oakes; E Potts-Jones; A Soughton; R Spinner; R Stickland and H Stonier.

In Attendance: A Card (Town Clerk).

There was 4 members of the public and one member of the press present.

Public Comment

7:30pm The meeting commenced.

10/81 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*
Apologies were received from: N Gage (IT issues); S Lowery (conflicting engagement) and W Read (work commitments).

RESOLVED: to accept the apologies with the reasons given.

10/82 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

There were no declarations made at this time.

10/83 MINUTES OF THE LAST MEETING

To confirm as a correct record the minutes of the previous Annual Town Meeting held on 11th May 2019.

RESOLVED: that the minutes of the previous Annual Town Meeting held on 11th May 2019 and that they be signed as a correct record at the next appropriate opportunity.

10/84 ADDRESS BY COUNCILLOR DAVID RECARDO – MAYOR OF YEOVIL TOWN

The Mayor of Yeovil, Councillor David Recardo, welcomed those present to the meeting.

He then made a speech outlining the Town Council's civic events and the many engagements that the Mayor and Mayoress had attended during the past year. This covered a range of engagements from opening events to attending fully robed civic engagements. These included the 75th anniversary of D-Day, the enrolment of the new High Sherriff of Somerset and opening other events and places around Yeovil.

Acknowledgement of Support

The Mayor thanked the Mayoress and his family, the Chaplain, the staff at the Council, the mace bearer, his Cadet and he extended a special thanks to his PA.

Mayors' Charities

The Mayor indicated that during the year, a total of £7,758, for his Charity – Yeovil Hospital Charity: the Breast Cancer Unit Appeal. He commented that unfortunately the corona virus had substantially impacted on his total.

The Mayor Award 2020

The Mayor's Award 2020 was awarded to Kerry Begley who fundraises for charity and the schools in Yeovil to fund defibrillators. She also has a Facebook page called Young Hearts Somerset. The silver salver will be presented to Kerry Begley at a time it is appropriate.

RESOLVED: to note the address by Cllr David Recardo – Mayor of Yeovil.

10/85 ELECTION OF MAYOR OF YEOVIL TOWN – 2020/21

Cllr David Recardo, Mayor of Yeovil, called for nominations for the office of Mayor of Yeovil Town for 2020/21

It was proposed by Cllr K Hussain, seconded by Cllr R Stickland that Cllr David Recardo be elected as Mayor of Yeovil.

RESOLVED: that Cllr David Recardo be elected to serve as Mayor of Yeovil Town for the ensuing year.

10/86 ELECTION DEPUTY MAYOR OF YEOVIL TOWN – 2020/21

Cllr David Recardo, Mayor of Yeovil, called for nominations for the office of Deputy Mayor of Yeovil Town for 2020/21

It was proposed by Cllr G Oakes, seconded by Cllr P Lock that Cllr Helen Stonier be elected as Deputy Mayor of Yeovil.

RESOLVED: that Cllr Helen Stonier be elected to serve as Deputy Mayor of Yeovil Town for the ensuing year

Cllr David Recardo and Cllr Helen Stonier then made the Declaration of Acceptance of Office. The Declarations of Acceptance of Office will be signed at the next appropriate opportunity.

10/87 ADDRESS BY THE WORSHIPFUL MAYOR OF YEOVIL TOWN – CLLR DAVID RECARDO

The Mayor announced that the Mayor's Chaplain for the forthcoming year would again be Rev Jim Pearce.

He then announced that he would not be having a Mayor's Cade this year.

The Mayor's Charity for 2020/21 would once again be Charity – Yeovil Hospital Charity: the Breast Cancer Unit Appeal.

10/88 MINUTES OF PREVIOUS TOWN COUNCIL MEETING

To confirm as a correct record the Minutes of the previous meeting held on 3rd March 2020.

RESOLVED: that the minutes of the previous Town Council meeting held on 3rd March 2020 and that they be signed as a correct record at the next appropriate opportunity.

10/89 ANNUAL REPORT 2019/20

RESOLVED: to note the Annual Report 2019/20.

10/90 APPOINTMENT OF COMMITTEES AND OTHER BODIES

Council considered the appointment and constitution of committees for 2020/21.

It was noted that in accordance with Standing Order 4(d)(xi), all Committees needed to reflect the political balance of the Council.

RESOLVED: that the members indicated in Appendix A be appointed to serve on the Service Committees shown.

Council then considered the appointment and membership of the Policy, Resources and Finance Committee.

It was proposed, seconded and

RESOLVED: that the Policy, Resources and Finance Committee be appointed comprising of the following membership:

Mayor (Ex-Officio)*

Deputy Mayor (Ex-Officio)*

Chairman of the Policy, Resources and Finance Committee

Buildings and Civic Matters Committee (Chairman and Nominee)

Grounds and General Maintenance Committee (Chairman and Nominee)

Planning Committee (Chairman and Nominee)

Promotions and Activities Committee (Chairman and Nominee)

Representative(s) of Opposition Groups (Labour and Conservative);

Council then considered the election of the Chairman of the Policy, Resources and Finance Committee for 2020/21.

It was proposed, seconded and

RESOLVED: that Cllr G Oakes be elected Chairman of the Policy, Resources and Finance Committee for 2020/21.

At 7:53pm Council then agreed to adjourn the meeting to enable the four Service Committees to meet and elect their respective Chairmen and Vice-Chairmen for 2020/21 (details of which are shown in Appendix A) and to appoint their representative to serve on the Policy, Resources and Finance Committee.

The meeting was further adjourned to enable the Policy, Resources and Finance Committee to meet and elect their Vice-Chairman for 2020/21.

On resumption of the meeting, the Town Council the re-appointment of various Sub-Committees and Steering Groups.

RESOLVED:

- (1) that representatives of the Opposition Groups be appointed for consultation purposes under the Council's Emergency Procedure (Standing Order 4 (d) (xiv)) and that the member for the Labour Group be Cllr T Ledlie and that the member of the Conservative Group be Cllr N Gage. *(Note: in accordance with the Scheme of Delegation – the Chairman of the Committee concerned (or, in his/her absence, the Vice Chairman) and the Mayor (or in his/her absence, the Deputy Mayor) will also be consulted);*
- (2) that the following be Members be appointed to serve on the Staffing Committee for the ensuing year: Cllrs T Ledlie; E Potts-Jones; N Gage; D Recardo and R Stickland;
- (3) that the following Members be appointed to serve on the Monmouth Hall Working Party for the ensuing year: Cllrs M Lock; T Lock; G Oakes; D Recardo and R Stickland;
- (4) that the following Members be appointed to serve on the Ski Centre/Goldcroft Working Party for the ensuing year: Cllrs K Gill; P Gubbins; A Kendall and G Oakes;
- (5) that the following Members be appointed to serve on the Climate Control Working Party for the ensuing year: Cllrs D Gubbins; G Hunting; A Kendall; A Soughton and D Recardo);
- (6) that the appointment of Members for the Allotment Maintenance Working Party be deferred until the next meeting of the Grounds and General Maintenance Committee.

10/91 APPOINTMENT OF REPRESENTATIVES TO SERVE ON OUTSIDE BODIES FOR 2020/21

Council considered the appointment of representative to serve on Outside Bodies for the ensuing year.

RESOLVED: (1) that the Members indicated be appointed to serve as representative of the Town Council for 2019/20 on the Outside Bodies identified at Appendix B to these Minutes; and (2) that the Town Clerk contact Yeovil Chamber of Trade and Commerce to enquire about membership.

10/92 REPORT OF RECOMMENDATIONS & RESOLUTIONS FROM COUNCIL'S COMMITTEES

Planning Committee – 9th March 2020
Presented by Cllr Helen Stonier. There were no questions.

Promotions and Activities Committee – 10th March 2020
Presented by Cllr Evie Potts-Jones. There were no questions.

Grounds and General Maintenance Committee – 16th March 2020
This meeting was cancelled due to insufficient attendance to make a quorum.

Buildings and Civic Matters Committee – 17th March 2020
This meeting was cancelled due to Corona Virus.

Policy, Resources and Finance Committee – 31st March 2020
This meeting was cancelled due to Corona Virus.

RESOLVED: that the minutes of the above Committee be accepted together with any resolutions and recommendations contained therein.

10/93 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Members who represent the Town Council on Outside Bodies were invited to take the opportunity to report on any matters of interest.

Cllr K Gill gave an update regarding the John Nowes Exhibition Foundation and the Mayor gave an update about Woburn's Almshouse Charitable Trust

10/94 MEMBERS' ATTENDANCE

Members considered the Schedule of Members' Attendance at Council and Committee Meetings in 2019/20.

There is a correction to the table for Cllr A Kendall.

Member	Total Expected Attendances	Present as Expected		Apologies Received		Absent (including Apologies)	
Andrew Kendall	23	21	91%	2	9%	2	9%

RESOLVED: that the Schedule of Members' Attendance at Council and Committee meetings in 2019/20 be received and noted.

10/95 FORWARD PLAN

RESOLVED: to approve the forward plan.

Public Comment

There were no public.

10/96 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity of agenda items 10/87 to 10/90 would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Public Bodies (Admission to Meetings) Act 1960 s3.

The Town Clerk closed the viewing of the remainder of the meeting to the public.

10/97 YEOVIL CEMETERY – URGENT DECISION

Council considered the report of the Town Clerk regarding Yeovil Cemetery. The Town Clerk answered some questions.

RESOLVED: (1) to note the report; and (2) to note the use of Urgent Business Standing Order 4 (d) (xiv).

10/98 WORKING SAFELY DURING COVID-19

Council considered the report of the Town Clerk regarding employees being safe at work during Covid-19.

RESOLVED: (1) to note the report; (2) to agree that the steps referred to within the reports, are reasonable to ensure that staff can stay alert and remain safe; and (3) to delegate to the Town Clerk, in consultation with the Mayor the authority to put measures in place in accordance with any further government guidance.

Meeting closed at 9:10pm.

Signed:

Date