



# Yeovil Town Council

Town House  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ

## Buildings and Civic Matters Committee

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### Buildings and Civic Matters Committee

**Tuesday 18<sup>th</sup> July 2023**

**7:00pm**

**Hybrid Meeting:**

**Face-to-face at Town House, 19 Union Street, Yeovil**

**BA20 1PQ; and virtual using Zoom meeting software**

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For further information on the items to be discussed, please contact [town.clerk@yeovil.gov.uk](mailto:town.clerk@yeovil.gov.uk).

**Amanda Card, Town Clerk**  
12<sup>th</sup> July 2023

This information is also available on our website: [www.yeovil.gov.uk](http://www.yeovil.gov.uk)

**Members of Yeovil Town Council are summoned to attend:**

Tareth Casey

Wes Read

Nigel Gage

Ashley Richards

Karl Gill (Vice Chair)

Jeny Snell

Emma-Jayne Hopkins (Ex-officio)

Andy Soughton

Andy Kendall (Ex-officio)

Rob Stickland (Chair)

Tony Lock

**Public Comments at meetings**

Members of the public may attend the meeting either physically or via zoom.

If you would like to join the meeting via zoom, please e-mail [ytic@yeovil.gov.uk](mailto:ytic@yeovil.gov.uk) by 9:00am on Tuesday 18<sup>th</sup> July 2023. Instructions will be sent to you to view the meeting.

## **Equality Act 2010**

The general public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

## **Recording of Council Meetings**

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at [www.yeovil.gov.uk](http://www.yeovil.gov.uk). This permission does not extend to private meetings or parts of meetings which are not open to the public.

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

# A G E N D A

**Sergeant Crawford from Avon and Somerset Police will give an update on community policing matters. Questions are welcome from both Councillors and members of the public.**

## **PUBLIC COMMENT (15 Minutes)**

Due to the confidential nature of the business of item 11/098 – 11/101, under the Public Bodies (Admission to Meetings) Act 1960 s3, a motion to exclude members of the public and press during discussion of this item will be considered by the Councillors. *Public Bodies (Admission to Meetings) Act 1960 s3*

## **11/090 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

## **11/091 DECLARATIONS OF INTEREST**

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33. (NB this does not preclude any later declarations).

## **11/092 MINUTES**

To approve as a correct record the Minutes of the meetings held on 23<sup>rd</sup> May 2023.

## **11/093 FINANCIAL STATEMENT – APRIL 2023 / MAY 2023**

To approve the Financial Statement for the period 1<sup>st</sup> April to 31<sup>st</sup> May 2023 attached at pages 3 to 9.

## **11/094 DEFIBRILLATOR UPDATE**

To consider the report of the Town Clerk regarding defibrillators as attached at pages 10 to 11.

## **11/095 DROPPED KERBS – LYDE WARD**

To consider the report of the Town Clerk regarding dropped kerbs as attached at pages 12 to 13.

**11/096 REMEMBRANCE SUNDAY**

To consider the report of the Town Clerk regarding defibrillators (report to follow).

**11/097 MILLENIUM CLOCK TIME CAPSULE**

To consider the report of the Deputy Town Clerk regarding the Millennium Clock Time Capsule as attached at page 14.

**PUBLIC COMMENT (15 Minutes)**

**11/098 EXCLUSION OF PRESS AND PUBLIC**

The Committee will consider passing a resolution to exclude the press and public from the *next items* in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**11/099 YEOVIL WAR MEMEORIAL & MILLENIUM CLOCK (COMMERCIAL IN CONFIDENCE)**

To consider the report of the Deputy Town Clerk as attached at pages 15 to 17.

**11/100 TOWN HOUSE WORKS UPDATE (COMMERCIAL IN CONFIDENCE)**

To consider the report of the Deputy Town Clerk as attached at page 18.

**11/101 NOTICE BOARDS (COMMERCIAL IN CONFIDENCE)**

To consider the report of the Assistant Town Clerk as attached at pages 19 to 23.

**11/102 NOTICE BOARD AT TOWN HOUSE (COMMERCIAL IN CONFIDENCE)**

To consider the report of the Assistant Town Clerk as attached at pages 24 to 26.

# Yeovil Town Council

## April Actual V Budget

### Building & Civic Matters

	Budget Allocation	Actual YTD	Budget YTD	Variance	Remaining Budget
<b>Income</b>					
PRECEPT	231,720.00	231,720.00	231,720.00	0.00	0.00
Milford Hall Hire Fees	26,000.00	2,391.08	2,166.67	224.41	23,608.92
Town House	1,000.00	0.00	83.33	-83.33	1,000.00
	<hr/> 258,720.00	234,111.08	233,970.00	141.08	24,608.92
<b>Expenditure</b>					
Community Safety	17,500.00	0.00	1,458.33	-1,458.33	17,500.00
CCTV	32,490.00	0.00	0.00	0.00	32,490.00
Litter/Grit Bins	700.00	0.00	58.33	-58.33	700.00
Millennium Clock	570.00	0.00	47.50	-47.50	570.00
Monmouth Hall	0.00	0.00	0.00	0.00	0.00
Monmouth Hall Refurbishment	60,000.00	0.00	5,000.00	-5,000.00	60,000.00
Milford Hall	40,370.00	2,097.70	3,364.17	-1,266.47	38,272.30
Milford Hall Refurbishment	0.00	0.00	0.00	0.00	0.00
Public Toilets - Peter St	22,410.00	1,668.62	1,867.50	-198.88	20,741.38
Public Toilets - Petters Way	20,550.00	1,386.98	1,712.50	-325.52	19,163.02
Changing Places Toilet	0.00	0.00	0.00	0.00	0.00
Public Noticeboards	1000.00	0.00	83.33	-83.33	1,000.00
Band Costs	3,500.00	0.00	291.67	-291.67	3,500.00
Sports Development Officer	2,160.00	0.00	0.00	0.00	2,160.00
Town House - Business Rates	10,400.00	1,101.61	1,040.00	61.61	9,298.39
Town House - (excluding Services)	7,000.00	377.44	583.33	-205.89	6,622.56
Town House - Electricity	2,400.00	132.30	200.00	-67.70	2,267.70
Town House - Gas	2,200.00	276.49	183.33	93.16	1,923.51
Town House - Maintenance	10,000.00	490.25	833.33	-343.08	9,509.75
PA System	620.00	0.00	0.00	0.00	620.00
War Memorials	750.00	0.00	62.50	-62.50	750.00
Town Centre Environmental Improvements	8,000.00	0.00	666.67	-666.67	8,000.00
Town House - Water Charges	400.00	82.67	33.33	49.34	317.33
St Georges Day Parade	200.00	200.00	16.67	183.33	0.00
Defibrillator	11,500.00	6,737.98	958.33	5,779.65	4,762.02
CCTV Reserve	500.00	0.00	41.67	-41.67	500.00
Regalia	2,000.00	0.00	166.67	-166.67	2,000.00
Remembrance Sunday Video	1,500.00	0.00	125.00	-125.00	1,500.00
	<hr/> 258,720.00	14,552.04	18,794.16	-4,242.12	244,167.96
	<hr/> <b>0</b>	<b>219,559.04</b>	<b>215,175.84</b>	<b>4,383.20</b>	<b>-219,559.04</b>

Date: 06/07/2023  
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**Yeovil Town Council**  
**Nominal Departmental Analysis (Detailed)**

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N/C From 6000  
 N/C To 6300

Tran Date From 01/04/2023  
 Tran Date To 30/04/2023

Tran No From 1  
 Tran No To 99,999,999

Department From 0  
 Department To 999

**Dept Number** 5      **Dept** BUILDING & CIVIC MATTERS

**N/C** 6000      **Name** B&CM - PRECEPT

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
65672	BR	24/04/2023	Precept 2023/24		231,720.00	-231,720.00
<b>Account Totals</b>					<u>231,720.00</u>	<u>-231,720.00</u>

**N/C** 6005      **Name** B&CM - Inc - Milford Hall Hire Fees

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
65380	SI	11/04/2023	Hall Hire Fees		36.00	-36.00
65381	SI	11/04/2023	Hall Hire Fees		12.50	-12.50
65420	SI	14/04/2023	Hall Hire Fees		27.00	-27.00
65421	SI	14/04/2023	Hall Hire Fees		12.50	-12.50
65422	SI	14/04/2023	Hall Hire Fees		54.00	-54.00
65423	SI	17/04/2023	Hall Hire Fees		97.50	-97.50
65424	SI	17/04/2023	Hall Hire Fees		36.00	-36.00
65425	SI	17/04/2023	Hall Hire Fees		12.50	-12.50
65442	SI	19/04/2023	Hall Hire Fees		36.00	-36.00
65443	SI	19/04/2023	Hall Hire Fees		12.50	-12.50
65444	SI	19/04/2023	Hall Hire Fees		27.00	-27.00
65445	SI	19/04/2023	Hall Hire Fees		12.50	-12.50
65446	SI	19/04/2023	Hall Hire Fees		27.00	-27.00
65447	SI	19/04/2023	Hall Hire Fees		12.50	-12.50
65490	SI	25/04/2023	Hall Hire Fees		32.00	-32.00
65491	SI	26/04/2023	Hall Hire Fees		54.00	-54.00
65492	SI	28/04/2023	Hall Hire Fees		48.00	-48.00
65493	SI	26/04/2023	Hall Hire Fees		16.00	-16.00
65494	SI	28/04/2023	Hall Hire Fees		32.00	-32.00
65495	SI	28/04/2023	Hall Hire Fees		48.00	-48.00
65496	SI	28/04/2023	Hall Hire Fees		48.00	-48.00
65497	SI	26/04/2023	Hall Hire Fees		48.00	-48.00
65498	SI	28/04/2023	Hall Hire Fees		120.00	-120.00
65499	SI	26/04/2023	Hall Hire Fees		24.00	-24.00
65661	SI	26/04/2023	Milford Hall Hire Fees - May 2023		1,333.33	-1,333.33
65662	SI	26/04/2023	Cleaning Fee (Purchase Order No 800042390)		172.25	-172.25
<b>Account Totals</b>					<u>2,391.08</u>	<u>-2,391.08</u>

**N/C** 6080      **Name** B&CM - Exp - Monmouth Hall

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
65439	JD	27/04/2023	Payments	1,077.98		1,077.98
65696	JC	27/04/2023	Caretaker		1,077.98	-1,077.98
<b>Account Totals</b>					<u>1,077.98</u>	<u>1,077.98</u>

**N/C** 6090      **Name** B&CM - Exp - Milford Hall

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
65406	PI	05/04/2023	Brooms	9.99		9.99
65407	PI	10/04/2023	Cleaning Materials	18.15		18.15
65430	PI	17/04/2023	Cleaning Materials	28.32		28.32
65697	JD	27/04/2023	Caretaker	791.64		791.64
65699	PI	01/04/2023	Rates	565.46		565.46
65702	PI	05/04/2023	Internet	27.85		27.85
65710	PI	07/04/2023	Keys Cut	22.50		22.50
65735	PI	30/04/2023	Alarm Response	35.00		35.00
65736	PI	30/04/2023	Mobile Patrols	264.64		264.64
65906	PI	12/04/2023	Water Charges	204.98		204.98
65911	PI	21/04/2023	Gas	129.17		129.17

**Yeovil Town Council**  
**Nominal Departmental Analysis (Detailed)**

**Account Totals** 2,097.70 2,097.70

<b>N/C</b>	6100	<b>Name</b>	B&CM - Exp - Public Toilets Peter St			
<b>Tran Number</b>	<b>Type</b>	<b>Date</b>	<b>Details</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
65707	PI	03/04/2023	Electricity	533.03		533.03
65711	PI	12/04/2023	Electricity	368.47		368.47
65761	PI	24/04/2023	Consumables	72.50		72.50
65762	PI	30/04/2023	Cleaning	615.19		615.19
65908	PI	08/04/2023	Water Charges	79.43		79.43
<b>Account Totals</b>				<u>1,668.62</u>		<u>1,668.62</u>

<b>N/C</b>	6102	<b>Name</b>	B&CM - Exp - Public Toilets Petters Way			
<b>Tran Number</b>	<b>Type</b>	<b>Date</b>	<b>Details</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
65730	PI	13/04/2023	Service Water System	106.98		106.98
65763	PI	01/04/2023	Foot Patrols	1,280.00		1,280.00
<b>Account Totals</b>				<u>1,386.98</u>		<u>1,386.98</u>

<b>N/C</b>	6190	<b>Name</b>	B&CM - Exp - Town House - Business Rates			
<b>Tran Number</b>	<b>Type</b>	<b>Date</b>	<b>Details</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
65700	PI	01/04/2023	Rates	1,101.61		1,101.61
<b>Account Totals</b>				<u>1,101.61</u>		<u>1,101.61</u>

<b>N/C</b>	6200	<b>Name</b>	B&CM - Exp - Town House - (excluding services)			
<b>Tran Number</b>	<b>Type</b>	<b>Date</b>	<b>Details</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
65478	PI	19/04/2023	Refreshments/Cleaning Materials	29.49		29.49
65698	JD	27/04/2023	Cleaner	286.34		286.34
65731	PI	30/04/2023	Waste Disposal	61.61		61.61
<b>Account Totals</b>				<u>377.44</u>		<u>377.44</u>

<b>N/C</b>	6210	<b>Name</b>	B&CM - Exp - Town House - Electricity			
<b>Tran Number</b>	<b>Type</b>	<b>Date</b>	<b>Details</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
65704	PI	03/04/2023	Electricity	132.30		132.30
<b>Account Totals</b>				<u>132.30</u>		<u>132.30</u>

<b>N/C</b>	6212	<b>Name</b>	B&CM - Exp - Town House - Gas			
<b>Tran Number</b>	<b>Type</b>	<b>Date</b>	<b>Details</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
65705	PI	11/04/2023	Gas	276.49		276.49
<b>Account Totals</b>				<u>276.49</u>		<u>276.49</u>

<b>N/C</b>	6214	<b>Name</b>	B&CM - Exp - Town House - Maintenance			
<b>Tran Number</b>	<b>Type</b>	<b>Date</b>	<b>Details</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
65738	PI	30/04/2023	Water Hygiene Service	222.25		222.25
65746	PI	30/04/2023	New Fire Extinguishers	268.00		268.00
<b>Account Totals</b>				<u>490.25</u>		<u>490.25</u>

<b>N/C</b>	6250	<b>Name</b>	B&CM - Exp - Town House - Water Charges			
<b>Tran Number</b>	<b>Type</b>	<b>Date</b>	<b>Details</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
65951	PI	18/04/2023	Water Charge	82.67		82.67
<b>Account Totals</b>				<u>82.67</u>		<u>82.67</u>

<b>N/C</b>	6260	<b>Name</b>	B&CM - Exp - St Georges Day Parade			
<b>Tran Number</b>	<b>Type</b>	<b>Date</b>	<b>Details</b>	<b>Debit</b>	<b>Credit</b>	<b>Balance</b>
65426	PI	14/04/2023	St George's Parade	200.00		200.00
<b>Account Totals</b>				<u>200.00</u>		<u>200.00</u>



Date: 06/07/2023  
Time: 14:19:07

**Yeovil Town Council**  
**Nominal Departmental Analysis (Detailed)**

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**N/C**          6270          **Name**      B&CM - Exp - Defibrillator

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
65378	PI	05/04/2023	Defibrillators	6,737.98		6,737.98
<b><u>Account Totals</u></b>				<u>6,737.98</u>		<u>6,737.98</u>
<b><u>Department</u></b>				<u>15,630.02</u>	<u>235,189.06</u>	<u>-219,559.04</u>
<b><u>Grand Totals</u></b>				<u>15,630.02</u>	<u>235,189.06</u>	<u>-219,559.04</u>

# Yeovil Town Council

## May Actual V Budget

### Building & Civic Matters

	Budget Allocation	Actual YTD	Budget YTD	Variance	Remaining Budget
<b>Income</b>					
PRECEPT	231,720.00	231,720.00	231,720.00	0.00	0.00
Milford Hall Hire Fees	26,000.00	4,633.82	4,333.34	300.48	21,366.18
Town House	1,000.00	0.00	166.66	-166.66	1,000.00
	<hr/> 258,720.00	236,353.82	236,220.00	133.82	22,366.18
<b>Expenditure</b>					
Community Safety	17,500.00	1,038.24	2,916.66	-1,878.42	16,461.76
CCTV	32,490.00	0.00	0.00	0.00	32,490.00
Litter/Grit Bins	700.00	0.00	116.66	-116.66	700.00
Millennium Clock	570.00	0.00	95.00	-95.00	570.00
Monmouth Hall	0.00	1,077.98	0.00	1,077.98	-1,077.98
Monmouth Hall Refurbishment	60,000.00	0.00	10,000.00	-10,000.00	60,000.00
Milford Hall	40,370.00	5,344.75	6,728.34	-1,383.59	35,025.25
Milford Hall Refurbishment	0.00	2,990.00	0.00	2,990.00	-2,990.00
Public Toilets - Peter St	22,410.00	3,563.81	3,735.00	-171.19	18,846.19
Public Toilets - Petters Way	20,550.00	1,386.98	3,425.00	-2,038.02	19,163.02
Changing Places Toilet	0.00	0.00	0.00	0.00	0.00
Public Noticeboards	1000.00	0.00	166.66	-166.66	1,000.00
Band Costs	3,500.00	0.00	583.34	-583.34	3,500.00
Sports Development Officer	2,160.00	0.00	0.00	0.00	2,160.00
Town House - Business Rates	10,400.00	2,206.61	2,080.00	126.61	8,193.39
Town House - (excluding Services)	7,000.00	377.44	1,166.66	-789.22	6,622.56
Town House - Electricity	2,400.00	326.49	400.00	-73.51	2,073.51
Town House - Gas	2,200.00	501.51	366.66	134.85	1,698.49
Town House - Maintenance	10,000.00	490.25	1,666.66	-1,176.41	9,509.75
PA System	620.00	0.00	0.00	0.00	620.00
War Memorials	750.00	0.00	125.00	-125.00	750.00
Town Centre Environmental Improvements	8,000.00	0.00	1,333.34	-1,333.34	8,000.00
Town House - Water Charges	400.00	82.67	66.66	16.01	317.33
St Georges Day Parade	200.00	200.00	33.34	166.66	0.00
Defibrillator	11,500.00	6,737.98	1,916.66	4,821.32	4,762.02
CCTV Reserve	500.00	0.00	83.34	-83.34	500.00
Regalia	2,000.00	0.00	333.34	-333.34	2,000.00
Remembrance Sunday Video	1,500.00	0.00	250.00	-250.00	1,500.00
	<hr/> 258,720.00	26,324.71	37,588.32	-11,263.61	232,395.29
	<hr/> <b>0</b>	<b>210,029.11</b>	<b>198,631.68</b>	<b>11,397.43</b>	<b>-210,029.11</b>

Date: 06/07/2023  
Time: 14:43:17

**Yeovil Town Council**  
**Nominal Departmental Analysis (Detailed)**

Page: 1

N/C From 6000  
N/C To 6300

Tran Date From 01/05/2023  
Tran Date To 31/05/2023

Tran No From 1  
Tran No To 99,999,999

Department From 0  
Department To 999

**Dept Number** 5                      **Dept** BUILDING & CIVIC MATTERS  
**N/C** 6005                              **Name** B&CM - Inc - Milford Hall Hire Fees

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
65663	SI	09/05/2023	Hall Hire Fees		27.00	-27.00
65748	SC	11/05/2023	Credit to Clear Invoice 12720	66.50		66.50
65750	SI	16/05/2023	Hall Hire Fees		27.00	-27.00
65751	SI	16/05/2023	Hall Hire Fees		12.50	-12.50
65809	SI	19/05/2023	Hall Hire Fees		9.00	-9.00
65810	SI	31/05/2023	Hall Hire Fees		16.00	-16.00
65811	SI	31/05/2023	Hall Hire Fees		136.00	-136.00
65812	SI	31/05/2023	Hall Hire Fees		48.00	-48.00
65813	SI	31/05/2023	Hall Hire Fees		32.00	-32.00
65814	SI	31/05/2023	Hall Hire Fees		40.00	-40.00
65815	SI	31/05/2023	Hall Hire Fees		96.00	-96.00
65816	SI	19/05/2023	Hall Hire Fees		48.00	-48.00
65817	SI	19/05/2023	Hall Hire Fees		96.00	-96.00
65828	SI	22/05/2023	Hall Hire Fees		117.00	-117.00
65829	SI	22/05/2023	Hall Hire Fees		12.50	-12.50
65886	SI	10/05/2023	Milford Hall Hire Fees - June 2023		1,333.33	-1,333.33
65887	SI	10/05/2023	Cleaning Fee (Purchase Order No 800042390)		172.25	-172.25
65931	BR	26/05/2023	Cleaning Fee		86.66	-86.66
<b>Account Totals</b>				<u>66.50</u>	<u>2,309.24</u>	<u>-2,242.74</u>

**N/C** 6030                              **Name** B&CM - Exp - Community Safety

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
65772	PI	03/05/2023	Ranger Labour - Movings SIDS	1,038.24		1,038.24
<b>Account Totals</b>				<u>1,038.24</u>		<u>1,038.24</u>

**N/C** 6080                              **Name** B&CM - Exp - Monmouth Hall

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
65825	JD	27/05/2023	Payments	1,077.98		1,077.98
<b>Account Totals</b>				<u>1,077.98</u>		<u>1,077.98</u>

**N/C** 6090                              **Name** B&CM - Exp - Milford Hall

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
65733	PI	05/05/2023	Internet	27.62		27.62
65768	PI	01/05/2023	Rates	563.00		563.00
65962	PI	30/05/2023	Alarm Response	35.00		35.00
65963	PI	30/05/2023	Mobile Patrols	281.18		281.18
65984	PI	31/05/2023	CCTV Maintenance	1,878.00		1,878.00
66004	PI	30/05/2023	Roof Repairs	240.00		240.00
66013	PI	31/05/2023	Water Hygiene Service	222.25		222.25
<b>Account Totals</b>				<u>3,247.05</u>		<u>3,247.05</u>

**N/C** 6092                              **Name** B&CM - Exp - Milford Hall Refurbishment

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
65789	PI	16/05/2023	Replacement LED Light Fittings	2,809.00		2,809.00
65922	PI	17/05/2023	Planning Charge	181.00		181.00
<b>Account Totals</b>				<u>2,990.00</u>		<u>2,990.00</u>

**N/C** 6100                              **Name** B&CM - Exp - Public Toilets Peter St

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
65765	PI	04/05/2023	Foot Patrols	1,280.00		1,280.00
65996	PI	31/05/2023	Cleaning	615.19		615.19

Date: 06/07/2023  
 Time: 14:43:17

## Yeovil Town Council Nominal Departmental Analysis (Detailed)

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	<u>Account Totals</u>	<u>1,895.19</u>	<u>1,895.19</u>
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**N/C**          6190                      **Name**      B&CM - Exp - Town House - Business Rates

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
65769	PI	01/05/2023	Rates	1,105.00		1,105.00

	<u>Account Totals</u>	<u>1,105.00</u>	<u>1,105.00</u>
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**N/C**          6210                      **Name**      B&CM - Exp - Town House - Electricity

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
65943	PI	31/05/2023	Electricity?	2.67		2.67
66021	PI	19/05/2023	Electricity	191.52		191.52

	<u>Account Totals</u>	<u>194.19</u>	<u>194.19</u>
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**N/C**          6212                      **Name**      B&CM - Exp - Town House - Gas

<u>Tran Number</u>	<u>Type</u>	<u>Date</u>	<u>Details</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
65734	PI	05/05/2023	Gas	225.02		225.02

	<u>Account Totals</u>	<u>225.02</u>	<u>225.02</u>
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	<u>Department</u>	<u>11,839.17</u>	<u>2,309.24</u>	<u>9,529.93</u>
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	<u>Grand Totals</u>	<u>11,839.17</u>	<u>2,309.24</u>	<u>9,529.93</u>
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## 11/094 DEFIBRILLATOR UPDATE

Yeovil Town Council are currently the guardians of 10 defibrillators across Yeovil, with plans to increase this number continuing.

### Accessed Defibrillators

Since May 2022, the defibrillators have been accessed 23 times:

Location	Frequency of access as at 23 <sup>rd</sup> May 2023	Frequency of access since 23 <sup>rd</sup> May 2023	Frequency of access to date
1. Nationwide	5	0	5
2. Cow & Apple	7	0	7
3. Ninesprings Café	0	0	0
4. St Andrew's Scout Group	2	0	2
5. St Peter's	1	0	1
6. Dunelm	1	0	2
7. Birchfield	2	1	3
8. The Quicksilver Mail	1	0	1
9. Milford Hall	2	0	1
10. Town House	1	0	1
	<b>22</b>	<b>0</b>	<b>23</b>

### Holy Trinity Church and Community Centre

The agreement between Yeovil Town Council and Holy Trinity have now been signed. The defibrillator cabinet has been delivered and is due to be installed by the electrician. A plaque is currently being designed. Councillors will be informed of the go-live date in due course.

### Southville

Discussions are currently underway with Southville Elim Church for them to consider the request for a defibrillator to go on the building. A verbal update will be given at the meeting should it be available.

### Yeovil Bus Station

Following the request from the Lead of the Yeovil Bus User Group for a defibrillator to be installed at the bus station (which was approved at the last meeting of this Committee), discussions are being held with the Property Development Manager at Somerset Council regarding the detail. A verbal update will be given at the meeting should it be available.

## **Cow and Apple**

There is currently a defibrillator outside the old Cow and Apple building in Church Street. Members will be aware that the Cow and Apple have moved premises to the Quedam. Cow and Apple funded 50% of the defibrillator and we have asked the Cow and Apple their plans for the defibrillator. Currently, the defibrillator does not need an electrical supply as the electricity is only required to heat the cabinet if the temperature falls below 8°C. We hope to have the issue resolved before the colder weather.

The Committee is **RECOMMENDED** to note the report.

*(Amanda Card, Town Clerk – 01935 382424 or [amanda.card@yeovil.gov.uk](mailto:amanda.card@yeovil.gov.uk))*

## 11/095 DROPPED KERBS – LYDE WARD

Lyde Ward Councillors have been approached by resident from Vale Road, Belvedere Road and Pembroke Close area regarding the lack of dropped kerbs in the area, restricting those with mobility issues to access local facilities safely.

Somerset Council have been approached and they have suggested five areas for dropped kerbs so that those with mobility issues can have safer routes. With the start of the first phase this summer of the cycleway along Lyde Road, the installation of dropped kerbs can be incorporated in the plans.

Please see below for locations of dropped kerbs.



This is an ideal opportunity to demonstrate how Local Community Networks can and should work with Town and Parish councils can work, identifying issues and resolving them by working together.

### **Funding**

A request for Yeovil Town Council to contribute £5,000 to the cost of the installation of the dropped kerbs is being made. This could be funded from both the Community Infrastructure Levy and the New Initiative budget.

The Committee is **RECOMMENDED**:

- (1) to note the report;
- (2) to consider whether this Committee would support the dropped kerbs scheme;  
and
- (3) if (2) is agreed, to recommend to the Policy, Resources and Finance Committee that the dropped kerbs scheme be funded from both the Community Infrastructure Levy and the New Initiative budget.

***(Amanda Card, Town Clerk – 01935 382424 or [amanda.card@yeovil.gov.uk](mailto:amanda.card@yeovil.gov.uk))***



**11/097    MILLENIUM CLOCK TIME CAPSULE**

This report is for information only.

As part of the exercise to provide information to the Structural Engineer in respect of the Millennium Clock (Reference Item 11/099), the Town Council minutes have been checked and references to a time capsule placed inside the base of the Millennium Clock noted. There is a concern that, over time and with changing councillors and staff, the presence of the time capsule might be forgotten. Therefore the creator of the 'Yeovil's Virtual Museum' website (<https://www.yeovilhistory.info/>) has been approached, and he has agreed to provide a page on the website dedicated to the Millennium Clock, and record the fact that there is a time capsule in the base. The Deputy Town Clerk (HF) is collating the information for the website, so if any Members hold any photographs of the Clock when it was being erected or the unveiling of it, can you please forward them to her.

The Committee is **RECOMMENDED** to note the report.

*(Helen Ferdinand, Deputy Town Clerk – 01935 382424 or  
helen.ferdinand@yeovil.gov.uk)*