

# Yeovil Town Council



Town House  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ

**Yeovil Town Council**

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## Yeovil Town Council

**Monday 31<sup>st</sup> March 2025**

**7:30pm**

**Town House, 19 Union Street, Yeovil BA20 1PQ**

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For further information on the items to be discussed, please contact [town.clerk@yeovil.gov.uk](mailto:town.clerk@yeovil.gov.uk).



**Amanda Card**, Chief Executive / Town Clerk  
25<sup>th</sup> March 2025

This information is also available on our website: [www.yeovil.gov.uk](http://www.yeovil.gov.uk)

**Members of Yeovil Town Council are summoned to attend:**

Andy Kendall – Mayor of Yeovil Town

Tony Lock – Deputy Mayor of Yeovil Town

Barry Boyton

Evie Potts-Jones

Jade Cabell

Wes Read

Tareth Casey

Ashley Richards

Kayleigh Fieldsend

Jeny Snell

Karl Gill

Andy Soughton

Emma-Jayne Hopkins

Roy Spinner

Kaysar Hussain

Rob Stickland

Justice Jimba

Helen Stonier

Jamie Lock

Ruth White

Jane Lowery

Adrian Wilkes

Graham Oakes

Dave Woan

**Public Comments at meetings**

Members of the public may attend the meeting either physically or via zoom.

If you would like to join the meeting via zoom, please e-mail [ytic@yeovil.gov.uk](mailto:ytic@yeovil.gov.uk) by 9:00am on Monday 31<sup>st</sup> March 2025. Instructions will be sent to you to view the meeting.

## **Equality Act 2010**

The general public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

## **Recording of Council Meetings**

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at [www.yeovil.gov.uk](http://www.yeovil.gov.uk). This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

# **A G E N D A**

## **Public Comment (15 Minutes)**

Due to the confidential nature of the business of item 11/247, under the Public Bodies (Admission to Meetings) Act 1960 s3, a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. *Public Bodies (Admission to Meetings) Act 1960 s3*

### **11/237 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

### **11/238 DECLARATIONS OF INTEREST**

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

### **11/239 MINUTES OF THE PREVIOUS TOWN COUNCIL MEETING**

To confirm as a correct record the Minutes of the previous Town Council Meeting held on 21<sup>st</sup> January 2025.

### **11/240 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS**

To note the Mayor and Deputy Mayor's recent and forthcoming engagements as attached at pages 6 to 8.

### **11/241 CORRESPONDENCE**

To consider any correspondence received.

### **11/242 REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS**

To note the meetings of each Committee, any resolutions and recommendations contained therein to be ratified.

**Planning Committee** – 20<sup>th</sup> January 2025 / 17<sup>th</sup> March 2025  
Presented by Cllrs G Oakes and K Gill

**Leisure & Environment Committee** – 10<sup>th</sup> March 2025

Presented by Cllr R Spinner

**Culture, Events & Promotions Committee – 18<sup>th</sup> March 2025**

This meeting was cancelled due to lack of business to be transacted.

**Infrastructure (Property & Assets) Committee – 11<sup>th</sup> March 2025**

Presented by Cllr R Stickland

**Finance & Policy Executive – 25<sup>th</sup> March 2025**

Presented by Cllr A Soughton

**11/243 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

Members who represent the Town Council on outside bodies should take this opportunity to report on any matters of interest.

**11/244 RISK STRATEGY AND RISK ASSESSMENT**

Members to approve the recommendation by the Finance and Policy Executive to adopt the Risk Strategy and Risk Assessment for Yeovil Town Council (to follow pending recommendation by Finance and Policy Executive at its meeting to be held on 25<sup>th</sup> March 2025).

**11/245 FINANCIAL REGULATIONS**

Members to approve the recommendation by the Finance and Policy Executive to adopt the updated Financial Regulations for Yeovil Town Council (to follow pending recommendation by Finance and Policy Executive at its meeting to be held on 25<sup>th</sup> March 2025).

**11/246 EXCLUSION OF PRESS AND PUBLIC**

The Committee will consider passing a resolution to exclude the press and public from the **next items** in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**11/247 OCTAGON THEATRE (CONFIDENTIAL)**

Members to approve the recommendation by the Finance and Policy Executive regarding the Octagon Theatre (to follow pending recommendation by Finance and Policy Executive at its meeting to be held on 25<sup>th</sup> March 2025).

**List of Engagements attended/to be attended by the Mayor of Yeovil, Councillor Andy Kendall and the Deputy Mayor of Yeovil, Councillor Tony Lock 4 March 2025 to 6 May 2025**

<b><u>March Engagements</u></b>	
04/03/2025	The Mayor of Yeovil, Councillor Andy Kendall had a Meeting with Read of Yeovil for a post meeting
05/03/2025	The Mayor of Yeovil, Councillor Andy Kendall attended the Yeovil Twinning Meeting
07/03/2025	The Mayor of Yeovil, Councillor Andy Kendall attended The Mayor and Mayoress of Dorchester's Civic Day
09/03/2025	The Mayor of Yeovil, Councillor Andy Kendall attended The Mayor of Verwood's Civic Day
11/03/2025	The Mayor of Yeovil, Councillor Andy Kendall attended the SSEF Meeting
12/03/2025	The Mayor of Yeovil, Councillor Andy Kendall attended West Abbey Nursing Home for a Networking Breakfast
14/03/2025	The Mayor of Yeovil, Councillor Andy Kendall attended a Charity Lunch at The Great Lyde
16/03/2025	The Mayor of Yeovil, Councillor Andy Kendall attended the 100 <sup>th</sup> Birthday of ex Wren, Emilia at Wyndham Court
19/03/2025	The Mayor of Yeovil, Councillor Andy Kendall attended Woborn's Almshouse Meeting
21/03/2025	The Mayor of Yeovil, Councillor Andy Kendall attended Potters House Care Home for High Tea on their Opening to the Public
22/03/2025	The Mayor of Yeovil, Councillor Andy Kendall attended Yeovil Amateur Operatic Society to watch the Performance of Charlie and The Chocolate Factory
23/03/2025	The Mayor of Yeovil, Councillor Andy Kendall visited Wells Cathedral for their Legal Service
27/03/2025	The Mayor of Yeovil, Councillor Andy Kendall will attend The Mayor of Ferndown's Charity Quiz Night

28/03/2025	The Mayor of Yeovil, Councillor Andy Kendall Ilminster Town Council's 50 <sup>th</sup> Anniversary Lunch
30/03/2025	The Mayor of Yeovil, Councillor Andy Kendall and The Deputy Mayor, Tony Lock will attend Yeovil Half Marathon / Yeovil 10K / Children's Mini Mile
<b><u>April Engagements</u></b>	
02/04/2025	The Mayor of Yeovil, Councillor Andy Kendall will welcome Guests to his Civic Evening at The Festival of Song
03/04/2025	The Mayor of Yeovil, Councillor Andy Kendall will attend The Mayor of Portland's Civic Day
06/04/2025	The Mayor of Yeovil, Councillor Andy Kendall will attend The Mayor of Wells Civic Service
09/04/2025	The Mayor of Yeovil. Councillor Andy Kendall will attend The Deputy Town Clerk's Retirement Gathering
10/04/2025	The Mayor of Yeovil, Councillor Andy Kendall will attend a Charity Fundraiser for Yeovil 4 Family
16/04/2025	The Mayor of Yeovil, Councillor Andy Kendall will attend Cooksons Court Somerset Care to celebrate Louise's 100 Birthday
17/04/2025	The Mayor of Yeovil, Councillor Andy Kendall will attend The Knoll Nursing Home for their Easter Service
24/04/2025	The Mayor of Yeovil, Councillor Andy Kendall will attend The Mayor of Weymouth's Civic Day
26/04/2025	The Mayor of Yeovil, Councillor Andy Kendall will attend The Yeovil Town Criers Competition
27/04/2025	The Mayor of Yeovil, Councillor Andy Kendall will attend The St George's Day Parade
29/04/2025	The Mayor of Yeovil, Councillor Andy Kendall will attend Yeovil College for His Majesty's Lord Lieutenant of Somerset visit to Art Award Ceremony in partnership with iAero

## May Engagements

02/05/2025	The Mayor of Yeovil, Councillor Andy Kendall will attend The Mayor of Weymouth's Charity Fundraising Event
03/05/2025	The Mayor of Yeovil, Councillor Andy Kendall will attend Abbey Hill Steam and Vintage Vehicle Rally at Yeovil Showground