

# Yeovil Town Council



Town House  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ

**Yeovil Town Council**

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## Yeovil Town Council

**Tuesday 2<sup>nd</sup> April 2024**

**7:30pm**

**Town House, 19 Union Street, Yeovil BA20 1PQ**

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For further information on the items to be discussed, please contact [town.clerk@yeovil.gov.uk](mailto:town.clerk@yeovil.gov.uk).

**Amanda Card**, Town Clerk  
22<sup>nd</sup> March 2024

This information is also available on our website: [www.yeovil.gov.uk](http://www.yeovil.gov.uk)

**Members of Yeovil Town Council are summoned to attend:**

Andy Kendall – Mayor of Yeovil Town

Emma-Jayne Hopkins – Deputy Mayor of Yeovil Town

Barry Boyton

Graham Oakes

Jade Cabell

Evie Potts-Jones

Tareth Casey

Wes Read

Kayleigh Fieldsend

Ashley Richards

Vacancy

Jeny Snell

Karl Gill

Andy Soughton

Kaysar Hussain

Roy Spinner

Tony Lock

Rob Stickland

Jamie Lock

Helen Stonier

Sarah Lowery

Adrian Wilkes

Jane Lowery

Dave Woan

**Public Comments at meetings**

Members of the public may attend the meeting either physically or via zoom.

If you would like to join the meeting via zoom, please e-mail [ytic@yeovil.gov.uk](mailto:ytic@yeovil.gov.uk) by 9:00am on Tuesday 2<sup>nd</sup> April 2024. Instructions will be sent to you to view the meeting.

## **Equality Act 2010**

The general public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

## **Recording of Council Meetings**

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at [www.yeovil.gov.uk](http://www.yeovil.gov.uk). This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

**Prior to the start of the meeting, Members are invited to join the Mayor's Chaplain in the Council Chamber for "Reflections".**

## **A G E N D A**

### **Public Comment (15 Minutes)**

Due to the confidential nature of the business of items 11/165, under the Public Bodies (Admission to Meetings) Act 1960 s3, a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. *Public Bodies (Admission to Meetings) Act 1960 s3*

### **11/155 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

### **11/156 DECLARATIONS OF INTEREST**

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

### **11/157 MINUTES OF THE PREVIOUS TOWN COUNCIL MEETING**

To confirm as a correct record the Minutes of the previous Town Council Meeting held on 5<sup>th</sup> March 2024.

### **11/158 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS**

To note the Mayor and Deputy Mayor's recent and forthcoming engagements as attached at pages 6 to 7.

### **11/159 CORRESPONDENCE**

To consider any correspondence received.

### **11/160 REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS**

To note the meetings of each Committee, any resolutions and recommendations contained therein to be ratified.

**Promotions and Activities Committee** –11<sup>th</sup> March 2024.

Presented by Cllr Sarah Lowery

**Grounds and General Maintenance Committee** – 12<sup>th</sup> March 2024.

Presented by Cllr Roy Spinner

**Buildings and Civic Matters Committee** – 19<sup>th</sup> March 2024.

Presented by Cllr Rob Stickland

**Policy, Resources and Finance Committee** – 26<sup>th</sup> March 2024.

Presented by Cllr Graham Oakes

#### **11/161 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

Members who represent the Town Council on outside bodies should take this opportunity to report on any matters of interest.

Due to the resignation of councillors, it should be noted that the following Outside Bodies will now be represented by the Councillors shown below:

- Woborns Almshouse – Cllr A Wilkes

#### **11/162 MAYOR ELECT AND DEPUTY MAYOR ELECT**

Members to consider nominations for the office of Town Mayor and Deputy Mayor for the Municipal Year 2024/25. The election of Town Mayor and Deputy Mayor will take place at the next Annual Meeting of the Town Council, which will be held on 7<sup>th</sup> May 2024.

#### **11/163 MATTERS ARISING FROM POLICY, RESOURCES AND FINANCE**

A report will follow should any matter arise from the meeting Policy, Resources and Finance Committee due to be held on 26<sup>th</sup> March 2024.

#### **11/164 EXCLUSION OF PRESS AND PUBLIC**

The Committee will consider passing a resolution to exclude the press and public from the *next items* in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

#### **11/165 CONFIDENTIAL ITEMS**

The Town Clerk will give a briefing on confidential items.

**Public Comment (15 Minutes)**

**List of Engagements attended/to be attended by the Mayor of Yeovil, Councillor Andy Kendall and the Deputy Mayor of Yeovil, Councillor Emma-Jayne Hopkins 5 March 2024 to 7 May 2024.**

<b><u>March Engagements</u></b>	
05/03/2024	- The Mayor of Yeovil, Councillor Andy Kendall attended Portland Civic Day
08/03/2024	- The Mayor of Yeovil, Councillor Andy Kendall met with Tara from MHA Communities South Somerset
09/03/2024	- The Deputy Mayor of Yeovil, Councillor Emma-Jayne Hopkins attended Gods House International Celebrations
17/03/2024	- The Mayor of Yeovil, Councillor Andy Kendall attended the Legal Service at Wells Cathedral
20/03/2024	- The Deputy Mayor of Yeovil, Councillor Emma-Jayne attended the opening of Automotive Engineering Centre at Yeovil College
22/03/2024	- The Mayor of Yeovil, Councillor Andy Kendall supported Grovelands Care Home for their Bygone Yeovil Week
23/03/2024	- The Mayor of Yeovil, Councillor Andy Kendall, attended Yeovil Amateur Operatic Society's production of 'Oklahoma'
24/03/2024	- The Mayor of Yeovil, Councillor Andy Kendall and Deputy Mayor of Yeovil, Councillor Emma-Jayne Hopkin started both races and presented the medals to the finishers at the Yeovil Half Marathon
27/03/2024	- The Mayor of Yeovil, Councillor Andy Kendall attended The Mayor of Weymouth's Civic Day
28/03/2024	- The Mayor of Yeovil, Councillor Andy Kendall and Yeovil Town Crier, David Recardo attended The Knoll Nursing Home for Easter Celebrations
28/03/2024	- The Mayor of Yeovil, Councillor Andy Kendall attended Reckleford Infant School and Nursery for their Easter Bonnet Parade and Tea Party.

<b><u>April Engagements</u></b>	
12/04/2024	- The Mayor of Yeovil, Councillor Andy Kendall will attend the MHA Communities South Somerset Lunch Club at the Great Lyde
13/04/2024	- The Mayor of Yeovil, Councillor Andy Kendall and Yeovil Town Crier, David Recardo will attend the Wessex Beardsmen Festival
14/04/2024	- The Mayor of Yeovil, Councillor Andy Kendall will attend the Mayor of Wellington's 50 <sup>th</sup> Anniversary Civic Service
18/04/2024	- The Mayor of Yeovil, Councillor Andy Kendall will attend The Mayor of Dorchester's Civic Day
20/04/2024	- The Mayor of Yeovil, Councillor Andy Kendall will attend the Annual Town Criers Competition
21/04/2024	- The Mayor of Yeovil, Councillor Andy Kendall and The Town Clerk, Amanda Card will attend the St Georges Day Parade
21/04/2024	- The Deputy Mayor of Yeovil, Councillor Emma-Jayne Hopkins will attend Corfe Mullen's Celebration of Service
28/04/2024	- The Mayor of Yeovil, Councillor Andy Kendall will attend the Project Dance Fundraiser 'Collective'
<b><u>May Engagements</u></b>	
04/05/2024	- The Mayor of Yeovil, Councillor Andy Kendall will Officially Open the Abbey Steam Hill Rally at the Yeovil Showground